



# CITY OF LEADVILLE

800 HARRISON AVE.  
LEADVILLE, CO 80461

## CITY COUNCIL WORK SESSION

Wednesday,  
November 9, 2022

6:00 P.M.

**Council Chambers & Zoom**

<https://leadville-co-gov.zoom.us/j/83526944548?pwd=aEdjdGtpNlEyZmt5YVQ1bDBQbnN4dz09>

**Meeting ID: 835 2694 4548**

**Passcode: 80461**

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- |                  |   |
|------------------|---|
| <b>6:00 pm</b>   | <b>1. Call to order of Work Session of City Council</b>   |
|                  | 2. Roll Call  |
|                  | 3. Approval of Agenda   |
|                  | 4. Housekeeping Matters   |
|                  | 5. Public comments about items not on the agenda  |
| <b>6:30pm</b>    | Citizens wishing to speak to Council on issues <u>not</u> on the agenda are requested to send a message in the chat section or raise their hand in the participant's section of Zoom or in person. Staff will call on the public in order. Comments are limited to three (3) minutes (not including council questions). Action, if required, will be assigned to city staff. For matters <u>on the agenda</u> , public input will be heard prior to a vote being taken on the matter. |
| <b>7:00pm</b>    | 6. C4 Energy Rebate Funding Request – Emily Olsen   |
|                  | 7. Chaffee Housing Trust Funding Request  |
|                  | 8. Leadville Lake County Animal Shelter Department Budget Request   |
|                  | 9. Municipal Court Budget Request   |
|                  | 10. Conservation Trust Fund Budget Request  |
|                  | 11. Wage considerations   |
| <b>8:30 p.m.</b> | 12. Adjournment   |

\* These items may not have briefs or may have additional briefs Tuesday before the Council meeting.



## Cloud City Conservation Center Energy Rebate Request to the City of Leadville

10/27/2022

Dear City of Leadville,

Since 2013 Cloud City Conservation Center has worked to inspire stewardship of our natural resources by creating educational opportunities and lasting community infrastructure in Leadville and Lake County. In alignment with our vision “Healthy Planet, Healthy People” we are committed to developing intersectional solutions to the environmental challenges that our community faces. We believe that the health of our community members cannot be separated from the health of our community and the health of our planet. Thus we focus on solutions and programs that are accessible to all members of our community and have a direct impact on our community member’s lives.

Our Energy Program has been in existence since 2013 and works with Lake County residents to address energy, health, and safety concerns in their homes. In partnership with [Energy Smart CO](#) and the Lake County Government we currently offer rebates for both Home Energy Audits and Improvements making energy efficiency improvements simple and affordable for Lake County residents. We typically provide between 15-20 rebates a year for Lake County residents to perform Home Energy Audits and make home energy improvements.

In order to expand both the dollar amount we can provide to Lake County households and the overall number of rebates we can provide we are requesting that the City of Leadville match the Lake County Government’s contribution to our rebate program. The program has not expanded since it was launched in 2015 and is considerably less than the energy efficiency rebates offered by both Eagle and Summit County Governments. With a \$4,000 contribution each (\$8,000 total) we will be able to expand our rebate program to offer a wider variety of rebates for Lake County residents that will help reduce their energy usage, reduce their environmental impact and improve the housing stock in Lake County. We estimate that we will be able to grow the program from assisting 15-20 households per year to almost 50. Combined with our existing Energy Assistance Fund, Bill Payment Assistance and Radon programs this will expand the Energy Program’s reach to over 200 Lake County households per year.

Sincerely,

A handwritten signature in cursive script that reads "Emily Olsen".

Emily Olsen

Executive Director

Cloud City Conservation Center

[emily@c4leadville.org](mailto:emily@c4leadville.org)

802-355-8503



## MUNICIPAL COURT

### MEMORANDUM

To: Hon. Greg Labbe, Mayor of Leadville  
Members of Leadville City Council  
Laurie Simonson, City Administrator  
From: M. Christina Floyd, Presiding Municipal Judge  
Re: Municipal Court Update  
Date: November 9, 2022

In conjunction with preparation of the Municipal Court budget for 2023, I thought it would be appropriate to provide an update on the court's status and activities this year.

While the challenges we were confronted with since the beginning of the year continue, I feel that overall the Court continues to operate in a productive fashion despite the circumstances! We remain able to convene court for scheduled monthly dockets each month and anticipate no disruptions in that availability. Even if circumstances change and we are unable to hold court in person, we offer arraignments and many initial appearances virtually using the City's Zoom platform and new technology installed last year; although, the majority of people summoned to court still appear in person.

Finding interpreters to support the Municipal Court remains a perpetual issue. As noted before, this impacts our ability to serve the Court's constituents and creates additional burdens for them, since they often have to take time off from work in order to attend a scheduled matter, only to be told that the case needs to be continued to another date because we do not have an interpreter for a non-English speaking participant. Although the City approved funding for two individuals to attend the "Introduction to Translation and Interpretation" class previously offered through CMC this year, the class was not offered the last two semesters due to a lack of instructors and it is unclear whether it will be offered next year. As a result, we are working to identify other resources, including interpreters that are able to attend virtually via zoom or by telephone through Language Line Solutions, which is used by several other Municipal Courts in the state that do not have available in-person interpreters. The challenge, however, is that we do not know when an interpreter may be needed and, with the number of summons being issued remaining low, it is not cost effective to have an interpreter attend each docket just in case they are needed and there is currently no one in our community offering on-call translation services similar to the Language Line Solutions. Unfortunately, this resource is rather expensive (\$5/minute), so we hope to use it sparingly. I recently attended a meeting with Colorado Supreme Court Chief Justice Brian Boatright during which I advocated for making the State Courts' Language Access resources available to Municipal Courts, which Lake County courts have access to. Justice Boatright agreed to look into that possibility.

As you may know, another challenge has been keeping the Court Clerk position filled this year. Recently, Hannah Scheer was hired to provide those services, but has now also been engaged as the City's new Deputy City Clerk. While I believe that she is happy to continue serving as Court Clerk, her new position is rather demanding, so I am concerned as to her capacity to juggle both positions long term. As a result, I will continue to work with City Administrator Simonson to identify a solution for this position.

In addition, we were recently informed that the attorneys who have been providing contract Prosecutor services for the City may not continue doing so. At this time, it is my understanding that Ron Carlson, who has provided substitute Prosecutor services in the past, will be taking over the role starting in December. However, in order to accommodate his schedule, we are having to change the Municipal

Court docket day to the second Thursday of each month beginning at 1:00 p.m., instead of the current second Wednesday morning of each month.

Dealing with staffing transitions could be even more challenging if the Court were operating at a full caseload. But, as I expect you know from looking at the revenues generated for various fines, the number of citations written into the Municipal Court have declined substantially over the past year as a result of understaffing in the Leadville PD. Where we previously averaged 20+ new cases per month, there have only been a total of 30 new cases brought into the Court so far this year, with the most notable reduction being in traffic matters. I understand that Chief Edwards has diligently tried to rebuild the staff of the Leadville PD, but it has proven difficult for him to attract and retain new officers. Plus, in talking with my peers in other municipal courts, I have learned that Leadville's experience is not unique, in that the number of cases have been down across the state since before the pandemic took hold, so I don't know when case levels and resulting revenues may return to normal levels, but I doubt that much of an increase will be possible as long as the Leadville PD has an insufficient contingent of officers on duty.

We also continue work to advance a number of projects and tasks that were started early in my term in order to bring the Municipal Court's operations and procedures up to date and in compliance with requirements, as well as to improve efficiency. These include:

- Refining filing systems and increased use of electronic documents.
- Clearing out the backlog of older cases and creating a way to track restitution and fines for follow up.
- Updating and translating court forms into Spanish.
- Improvement of communications and the flow of information between the Leadville PD and Court.
- Maintaining updated information on the Municipal Court website and adding resource links, including Zoom connection information, so that court sessions remain "open" to the public.
- Working with the City Attorney and Community Service Officers on updates to the Model Traffic Code and Animal Control ordinances as adopted by the City of Leadville.

Another resource we make available is the Court's Useful Public Service (UPS) program. As you may recall, defendants who were previously ordered to perform community service as part of their sentence were referred to Lake County's program operated through its probation office. This required offenders to pay an \$85 fee for their participation and took them outside of the Municipal Court's oversight in regard to completion of their obligations. Since many defendants coming before the Court do not have the financial resources to pay fines, much less a fee for UPS, it is more beneficial for them to have the opportunity to provide UPS through the City as a way of working off their fines. So far, we have been able to assign them to the Animal Shelter for performance of low-level, but necessary, tasks (e.g., filing, cleaning cages, etc.) to help free up paid staff for more crucial duties, but we can also have them perform duties for other departments and agencies as needed. To date, all UPS assignments have been successfully completed.

Regarding my continuing professional development and activities as Municipal Judge, I remain an active board member of the Colorado Municipal Judges Association. I have attended numerous meetings and seminars offered by the organization, the cost of which I have personally absorbed, and am scheduled to attend the fall conference that convenes in Glenwood Springs starting tomorrow, November 10. These activities allow me to connect with many other municipal judges across the state and develop productive relationships for the exchange of information and ideas on best practices for operation of Leadville's Municipal Court. In addition, I continue to be involved in the planning for the Community Justice Center, which allowed me to advocate for inclusion of the Leadville PD and the Municipal Court in plans for the facility, so as to enhance our ability to serve the community, as well as to potentially free up space in City Hall that can be repurposed for other uses in the future. Unfortunately, costs for construction of the facility have skyrocketed, causing the County to reconsider the timing and approach to the project, which means projection of a date when it may be available for occupancy is uncertain.

In conclusion, while I believe that we need to continue working to bring the Municipal Court up to the same level of operation that court patrons may experience in other surrounding areas, I am proud of the progress we have made since I was first appointed! Court is open to the public and you are welcome to come observe scheduled proceedings at any time. I appreciate the opportunity to discuss Municipal Court operations and answer any questions you may have.

# NOV 2022

| Sun                             | Mon | Tue   | Wed  | Thu                            | Fri | Sat |
|---------------------------------|-----|---|--|--------------------------------|-----|-----|
| 30<br>1pm - 2022 Trick or Treat | 31  | 1<br>11am - BOCC @ 505<br>6pm - Regular CC Mtg  | 2<br>5pm - Sanitation @  | 3<br>6pm - LURA Regular        | 4   | 5   |
| 6                               | 7   | 8<br>4pm - HPC Meeting @  | 9<br>10am - Leadville<br>6pm - CC Budget Work<br>6pm - P&Z Meeting @ | 10<br>5:15pm - Parkville Water | 11  | 12  |
| 13                              | 14  | 15<br>8:30am - Tourism Panel<br>11am - BOCC @ 500<br>6pm - Joint P&Z WS and<br>7pm - Regular City | 16   | 17                             | 18  | 19  |
| 20                              | 21  | 22<br>4pm - HPC - Regular Mtg   | 23<br>6pm - P&Z Meeting @  | 24                             | 25  | 26  |
| 27                              | 28  | 29<br>6pm - CC Budget Work  | 30   | 1<br>6pm - LURA Regular        | 2   | 3   |

# Dec 2022

| Sun | Mon | Tue   | Wed                                     | Thu                      | Fri | Sat |
|-----|-----|---|---|--------------------------|-----|-----|
| 27  | 28  | 29  | 30                                      | 1                        | 2   | 3   |
|     |     | 6pm - CC Budget Work  |   | 6pm - LURA Regular       |     |     |
| 4   | 5   | 6   | 7                                       | 8                        | 9   | 10  |
|     |     | 11am - BOCC @ 505<br>6pm - Regular CC Mtg                             | 5pm - Sanitation @                      | 5:15pm - Parkville Water |     |     |
| 11  | 12  | 13  | 14                                      | 15                       | 16  | 17  |
|     |     | 4pm - HPC Meeting @   | 10am - Leadville<br>6pm - P&Z Meeting @ |                          |     |     |
| 18  | 19  | 20  | 21                                      | 22                       | 23  | 24  |
|     |     | 8:30am - Tourism Panel<br>11am - BOCC @ 500<br>6pm - Regular CC Mtg @ |   |                          |     |     |
| 25  | 26  | 27  | 28                                      | 29                       | 30  | 31  |
|     |     | 4pm - HPC - Regular Mtg   | 6pm - P&Z Meeting @                     |                          |     |     |

# Jan 2023

| Sun | Mon | Tue   | Wed   | Thu                            | Fri | Sat |
|-----|-----|---|---|--------------------------------|-----|-----|
| 1   | 2   | 3<br>11am - BOCC @ 505<br>6pm - Regular CC Mtg                              | 4<br>5pm - Sanitation @                       | 5<br>6pm - LURA Regular        | 6   | 7   |
| 8   | 9   | 10<br>4pm - HPC Meeting @   | 11<br>10am - Leadville<br>6pm - P&Z Meeting @ | 12<br>5:15pm - Parkville Water | 13  | 14  |
| 15  | 16  | 17<br>8:30am - Tourism Panel<br>11am - BOCC @ 500<br>6pm - Regular CC Mtg @ | 18  | 19                             | 20  | 21  |
| 22  | 23  | 24<br>4pm - HPC - Regular Mtg   | 25<br>6pm - P&Z Meeting @                     | 26                             | 27  | 28  |
| 29  | 30  | 31  | 1<br>5pm - Sanitation @                       | 2<br>6pm - LURA Regular        | 3   | 4   |