

**CITY OF LEADVILLE, COLORADO
RESOLUTION NO. 5
SERIES OF 2022**

**A RESOLUTION DESIGNATING
TWO INTERIM DEPUTY CITY CLERKS**

WHEREAS, Section 2.04.070 of the Leadville Municipal Code provides that the routine administrative duties of the office of City Clerk shall be performed by a City employee, as designated by City Council by resolution, who shall serve as the Deputy City Clerk; and

WHEREAS, the position of Deputy City Clerk is currently vacant, and the City is in the process of seeking, reviewing, and processing the applications of qualified applicants to fill the position; and

WHEREAS, to ensure the continued operations of the City pending the outcome of the application, interview and hiring process for Deputy City Clerk, the City Council desires to designate two current city employees as Interim Deputy City Clerk until the City completes the currently ongoing hiring process; and

WHEREAS, Dawna Schneider and Lori Tye are current City employees who are able to fulfill the duties of Deputy City Clerk on a temporary basis until the City hires a new Deputy City Clerk; and

WHEREAS, the City Council desires to designate Ms. Schneider and Ms. Tye as Interim Deputy City Clerks, which designation shall commence on January 18, 2022 and shall expire upon the hiring of a Deputy City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEADVILLE, COLORADO, AS FOLLOWS:

Section 1. Interim Designation. The City Council hereby designates Dawna Schneider and Lori Tye as Interim Deputy City Clerk for the City effective January 18, 2022. This interim designation shall expire upon the hiring of a Deputy City Clerk by the City.

Section 3. Effective Date. This Resolution shall take effect upon its approval by the City Council.

**ADOPTED this 18th day of January 2022 by a vote of 7 in favor, 0 against,
0 abstaining, and 0 absent.**

CITY OF LEADVILLE, COLORADO:



Greg Labbe, Mayor

ATTEST:



Deputy City Clerk