



CITY OF LEADVILLE

800 HARRISON AVE.
LEADVILLE, CO 80461

REGULAR COUNCIL MEETING AGENDA

Tuesday
March 7th, 2023

6:00 P.M.

Council Chambers & Zoom

<https://leadville-co-gov.zoom.us/j/83526944548?pwd=aEdjdGtpNlEyZmt5YVQ1bDBQbnN4dz09>

Meeting ID: 835 2694 4548

Passcode: 80461

Dial by your location

+1 719 359 4580 US

- 6:00 pm**
1. **Call to order of Regular Meeting of City Council**
 2. Roll Call
 3. Approval of Agenda
 4. Housekeeping Matters
 5. Public comments about items not on the agenda
Citizens wishing to speak to Council on issues not on the agenda are requested to send a message in the chat section or raise their hand in the participant's section of Zoom or in person. Staff will call on the public in order. Comments are limited to three (3) minutes (not including council questions). Action, if required, will be assigned to city staff. For matters on the agenda, public input will be heard prior to a vote being taken on the matter.
- 6:15 pm**
6. **Consent Agenda**
 - A. Approval of February 21st, 2023 Minutes
- 6:20 pm**
7. **Action Items**
 - A. St. George Financial Assistance Proposal
- 6:40 pm**
8. **Presentations & Discussions:**
 - A. Discussion Regarding Diagonal Parking on the One Hundred Block of Fifth from Harrison
 - B. City Administrator's Report
- 7:15 pm**
10. Public Meetings Planner
 11. Mayor's Report
 12. Council Reports
- 7:30 pm**
13. Adjournment

* These items may not have briefs or may have additional briefs Tuesday before the Council meeting.



CITY OF LEADVILLE

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REGULAR COUNCIL MEETING MINUTES

Tuesday
February 21, 2023

6:00 P.M.

Council Chambers & Zoom

1. **Call to order** of regular council meeting at 6:01 p.m.
2. **Roll call:**
 - a. **Present:** 6 - Mayor Labbe, CM Lauritzen, CM Hill, CM Luna-Leal, MPT Greene, and CM Forgens
 - b. **Absent:** 1 - CM Grant

Staff Members Present: Deputy City Clerk Hannah Scheer, City Administrator Laurie Simonson, , Director of Finance Dawna Schneiter, Planning Director Chapin LaChance, Fire Department Chief Dan Dailey, Interim Police Chief Ken Chavez, Street Department Manager Tony Medina, Animal Shelter Managers Caitlin Kuczko and Jenna Geldreich, and City Attorney Christiana McCormick

3. **Approval of the agenda:** CM Hill **moved** to approve the agenda, and MPT Greene **seconded**. All present were in favor.
 - a. **Agenda Revisions: None**

4. **Housekeeping Matters:**

CM Lauritzen requested that a grid of who voted and how be added to the City Council Meeting minutes.

5. **Public comments for items not on the agenda:** N/A

6. **Consent Agenda:**

CM Luna-Leal **moved** to approve the minutes of 2/7/2023; CM Hill **seconded**. All present were in favor.

7. **Presentations & Discussions:**

- a. **St. George:**
 - In 1992 community meals began – hope food programs will become a staple.
 - In 2020 the food pantry was formed as a direct result of COVID; they now have a mobile pantry as well.
 - In 2021 St. George made efforts to prioritize healthy and culturally relevant food.
 - There is now a community kitchen available.
 - St. George is losing its SNAP (Supplemental Nutrition Assistance Program) funding.

- Many families and individuals in our community are homeless or transient.
- \$1 = 1.81 lbs. of food or 1.5 meals at St. George
- Focus is on providing a welcoming and safe space for people to eat.
- St. George's projected budget for food in 2023 is \$250,000 with a \$50,000 gap. – They have asked the City for help filling that gap.
- MPT Greene asked what other sources they are looking into for funding such as grants, flexible funding, and revenue generating options.
- Mayor Labbe asked for a formal proposal to City Council, including a fact sheet.

b. Transit Update - CANCELLED

c. Title 17 - National Historic Landmark District Amendments: Schedule and Process

- Proposed Amendment #1 – Address the 6-month demolition loophole
- Proposed Amendment #2 – Allow sight visits by staff
- Proposed Amendment #3 – Expand applicability of code
 - From:
 - Retail Core
 - Vacant Residential
 - Demolitions
 - To include:
 - Additions
 - Exterior Modifications
 - Commercial
 - Within National Historic League District
- Current Status:
 - Majority support of City Council
 - Minor technical amendments requested by City Council
- Draft Proposed Process:
 - Two (2) separate ordinances:
 - Ordinance A:
 - Address 6-month demolition loophole
 - Allow site visits
 - Ordinance B:
 - Expand applicability
- Draft Proposed Process and Timeline:
 - Ordinance A (6-month demo loophole and site visits)
 - Planning and Zoning Commission public hearing: 3/22
 - City Council 1st reading: 4/4
 - City Council 2nd reading: 5/16
 - Then can remove demolition moratorium (effective until 11/14/2023)

- Ordinance B (Applicability)
 - 1st Open House @ HPC (Historic Preservation Commission): 4/11
 - 2nd Open House @ HPC (Historic Preservation Commission): 5/9
 - Planning and Zoning Commission public hearing: 5/24
 - City Council 1st reading: 6/6
 - City Council 2nd reading: 7/18
- Purpose of Draft Process:
 - To allow time for open houses to discuss expanded applicability without unnecessarily dragging out 6 month demolition loophole ordinance, allowing for the demolition moratorium to be lifted at least 2 months sooner.
- Purpose of Open Houses:
 - Clarify intent of expanded applicability:
 - Allow staff, HPC (Historic Preservation Commission), and/or City Council the opportunity to review additions, exterior modifications, commercially protect the character, charm, and authenticity of the City's National Historic League District.
 - Think: Modern character façade replacements, attached multiple - story ADU's, bars, restaurants, offices, in traditional residential areas.
 - Provide simple, administrative, staff level process for homeowners to obtain approval for maintenance projects including reroofs, window replacements, painting, etc.
 - Think: 1-page form available online, email, or in-person "over-the-counter" approval, small fee.

d. The City Administrator updated the public on the following:

- Community Justice Center:
 - Had a board meeting with the design team
 - Costs have risen from \$44 million to \$60 million
 - Options are to continue with the current design – or – look at phasing of development/renovating current building.
 - Would prefer thoughtful planning as opposed to a rush for the next construction season.
- Facilities:
 - Comprehensive look at what other cities have done.
 - Some used local architects, had ideas for renovation.
 - Gypsum had a comprehensive analysis done that cost \$126,000.
 - Heat in City Hall – Tolin Mechanical assessed the boiler and said it may work for another year, or could quit tomorrow.
 - It would cost roughly \$115,000 for a new boiler to be placed beside the old boiler, as it is too expensive to move the old boiler.

- Parklet:
 - Construction has resumed and is on track for completion.
 - Trestles are up, and they're putting plywood down for the roof.
 - Discussing plants and landscape plan.
 - Hope to do a community paver project – when the pavers go in to lay the cement, community members could potentially design their own space on the sidewalk.

- 2A Revenue:
 - Distributed \$70,000 to the Housing Director, pro-rated for 2022
 - \$20,000 in September 2022, \$50,000 in February 2023 – Regional Housing Authority as per the intergovernmental agreement with Lake County. Now has operating funds.
 - Tourism Panel: 1.92% allocation

- City Hall Expenses:
 - Copier use cost is down \$200/month since City Council started using tablets instead of paper.

- Main Street:
 - Still a stand-alone entity
 - Offices at the Tabor Home
 - Lake County Community Fund 501C3 Sponsor

- Brittany Petterson – US Representative
 - Friday, February 24th
 - Elected Officials Meeting 1:30pm at City Hall
 - Community Event 5:00pm at the Golden Burro
 - Thank you/introduction/meeting with all the communities

- Lake County Community Fund – State of the Community Event
 - 3/30/2023 5:00pm - 7:00pm at the Freight

- City Council Work Session with Planning and Zoning
 - Regarding short-term rentals
 - 2/28/2023 at 6:00pm

- Police Department
 - Former Chief Edwards last day was 2/3/2023.
 - Interim Chief Chavez with be here to help as long as needed.
 - Process to obtain a new Chief of Police will begin in the near future.

- Human Resources Director:
 - Promising candidate
 - In the process of checking references – so far only glowing reviews

8. Departments gave their monthly reports.

9. Public Meetings Planner:

- Sanitation is the second Wednesday of the month
- 3/30/2023 – State of the Community at 5:00pm at the Freight
- 3/7/2023 – Tourism Town Meeting at 8:30om

10. Mayor’s Report:

- 2/23/2023 – Vero Open House at Mineral 1886 at 5:00pm
- 2/24/2023 – Brittany Petterson at City Hall at 1:30 pm and the Golden Burro at 5:00 pm
- 2/25/2023 – Leadville Lopper

11. Council Reports:

- CM Luna-Leal – Housing
 - Chaffee Housing issues with development board
 - Homelessness 12 + 29 = actively without resources
 - Advocates application with HUD was denied for expansion

12. Adjournment: 8:10 p.m.

APPROVED this 7th day of March 2023 by a vote of [redacted] in favor [redacted] against, [redacted] abstaining, and [redacted] absent.

CITY OF LEADVILLE, COLORADO

ATTEST:

By

Deputy City Clerk

To the Leadville City Council:

As the core hunger relief provider in Leadville and Lake County, St. George's services are essential to meet the food security needs of our community. Since 1992, St. George has a strong track record of meeting community needs by responding in times of emergency, offering consistency in times of instability, and demonstrating how building highly collaborative partnerships with community members and organizations can meet the needs of Leadville and Lake County residents.

Beyond the \$25,000 American Rescue Plan Funds that have already been allocated to St. George in 2023, **we are asking for an additional \$30,000 to be allocated from the City of Leadville** to support our current food access programming, given the projected operating budget increase in 2023.



Current Food Programs Offered at St. George:

- We provide **free hot lunch at our Community Meals four days a week**, offering nutritious and fresh meals prepared by our talented paid cooks
- Our **free food pantry takes place in the church 2 days a week**. The food pantry is led by our dedicated volunteers with the help of our paid staff.
- Once a month, St. George also **hosts Food Bank of the Rockies mobile distribution** as well.
- We also offer a **mobile food pantry** that consists of a colorfully painted school bus that **travels to a small satellite community on the outskirts of town once a week** to bring fresh food to people who cannot make the journey to town because of transportation restrictions, or being unable to come during the hours of operation.
- The **Community Kitchen at St. George** offers a space for small, women and/or immigrant owned businesses to use a commercial kitchen to accelerate their business. Thus, creating economic opportunity and stability to those business owners while also supporting a local food culture in Leadville and Lake County.



Allocating an additional \$30,000 of City of Leadville funding to St. George is essential for the Leadville and Lake County community in 2023:

In January of 2022 St. George food pantries served 1,540 families a month. By July of 2022, that number rapidly increased to 4,786 families a month. **Currently, we are serving an average of 3,175 (duplicated) families a month, those numbers continue to increase steadily, and we await the impact that the end of SNAP emergency allotments will have on St. George food pantry utilization.**

In 2022 we served 38,111 (duplicated) households. We budgeted \$135,000 for food, however because of inflation and our role in meeting the Lake County community’s food needs, we spent \$208,000 on food alone in 2022. This number does not include operating costs, especially key costs such as payroll. St. George is a trusted ally in our community. We constantly step up and respond to the needs of the people we serve through economic recessions, viral pandemics, and lend support in the midst of inflation.

On average, we spend \$4,000-\$5,000 a week on food alone. For 2023 we have a goal to raise \$250,000 for food. Approximately 20% of those funds will be spent on Colorado grown produce.

Our food budget has been impacted significantly by inflation, both increasing the number of households utilizing our programs and increasing our cost to purchase food, especially as we prioritize purchasing culturally essential and appropriate foods.

FUNDING REQUEST TO BE ALLOCATED FROM CITY FUNDS: \$30,000

St. George Episcopal Mission Proposed Budget			
PROPOSED PROJECT: General operating funds to purchase food + payroll			
BUDGET LINE ITEM	COST BREAK-DOWN/ EXPLANATION	AMOUNT REQUESTED FOR THIS ITEM	TOTAL PER BUDGET ITEM
Food	Based on current costs plus 20% for upcoming inflation	\$ 30,000.00	\$ 253,000.00
Payroll	2 Full time employees, 4 part time employees	\$ -	\$ 140,759.00
Building + Operations	Operational needs	\$ -	\$25,162
TOTAL AMOUNT REQUESTED FOR THIS PROPOSAL:			TOTAL OPERATING BUDGET
\$ 30,000.00			\$ 418,921.00

Thank you for your time and consideration. We look forward to answering any questions you might have.

In Solidarity,
The St. George Food Committee

March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	1	2	3	4
		4pm - HPC - Regular Mtg 6pm - City Council Joint		6pm - LURA Board		
5	6	7	8	9	10	11
		11am - BOCC @ 505 6pm - Regular CC Mtg	5pm - Sanitation @ 6pm - P&Z Meeting @	1pm - Leadville Municipal 5:15pm - Parkville Water		
12	13	14	15	16	17	18
		4pm - HPC Meeting @				
19	20	21	22	23	24	25
		8:30am - Tourism Panel 11am - BOCC @ 500 6pm - Regular CC Mtg @	6pm - P&Z Meeting @			
26	27	28	29	30	31	1
		4pm - HPC - Regular Mtg				

April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28 4pm - HPC - Regular Mtg	29	30	31	1
2	3	4 11am - BOCC @ 505 6pm - Regular CC Mtg	5	6 6pm - LURA Board	7	8
9	10	11 4pm - HPC Meeting @	12 5pm - Sanitation @ 6pm - P&Z Meeting @	13 1pm - Leadville Municipal 5:15pm - Parkville Water	14	15
16	17	18 8:30am - Tourism Panel 11am - BOCC @ 500 6pm - Regular CC Mtg @	19	20	21	22
23	24	25 4pm - HPC - Regular Mtg	26 6pm - P&Z Meeting @	27	28	29
30	1	2 11am - BOCC @ 505 6pm - Regular CC Mtg	3	4 6pm - LURA Board	5	6

May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
		11am - BOCC @ 505 6pm - Regular CC Mtg		6pm - LURA Board		
7	8	9	10	11	12	13
		4pm - HPC Meeting @	5pm - Sanitation @ 6pm - P&Z Meeting @	1pm - Leadville Municipal 5:15pm - Parkville Water		
14	15	16	17	18	19	20
		8:30am - Tourism Panel 11am - BOCC @ 500 6pm - Regular CC Mtg @				
21	22	23	24	25	26	27
		4pm - HPC - Regular Mtg	6pm - P&Z Meeting @			
28	29	30	31	1	2	3
	Memorial Day - City Hall			6pm - LURA Board		