



# CITY OF LEADVILLE

800 HARRISON AVE.  
LEADVILLE, CO 80461

## REGULAR COUNCIL MEETING AGENDA

Tuesday  
December 20 2022

6:00 P.M.

**Council Chambers & Zoom**

<https://leadville-co-gov.zoom.us/j/83526944548?pwd=aEdjdGtpNlEyZmt5YVQ1bDBQbnN4dz09>

**Meeting ID: 835 2694 4548**

**Passcode: 80461**

**Dial by your location**

**+1 719 359 4580 US**

- 6:00 pm**
1. **Call to order of Regular Meeting of City Council**
  2. Roll Call
  3. Approval of Agenda
  4. Housekeeping Matters
  5. Public comments about items not on the agenda  
Citizens wishing to speak to Council on issues not on the agenda are requested to send a message in the chat section or raise their hand in the participant's section of Zoom or in person. Staff will call on the public in order. Comments are limited to three (3) minutes (not including council questions). Action, if required, will be assigned to city staff. For matters on the agenda, public input will be heard prior to a vote being taken on the matter.
- 6:15 pm**
6. **Consent Agenda**
    - A. Approval of December 6, 2022 Minutes
- 6:20 pm**
7. **Presentations & Discussions:**
    - A. City Administrators Report
  8. **Department Reports**
    - A. Police
    - B. Fire
    - C. Street
    - D. Animal Shelter
    - E. Deputy Clerk- Licenses Report
    - F. Building Department
    - G. Planning Department
    - H. Sales Tax Comparisons
    - I. Financials
    - J. Bills
- 6:50 pm**
9. **Action Items:**
    - A. 809 Spruce St. Change of Use Conditional Use Permit
    - B. Ordinance re-Code Change for Historic Preservation Commission Stipend
    - C. Ordinance No. 11, Series of 2022: An Ordinance Adding a New Chapter 16.22 to and Amending Chapter 16.28 of Title 16 of the Leadville Municipal Code Concerning Townhouse, Condominium, and Building Footprint Lot Subdivisions (Second Reading)

\* These items may not have briefs or may have additional briefs Tuesday before the Council meeting.



D. Ordinance No. 12, Series of 2022: An Ordinance Amending Section 2.48.020 of the Leadville Municipal Code and Adding New Sections 2.36.080 and 2.48.060 to Permit Members of the Planning and Zoning Commission and the Historic Preservation Commission to Receive Meeting Stipends Approved by City Council (First Reading)

- 8:00 pm**      10. Public Meetings Planner
- 11. Mayor's Report
- 12. Council Reports
- 8:15 pm**      13. Adjournment

From: suejohns@bresnan.net  
 To: "planningdirector@leadville-co.gov" <planningdirector@leadville-co.gov>  
 Cc: "ward1b@leadville-co.gov" <ward1b@leadville-co.gov>, "ward1a@leadville-co.gov" <ward1a@leadville-co.gov>  
 Bcc:  
 Priority: Normal  
 Date: Tuesday December 13 2022 4:24:17PM  
 conditional use permit for east 8th St./short term rental

Dear Chapin, Tracey and Christian,

We are distressed and upset to have another short term rental put in this part of East 8th Street. Our parking is not adequate for this usage. For many of our neighbors who have not been notified by Dec 12<sup>th</sup>, you have already missed the deadline for proper notification, thus bringing the question of transparency, plus legality of your process into question. We are requesting a hold on this whole situation until every neighbor has been properly notified in a timely manner. We would also respectfully request that ward 1's residential zoning no longer include short term rentals except for those already licensed and in place.

Sincerely, Sue Johnson, 229 east 8th street 719-486-8258  
 as well as those signed below-list to follow.

Keith Martin 231 E. 8<sup>th</sup> St. (970) 620-6983  
 Did not received letter

Lewis Martin 231 E. 8<sup>th</sup> St. 719 293-3102

Elia Hernandez - 311 E 8<sup>th</sup>

Did not Receipt Letter

Betty A. ROEDER 719-486-1222  
 312 E. 8<sup>th</sup>

Anne Livingston-Carrett 615-636-5257  
 310 East 8<sup>th</sup>

Queen Gringson-Carrett

Jana Steiner 721 Hemlock St  
 719-640-3517



**REGULAR COUNCIL  
MEETING MINUTES**

**Tuesday,  
December 6, 2022**

**6:00 P.M.**

**Council Chambers & Zoom**

1. **Call to order** of regular council meeting at 6:04 p.m.
2. **Roll call:**
  - a. **Present:** - Mayor Labbe, CM Lauritzen, CM Hill, CM Luna-Leal, CM Grant, MPT Greene, and CM Forgensì

**Staff Members Present:** Deputy City Clerk Hannah Scheer, City Administrator Laurie Simonson, City Attorney Christiana McCormick, and Director of Finance Dawna Schneider
3. **Approval of the agenda:** CM Luna-Leal **moved** to approve the agenda, and CM Grant **seconded**. All present were in favor.
  - a. **Agenda Revisions: None**
4. **Housekeeping Matters: None**
5. **Public comments for items not on the agenda:**
  - Max Cohen –
    - Addressed letter from City Council person regarding complaint about how the City Administrator has handled the Edwards case. Stated that the accusation has no merit.
    - Spoke about an elected official being censured and banned from a public building. He is concerned with the commissioner’s pattern of behavior.
  - Commissioner Tim Bergman-
    - Censured Miguel Martinez for abuse of staff – censure and abuse is public
    - Collaboration with the City and the County is moving forward with commitment from both parties
    - As a private citizen he is concerned about the speed and safety of vehicles traveling through the neighborhoods. His car was hit by a parked car that was pushed into his.
      - Law enforcement was called, but no one responded until noon, when Leadville Police Department comes on to duty.
      - Has repeatedly asked Chief Edwards to have officers monitoring the area to slow people down, have deterrents such as tickets.
      - Concerned about students driving carelessly and harming members of the community.

- Nathan Steele-
  - Works in Leadville/Lake County and Summit – has worked with commissioners and city council members, as well as the Mayor and City Hall staff
  - Loves Leadville and the community – here to support Laurie Simonson as the City Administrator – One of the most qualified hardest working city staff he’s ever worked with. She truly loves Leadville and works hard to make sure Leadville remains Leadville. Stated he doesn’t know anyone who is more committed to our community.
  
- Judge Floyd -
  - Present as the Municipal Judge for the City of Leadville
  - Stated there have been substantially less tickets written by LPD in 2022 than 2021
    - No traffic citations since June of this year, only 3 for the entire year
    - Criminal citations have all been for animal issues
    - Lack of tickets is disconcerting – met with Chief Edwards with her concerns, he had always promised to follow-up with his officers and meet with them, but there was no response to that
  - In September, she sent a notification to Chief Edwards regarding the new City Prosecutor and the change in the docket day for Municipal Court – She asked to set up a meeting to meet with the Chief and the officers with the new Prosecutor to answer any questions they may have – Has received no response, tried in person as well with no success. Others she has spoken with were not aware of the request for a meeting.
  - Would like to understand why the municipal ordinances are not currently being enforced.
  
- Commissioner Sarah Mudge-
  - Empathizes with council regarding growing pains in trying to achieve a more professional climate at the City
    - Importance in setting people up for success
    - Suggested using a consulting firm to acquire an HR person for the City
  - Concerned that the City approved the Animal Shelter’s requested budget without consulting their equal funder, the County
  - Received a request today from the Housing Trust to fund an Urban Renewal Authority staff person to help with a project.
    - Doesn’t add up, causes a lot of frustration
  - St. Vincent General Hospital came to the Commissioners today and requested \$480k to make payroll for the month of December
    - Meeting on 12/7/22 with their board to discuss their request and their failure to manage assests.
  
- Hannah Scheer
  - Speaking as a private citizen in support of the City Administrator.
  - Concerned about the ongoing issues with St. Vincent and their inability to pay their staff.
  
- Caitlin Kuczko
  - Speaking as a private citizen – would like to verify that the Mayor and City Council received the letter she mailed in support of City Administrator Laurie Simonson.

## 6. Presentations & Discussions:

### • **Housing Update**

- Regional Housing Authority is moving along very well except for DOLA getting back to them to formally apply to their grant process
- 4A down payment assistance program working with the Impact Development Fund – helps people below 80% area median income to obtain up to \$25k assistance to put a down payment on a home.
  - 0% interest rate for 30 years for everyone below 80% AMI (area median income)
  - 1% interest rate for 30 years everyone below 100% AMI (area median income)
- Leadville has been asked to speak to other cities about what it was like and how to set up a Regional Housing Authority.

### • **High School Business Leadership Class – Roxi Aldaz**

- The students would like a safe and fun place to spend time together that doesn't require them to drive over any passes or hang out in the cold.
- They believe this would be a smart addition to the community, as it would keep students in a safe place and they would not be driving on highways or feel the need to go for drives in inclement weather just to spend time together.
- The research aspect of this project also showed that having a place for students to gather can greatly decrease depression and anxiety among teens, as well as crime rates.
- The Business Leadership Class at the high school is a semester long class, and this is part of their service project – would like to move forward in making plans for the community and continue these talks with the Commissioners, City Council, the School Board, and other members of the community to support the youth of Leadville.

## 7. Consent Agenda:

CM Hill **moved** to approve the minutes of 11/15/2022; CM Forgenski **seconded**. All present were in favor.

## 8. Actionable Items:

### a. **Colorado Gives Contribution – Mayor Labbe**

- Gave \$200 to each organization:
  - Advocates of Lake County
  - Cloud City Conservation Center
  - Cloud City Wheelers
  - Friends of Twin Lakes
  - Full Circle of Lake County
  - Get Outdoors Leadville
  - Lake County Build a Generation
  - Lake County Community Fund
  - Leadville Irish Miners Memorial
  - Leadville Trail 100 Legacy
  - Planned Pethood Leadville

- Project Dream
  - St. George Meals and Community Pantry
- b. CM Luna-Leal **moved** to adopt **Resolution No. 29, Series of 2022**: A Resolution Opting Out of the Paid Family and Medical Leave Insurance (“FAMLI”) Program (Reconsideration)  
CM Hill **seconded**.  
**Vote was: 7 in favor 0 against 0 abstaining 0 absent**
- c. CM Luna-Leal **moved** to adopt **Ordinance No. 10, Series of 2022**: An Ordinance Establishing a Temporary Moratorium on Approval of Certificate of Appropriateness Applications for Demolitions in the National Historic Landmark District (Second Reading)  
CM Forgensi **seconded**.  
**Vote was: 7 in favor 0 against 0 abstaining 0 absent**  
**Public Hearing Closed at 6:49pm**
- d. CM Luna-Leal **moved** to adopt **Resolution No. 40, Series of 2022**: A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amounts and for the Purposes as Set Forth Below, for the City of Leadville, Lake County, Colorado, for the Fiscal Year Beginning the First Day of January 2023 and Ending the Last Day of December 2023.  
CM Hill **seconded**.  
**Vote was: 7 in favor 0 against 0 abstaining 0 absent**  
**Public Hearing Closed at 7:11pm**
- e. CM Forgensi **moved** to adopt **Resolution No. 41, Series of 2022**: A Resolution Certifying and Levying the Mill Levy of the City of Leadville for 2022 to Defray the Costs of Government for the City of Leadville for the 2023 Budget Year and Authorizing a Mill Levy to the Board of County Commissioners.  
CM Luna-Leal **seconded**.  
**Vote was: 7 in favor 0 against 0 abstaining 0 absent**  
**Public Hearing Closed at 7:17pm**
9. **Executive Session**: At 7:29 pm, CM Grant **moved** to go Executive Session under Section 24-6-402(4)(f) and 24-6-402(4)(b) of the Colorado Revised Statutes for the purpose of discussing personnel matters and legal advice related to the city administrator and under Section 24-6-402(4)(b) of the Colorado Revised Statutes for legal advice on specific legal questions concerning matters related to the police department.

CM Grant further **moved** to reconvene the December 6<sup>th</sup> regular meeting at the conclusion of the Executive Session in order to proceed with the remaining items on the agenda.  
CM Forgensi **seconded**; Vote was 7 in favor 0 against 0 abstaining 0 absent

At 7:31 pm, the executive session has begun.

At 10:19 pm the executive session concluded.

Participants in the executive session were Mayor Labbe, CM Tracey Lauritzen, MPT Dana Greene, CM Forgens, CM Shannon Grant, City Administrator Laurie Simonson, Deputy City Clerk Hannah Scheer (part 1 - questions concerning matters related to the police department), and City Attorney Christiana McCormick.

**10. Public Meetings Planner: N/A**

**11. Mayor’s Report: N/A**

**12. Council Reports: N/A**

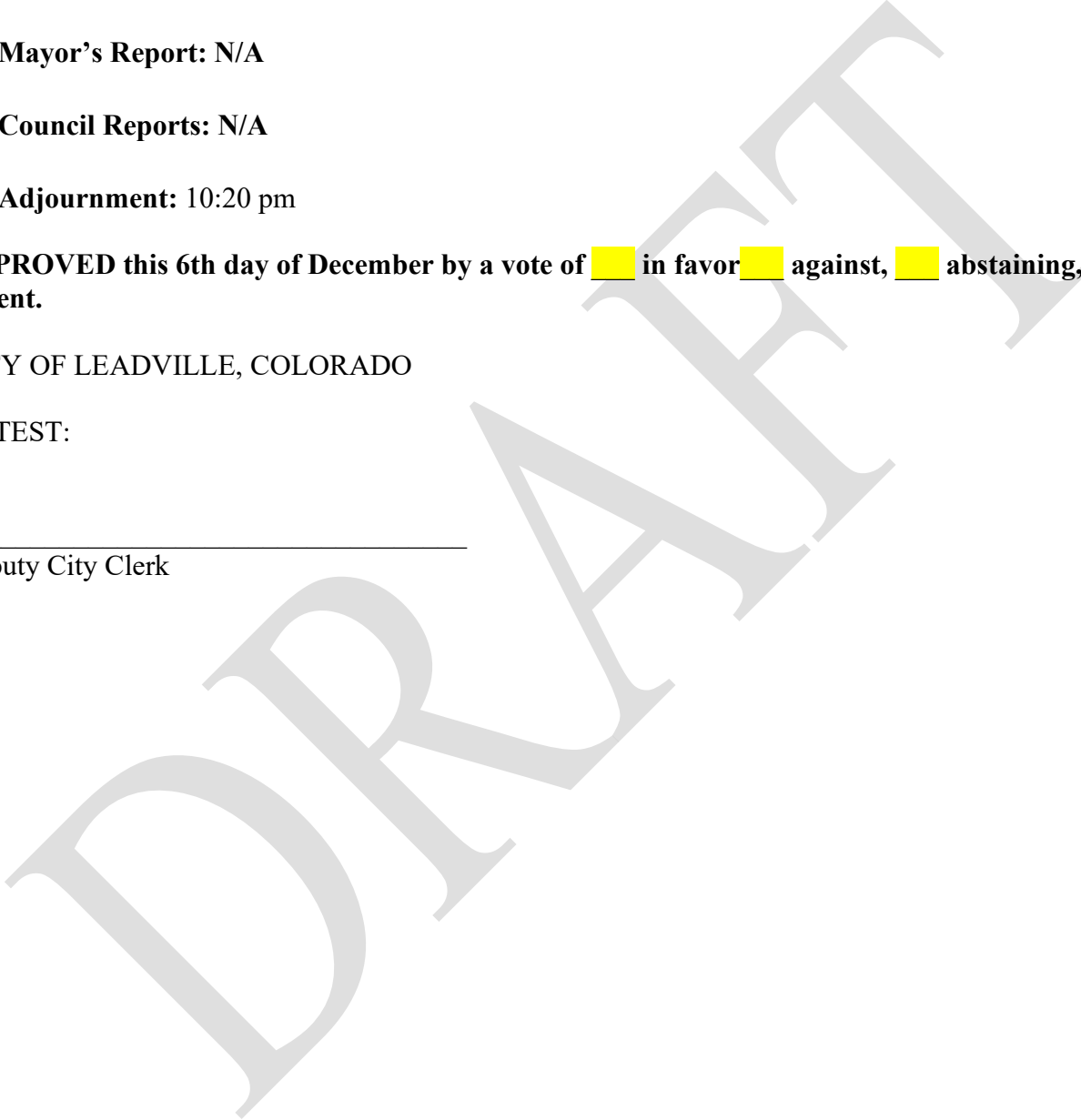
**13. Adjournment: 10:20 pm**

**APPROVED** this 6th day of December by a vote of  in favor  against,  abstaining, and  absent.

CITY OF LEADVILLE, COLORADO

ATTEST:  
By

\_\_\_\_\_  
Deputy City Clerk





# Leadville Police Department

800 Harrison Avenue  
Leadville, CO 80461  
(719) 486-1365



Hal Edwards, Police Chief  
Greg Labbe, Mayor

**TO:** The Honorable Mayor Greg Labbe and Members of Leadville City Council

**FROM:** Leadville Police Officers

**SUBJECT:** Leadville Police Department: November, 2022

- **Staffing:**
  - The Police Department has no openings at this time but we are still accepting applications.
  
- **Highlights:**

**MONEY RECEIVED FOR THE MONTH:**

\$ .00	Parking
\$ .00	VIN Inspections / 5 <sup>th</sup> Judicial District Checks / Copies / Security Contracts / Fingerprints
<u>\$ .00</u>	<u>Police Surcharge – VIN Convenience Fee</u>
.00	<b>Total</b>

**ACTIVITY:**

- Registered Sexual Offenders: 24
- Case Reports: 29
- Citations/Tickets/Summons: 2
  - > Municipal Court: 1
  - > County Court: 1
- Number of Juveniles put into Diversion: 0
- Number of Persons Taken In-Custody: 0
  - Warrant: 0

**LEADVILLE POLICE DEPARTMENT OFFICERS AND STAFF:**

**Perla Flores Office Manager, Administrator for: Records/Vehicles/Municipal Court/Sexual Offender Compliance/ NIBRS (National Incident-Based Reporting System)/Lexipol/SDDS/NCIC/NCIC/Getac/Evidence Room Lead**

**Joanna Lopez: Administrative Assistant**

**Sergeant John Ortega/FTO**

**Officers:**

**Officer Daniel Hanson - Part-Time /FTO**  
**Officer Daniel Breyer - Part-Time Sergeant**  
**Training and Compliance Specialist**  
**Officer Wil Martin**  
**Officer Maria Porzelt**  
**Officer Aaron Barnett**  
**Officer Brenda Caraveo**

**Positions:**

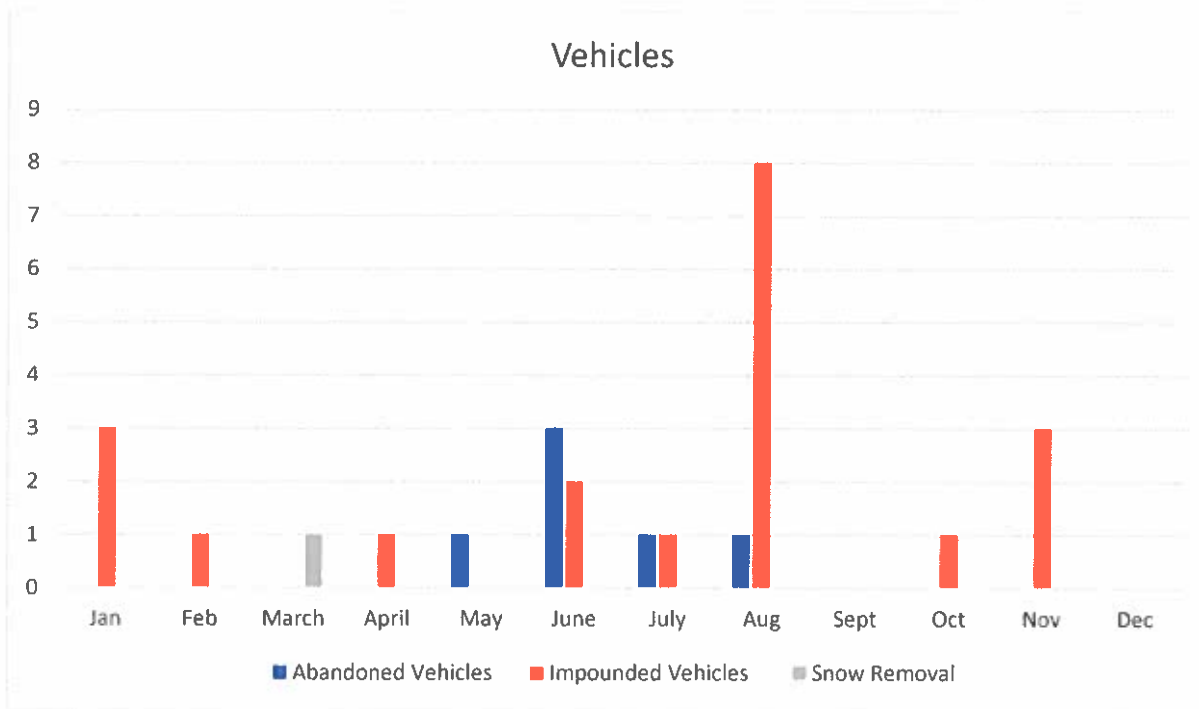
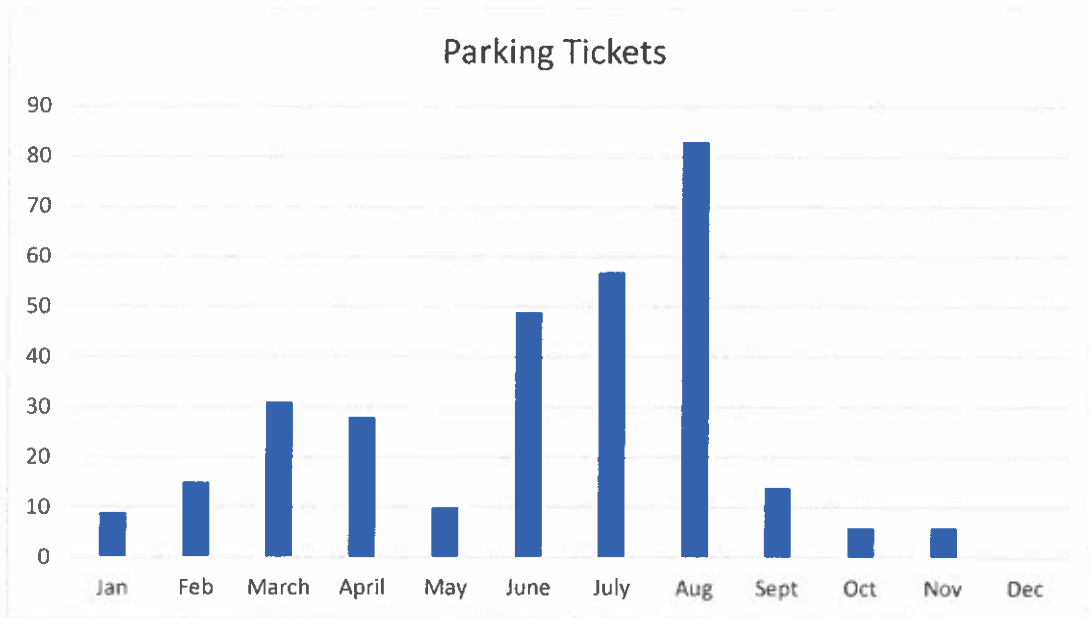
**Community Service Officer: Natalie Lopez**  
**Community Service Officer: Destiny Barraza**

**LPD Fleet**

- (2) 2021 Ford Interceptor- Patrol and Detective/ 82-14, 82-15
- (3) 2020 Ford Interceptors- Patrol & Detective/ 82-11, 82-12, 82-13
- 3) 2016 Ford Interceptors – Patrol & Detective / 82-1, 82-4, 82-5,
- (2) 2016 Ford Taurus/ 82-16, 82-17
- (1) 2005 Jeep Liberty – CSO / 82-7
- (1) 1999 Trailer – Evidence

**\*This number from monthly report, likely from "Call Analysis", not "Call Type Analysis" which is what we utilize now.**

## October/November Graphs







## Leadville Lake County Fire Rescue

816 Harrison Avenue. Leadville, CO 80461  
Phone (719) 486-2990 Fax (719) 486-3113 Emergency – Dial 911  
[www.lakecountycolorado.com/fire](http://www.lakecountycolorado.com/fire) - [www.cityofleadville.colorado.gov](http://www.cityofleadville.colorado.gov)

### Monthly Report November, 2022

#### CALLS FOR SERVICE

- Please see attached statistics for information

#### DEPARTMENT

- Station II (Multi-Use Facility). Finish is being completed. Ordering operational needs with community donation funds. Electrical service is up and running
- Training Facility (HTC); Search prop built out. Working towards an climate controlled building with CMC
- Apparatus; Type I Spartan is set for the end of December and first part of January for delivery. Type III is set for completion in February.
- SAM.gov process has been complete by Dawna so that we are in compliance to apply for federal grants
- Fire Academy Graduation on December 10<sup>th</sup>

#### GRANTS

- AFG grant submitted for a micro grant for 12 sets of PPE, (Bunker Gear), in the amount of \$50,000.00. this grant was submitted on Dec 17<sup>th</sup> 2022
- Awarded! Firefighter Safety and Disease Prevention Grant submitted in the amount of \$15,613.00 for an extractor machine for Station II. Reimbursement has been submitted in the amount of \$14,475.00. This has not yet been installed at Station II
- Awarded! Firefighter Disease and Prevention Grant for an additional 5 sets of PPE in the amount of \$14,719.08
- TO DATE; GRANT AND OTHER REVENUE TOTALS FOR 2018, 2022= \$1,748,534.70
- TO DATE; GRANT AND OTHER REVENUE SINCE 2012= \$3,565,110.70
  - This revenue does not include minor revenue for services such as the sign program and permits

#### INTERNSHIP/RESERVE STAFFING

- We currently have two Residents and two Reserves.
- We have a potential to hire 4 more residents for the program in January

#### PREVENTION/MARSHAL

Conducted 5 Short Term Rental inspections.

Walkthrough of Past Time Bar for new construction project.

Attended free class of Office of Emergency Management on Access and Functional Needs for times of Disaster.

Test and inspection of St George's new hood system.

Assist Duty Crew with CO2 system dump at the Power Plant.

47 plan reviews on new construction, solar array projects & county public events.

Volunteered with the Tree of Sharing group to assist families needing funds to provide for their children a gift this holiday season. The group was able to assist over 380 children. All within our community.

TRAINING/STAFFING/CMC

- Obtaining Colorado State Fire Instructor II certification.
- Taught Building Construction class for CMC
- Continued to assist CMC's Fire I Academy
- Identified 7 excellent candidates as potential resident/reserves for filling the ranks of FF
- Continued working with outside agencies, Colorado Fire Camp/ Chaffee County Fire Protection District/ Colorado State Forest Service/ WiRe on wildfire mitigation for Lake County

Response Times	Number of Incidents	Percent of Total
12 - 13.0 Minutes	6	8.11%
13 - 14.0 Minutes	4	5.41%
14 - 15.0 Minutes	6	8.11%
15 - 16.0 Minutes	2	2.70%
16 - 17.0 Minutes	6	8.11%
17 - 18.0 Minutes	5	6.76%
18 - 19.0 Minutes	5	6.76%
19 - 20.0 Minutes	5	6.76%
20 - 21.0 Minutes	1	1.35%
21 - 22.0 Minutes	3	4.05%
22 - 23.0 Minutes	2	2.70%
23 - 24.0 Minutes	1	1.35%
25 - 26.0 Minutes	1	1.35%
27 - 28.0 Minutes	1	1.35%
28 - 29.0 Minutes	1	1.35%
30 - 31.0 Minutes	1	1.35%
31 - 32.0 Minutes	1	1.35%
33 - 34.0 Minutes	1	1.35%
37 - 38.0 Minutes	1	1.35%
41 - 42.0 Minutes	2	2.70%
42 - 43.0 Minutes	1	1.35%
44 - 45.0 Minutes	1	1.35%
50 - 51.0 Minutes	1	1.35%
53 - 54.0 Minutes	2	2.70%
65 - 66.0 Minutes	0	0.00%
	<b>Total: 74</b>	<b>Total: 100.00%</b>

**Description**  
This Report Doesn't Include Times Greater Than 90 Minutes

**NFIRS Run Data Report - In service to In Quarters**

This Report Doesn't Include Times Greater Than 90 Minutes

**Report Results**

There are no results. Please redefine your search criteria.

**Description**  
This Report Doesn't Include Times Greater Than 90 Minutes

**NFIRS Run Data Report - Average Run Times**

PSAP to Alarm	Alarm to Arrival	Arrival to Last Unit Cleared	In Service to In Quarters
140.19	689	1,393.71	

**NFIRS Run Data Report - Property Loss**

Content Loss	Property Loss	Total Losses
250	250	500

**Report Filters**  
 Basic Incident Date Time: is after 'Last Month'  
 Agency Name: is in 'Leadville Lake County Fire Rescue'



## NFIRS Run Data Report - Total Unit Responses

Displays up to 1000 Records

Basic Incident Year-Month Name (FD1.3)	Number of Incidents
<b>Apparatus Resource Vehicle Call Sign: E602</b>	
2022-November	2
	<b>Total: 2</b>
<b>Apparatus Resource Vehicle Call Sign: ENG1</b>	
	1
2022-November	59
2022-December	17
	<b>Total: 77</b>
	<b>Total: 79</b>

## Description

Displays up to 1000 Records

## NFIRS Run Data Report - Day of Week

Day of Week	Number of Incidents
	1
01 - Sunday	13
02 - Monday	7
03 - Tuesday	17
04 - Wednesday	15
05 - Thursday	8
06 - Friday	6
07 - Saturday	12
	<b>Total: 79</b>

## NFIRS Run Data Report - Hour of Day

Hour of Day	Number of Incidents
Unknown	1
00:00:00 - 00:59:59	2
01:00:00 - 01:59:59	3
02:00:00 - 02:59:59	1
04:00:00 - 04:59:59	1
05:00:00 - 05:59:59	3
06:00:00 - 06:59:59	1
07:00:00 - 07:59:59	3
08:00:00 - 08:59:59	3
09:00:00 - 09:59:59	2
10:00:00 - 10:59:59	5
11:00:00 - 11:59:59	2
12:00:00 - 12:59:59	6
13:00:00 - 13:59:59	4
14:00:00 - 14:59:59	10
15:00:00 - 15:59:59	3
16:00:00 - 16:59:59	4
17:00:00 - 17:59:59	3
18:00:00 - 18:59:59	4
19:00:00 - 19:59:59	6
20:00:00 - 20:59:59	4
21:00:00 - 21:59:59	3
22:00:00 - 22:59:59	2
23:00:00 - 23:59:59	3
	<b>Total: 79</b>



NFIRS Run Data Report - Mutual Aid Given Summary

Basic Incident Type Code And Description (FD1.21)	Number of Incidents
Basic Aid Given Their Fire Department ID (FD1.23): 03725	
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
	<b>Total: 2</b>
	<b>Total: 2</b>

NFIRS Run Data Report - Mutual Aid Received Summary

Basic Incident Type Code And Description (FD1.21)	Number of Incidents
511 - Lock-out	2
	<b>Total: 2</b>

NFIRS Run Data Report - Average Non- Transport Call PSAP to Alarm

Apparatus Resource Vehicle Call Sign	Total Incidents	Total Call Time	Average Call Time
E602	2	0	0.00
ENG1	72	10,560	146.67

NFIRS Run Data Report - Alarm to Arrival

This Report Doesn't Include Times Greater Than 90 Minutes

Response Times	Number of Incidents	Percent of Total
0 - 1.0 Minutes	4	5.26%
1 - 2.0 Minutes	3	3.95%
2 - 3.0 Minutes	8	10.53%
3 - 4.0 Minutes	11	14.47%
4 - 5.0 Minutes	4	5.26%
5 - 6.0 Minutes	6	7.89%
6 - 7.0 Minutes	9	11.84%
7 - 8.0 Minutes	3	3.95%
8 - 9.0 Minutes	8	10.53%
9 - 10.0 Minutes	2	2.63%
10 - 11.0 Minutes	1	1.32%
12 - 13.0 Minutes	3	3.95%
13 - 14.0 Minutes	1	1.32%
14 - 15.0 Minutes	1	1.32%
17 - 18.0 Minutes	1	1.32%
18 - 19.0 Minutes	4	5.26%
21 - 22.0 Minutes	1	1.32%
23 - 24.0 Minutes	3	3.95%
24 - 25.0 Minutes	1	1.32%
34 - 35.0 Minutes	1	1.32%
39 - 40.0 Minutes	1	1.32%
	<b>Total: 76</b>	<b>Total: 100.00%</b>

Description
This Report Doesn't Include Times Greater Than 90 Minutes

NFIRS Run Data Report - Arrival to Last Unit Cleared

This Report Doesn't Include Times Greater Than 90 Minutes

Response Times	Number of Incidents	Percent of Total
3 - 4.0 Minutes	1	1.35%
4 - 5.0 Minutes	1	1.35%
6 - 7.0 Minutes	3	4.05%
7 - 8.0 Minutes	1	1.35%
8 - 9.0 Minutes	1	1.35%
9 - 10.0 Minutes	1	1.35%
10 - 11.0 Minutes	3	4.05%
11 - 12.0 Minutes	3	4.05%

## ZS - Monthly Incident Type Report (Summary)

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents
<b>Incident Type Category (FD1.21): 1 - Fire</b>		
112 - Fires in structure other than in a building	1	1.27%
	<b>Total: 1</b>	<b>Total: 1.27%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>		
300 - Rescue, EMS incident, other	1	1.27%
321 - EMS call, excluding vehicle accident with injury	37	46.84%
322 - Motor vehicle accident with injuries	3	3.80%
324 - Motor vehicle accident with no injuries.	2	2.53%
352 - Extrication of victim(s) from vehicle	1	1.27%
	<b>Total: 44</b>	<b>Total: 55.70%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>		
412 - Gas leak (natural gas or LPG)	2	2.53%
421 - Chemical hazard (no spill or leak)	1	1.27%
424 - Carbon monoxide incident	2	2.53%
442 - Overheated motor	1	1.27%
463 - Vehicle accident, general cleanup	4	5.06%
	<b>Total: 10</b>	<b>Total: 12.66%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>		
511 - Lock-out	3	3.80%
522 - Water or steam leak	1	1.27%
550 - Public service assistance, other	3	3.80%
551 - Assist police or other governmental agency	3	3.80%
553 - Public service	2	2.53%
	<b>Total: 12</b>	<b>Total: 15.19%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>		
611 - Dispatched and cancelled en route	2	2.53%
622 - No incident found on arrival at dispatch address	1	1.27%
	<b>Total: 3</b>	<b>Total: 3.80%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>		
700 - False alarm or false call, other	4	5.06%
731 - Sprinkler activation due to malfunction	1	1.27%
743 - Smoke detector activation, no fire - unintentional	3	3.80%
745 - Alarm system activation, no fire - unintentional	1	1.27%
	<b>Total: 9</b>	<b>Total: 11.39%</b>
	<b>Total: 79</b>	<b>Total: 100.00%</b>

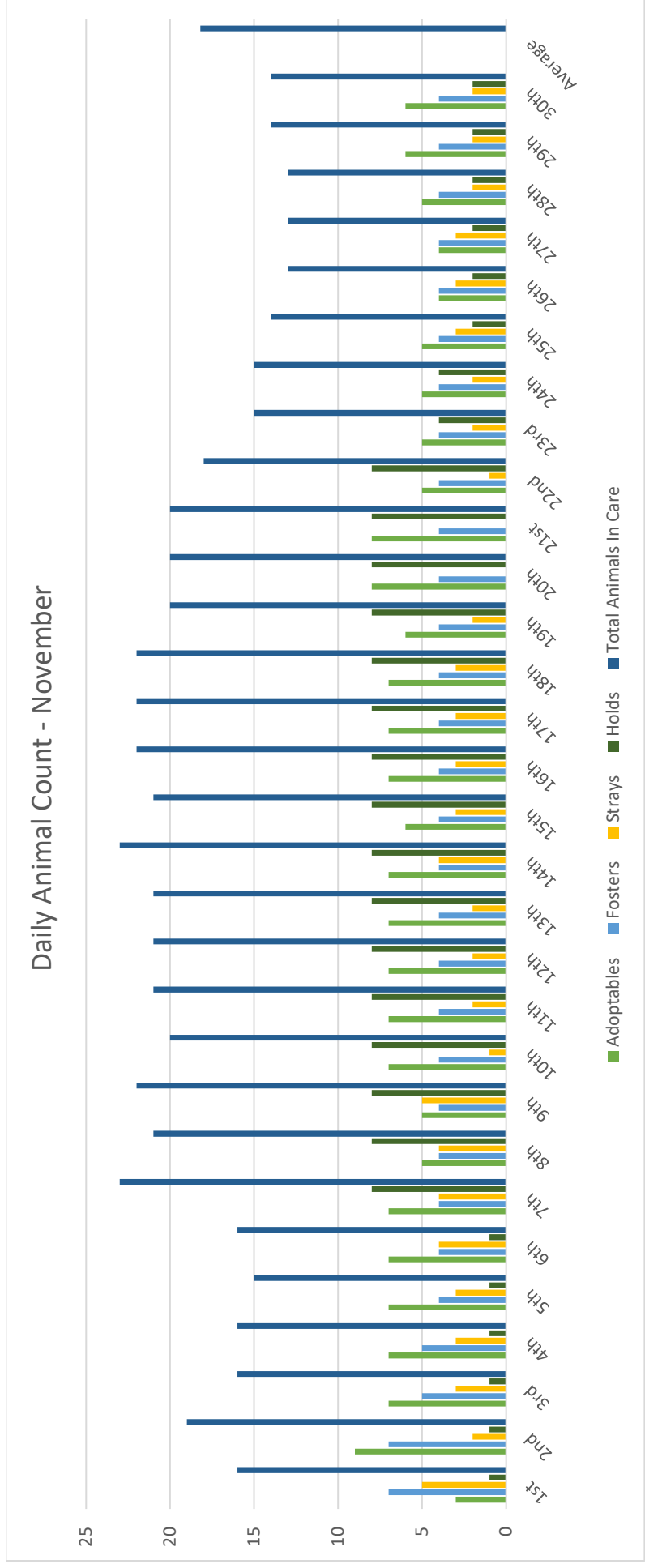




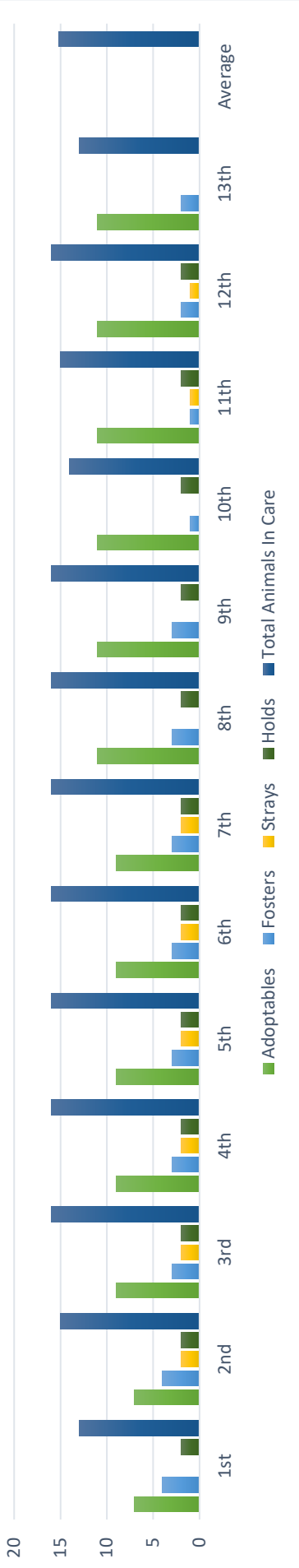
## Leadville Lake County Animal Shelter November Department Report

### Quick Stats

<b>15</b> Adoptions	<b>11</b> City Impounds	<b>0</b> Repeat Offenders	
<b>0</b> Surrenders	<b>10</b> County Impounds	<b>0</b> Transfers In	
<b>11</b> Unclaimed Strays	<b>8</b> Holds	<b>1</b> Transfers Out	
<b>21</b> Total Impounds	<b>1</b> Bite Quarantine	<b>0</b> Euthanasias	



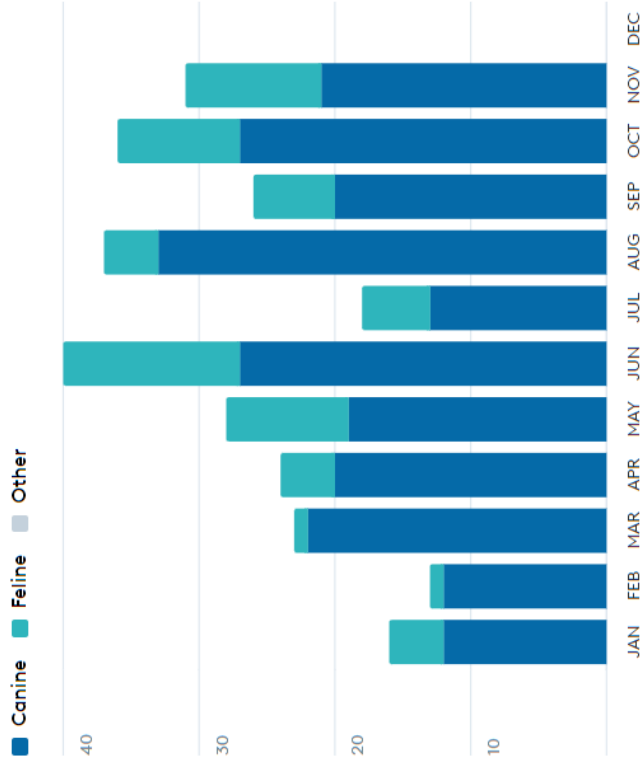
## Daily Animal Count - December



### Current Events

- 11/7/22 8 dogs seized by LPD
- Two owners completed the Management & Training for Dogs That Bite Course

### Shelter Animals County National Database Statistics



	Total Intake	Total Live Outcomes	Other Outcomes
 Canines	226	214	2
 Felines	66	66	2

Who was present:

Duane Adams, President and CEO of Pikes Peak Humane Society  
Anna Jaeger, Program Manager for Statewide Engagement for Dumb Friends League

Conclusions, Discussion Points, and Suggestions:

1. The shelter is limited in size and due to our small size it is easy to recommend that we do not take cats
2. This is not ideal and since the community does not have an alternative for cats, not a recommended course of action, but an observation and strong recommendation to find a different venue or new place for cats
  - a. Caitlin mentioned the modular idea and they agreed that would be a good short term solution
  - b. Current modulares need to be tailored to suit needs
    - i. Will need to find contractor for plumbing, etc costs
3. Purchase an attic lift so we can make attic more accessible
4. Use PetPoint if possible (\$1,500)
  - a. Or ShelterLuv - we only pay when we have adoptions
  - b. Our current program is free but does not run reports appropriately
5. New facility (Community Animal Center) is needed and recommended
  - a. Roughly 1,500 - 2,000 square feet, can use metal shell
    - i. Recommend visiting Alamosa facility and getting a tour and insight into their new shelter as it is similar
      1. Completed 10/24/22, many notes were taken, details to come
    - ii. About \$250+ /square foot
      1. Looking at \$500,000
    - iii. Short term housing for hospital, jail, etc impounds
    - iv. Stray Wing
    - v. Adoptable Wing
  - b. Hold Community meetings
    - i. Discuss needs and challenges
    - ii. People will focus/get stuck on the money aspect. While valid, they need to set those aside during this phase.
  - c. Start Capital Campaign with goal of new facility 2-3 years away
    - i. Use modulares or new facility grounds in the meantime
    - ii. Option 1
      1. New modular for cats, turn cat room into ISO room
      2. ISO room needs filtration system and separate ventilation installed
    - iii. Option 2
      1. Find a separate facility in town to house cats
6. Based on our current facility and limited staffing, create an MOU with other counties for taking our strays once they become adoptables or when we have limited space for our strays

- a. Potential to have a wonderful shelter set up, but currently do not have behavior or enrichment team and more adoptables creates more staff work
  - i. This could be avoided if we are able to get a robust team of volunteers who commit to shifts at the shelter
  - ii. This year, shelters across Colorado have been swamped
    - 1. LLCAS has had three brief times where we have been close to empty, but then something happens and we are bursting with animals

Anna shared information about grants for shelter renovations.

#### Alamosa Shelter Tour

- 1. Drains will be an issue
  - a. Have more than you think you will need
- 2. Large facility
  - a. Blueprints pending Animal Arts proprietary
- 3. More animals come in now due to better public relations and more space
- 4. 8,500 sq ft building from Maverick Steel with 160 doors and windows added
  - a. Building cost \$340,000
  - b. total cost was over \$2 million
- 5. San Luis Valley Animal Center Business Plan
  - a. "Data compiled by the American Veterinary Association and the American Pet Products Association estimate there are 267 dogs per 1,000 people in Colorado (...) that number is expected to grow due to the lack of spay/neuter services (...) there are many more cats because of the lack of shelters addressing that population."
  - b. Per the 2020 Census
    - i. Lake County has a population of 7,436
      - a. This equates to ~ 2,000 owned dogs and ~1,300 owned cats
    - ii. <https://www.census.gov/quickfacts/lakecountycolorado>

## November 2022- LICENSES REPORT

### BUSINESS LICENSES

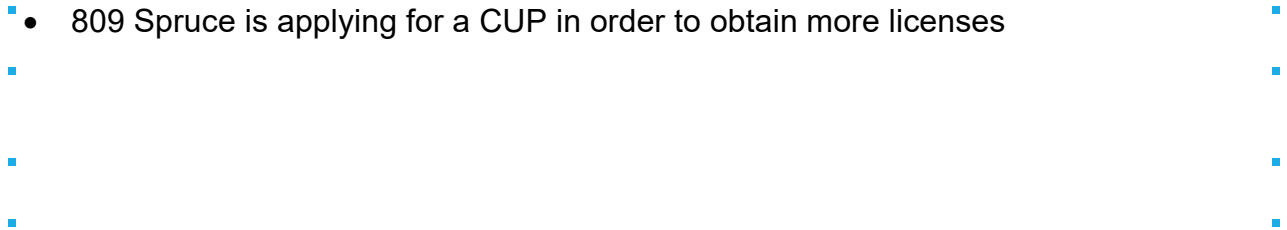
- All Business Renewal Applications have been mailed

Since 11/1/2022

- 5 new business application
- 4 renewals
- 7 have also renewed for 2023 as well.

### SHORT-TERM RENTAL LICENSES

- 18 Class 1 licenses; One is pending approval and two are contributing one license towards the cap. At this point, a Class 1 license may have a Conditional Use Permit for several licenses but only contribute towards one license on the cap if they are owner-occupied.
- 156 Class 2 licenses
- 162 Class 1 and Class 2 licenses total.
- There are 162 licenses contributing toward the 12% cap.
- There is no current waitlist for Class 2 licenses because the cap is 171. There are approximately 9 licenses available.
- The Pink Church no longer needs a CUP and has withdrawn the application
- 809 Spruce is applying for a CUP in order to obtain more licenses





## City Permit Fee Totals

2022	Building Permit Fee	Plumbing Permits	Mechanical Permits	Roofing Permits	Solar Permits	Plan Review Only	Total
January	\$0.00	\$568.00	\$1,054.00	\$0.00	\$0.00	\$0.00	\$1,622.00
February	\$5,880.00	\$290.00	\$584.00	\$338.00	\$150.00	\$0.00	\$7,242.00
March	\$9,332.00	\$749.00	\$744.00	\$1,242.00	\$150.00	\$0.00	\$12,217.00
April	\$14,523.00	\$1,168.00	\$1,788.00	\$306.00	\$0.00	\$0.00	\$17,785.00
May	\$0.00	\$552.00	\$442.00	\$332.00	\$0.00	\$0.00	\$1,326.00
June	\$2,446.00	\$406.00	\$1,094.00	\$548.00	\$300.00	\$0.00	\$4,794.00
July	\$5,201.00	\$1,706.00	\$376.00	\$960.00	\$0.00	\$0.00	\$8,243.00
August	\$10,888.00	\$2,070.00	\$2,450.00	\$1,008.00	\$300.00	\$0.00	\$16,716.00
September	\$1,350.00	\$3,222.00	\$2,530.00	\$486.00	\$0.00	\$0.00	\$7,588.00
October	\$7,124.00	\$648.00	\$1,020.00	\$148.00	\$0.00	\$0.00	\$8,940.00
November	\$22,239.00	\$0.00	\$937.00	\$420.00	\$0.00	\$0.00	\$23,596.00
December							\$0.00
<b>Totals</b>	<b>\$78,983.00</b>	<b>\$11,379.00</b>	<b>\$13,019.00</b>	<b>\$5,788.00</b>	<b>\$900.00</b>	<b>\$0.00</b>	<b>\$110,069.00</b>

Total of all permits

\$110,069.00

Total of Ancillary Permits

\$31,086.00

County's 25%	CCC's 75%	CCC Misc.	City Misc.
\$405.50	\$1,216.50	\$0.00	\$0.00
\$1,810.50	\$5,431.50	\$0.00	\$0.00
\$3,054.25	\$9,162.75	\$0.00	\$0.00
\$4,446.25	\$13,338.75	\$0.00	\$0.00
\$331.50	\$994.50	\$100.00	\$0.00
\$1,198.50	\$3,595.50	\$0.00	\$2,027.00
\$2,060.75	\$6,182.25	\$50.00	\$0.00
\$4,179.00	\$12,537.00	\$250.00	\$0.00
\$1,897.00	\$5,691.00	\$50.00	\$662.00
\$2,235.00	\$6,705.00	\$150.00	\$0.00
\$5,899.00	\$17,697.00	\$50.00	\$0.00
\$0.00	\$0.00		
<b>\$27,517.25</b>	<b>\$82,551.75</b>	<b>\$650.00</b>	<b>\$2,689.00</b>

Building Valuation
\$0.00
\$380,364.00
\$760,160.00
\$1,476,724.00
\$0.00
\$120,183.00
\$552,043.00
\$961,681.00
\$57,309.00
\$448,177.00
\$2,985,764.00
<b>\$7,742,405.00</b>



# MEMO

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**TO:** Mayor Labbe and City Council

**FROM:** Chapin LaChance, Planning Director

**MEETING DATE:** December 20, 2022

**SUBJECT:** Planning Dept. Monthly Report

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Mayor Labbe and City Council,

The Planning Dept. will briefly review the updates below at Tuesday's meeting.

**Active applications:**

- 809 Spruce St. Change of Use CUP: 12/14 P&Z, 12/20 City Council
- 301 E. 8<sup>th</sup> St. STR CUP: 12/14 P&Z continued, withdrawn by applicant
- 113 E. 7th St. New Commercial Work Session: 12/14 P&Z
- Community Justice Center CUP, and Minor Plat, and Site Plan: 2/8 P&Z Prelim. Hearing
  - 12/6 HPC Section 106 Review Work Session: In response to the State Historic Preservation Office's (SHPO) request for a comment letter, the HPC found the proposed development will not have an adverse effect on the National Historic Landmark District.
  - 12/8: Staff received communication from SHPO that the design submitted to the SHPO diverged significantly from the design reviewed by the Leadville HPC.

**Pending applications:**

- Railyard PUD, Phase 1 4-Plex: An application for a 4-plex has been received by staff but is on hold until the requested Phase 1 SIA extension is executed. **No update.**

**Pre-application:**

- Advocates of Lake County Family Crisis Center site search for grant application: Preliminary meeting held 12/12
  - Need 1,500 sq. ft./ 8 BR residential space, 2,000 - 3,000 sq. ft. office space
- Circle K EV Charging Stations: Staff held a pre-application with Circle K representatives on 11/30 regarding proposed EV Charging Stations in the E. Chestnut Ave. ROW, which was vacated in 1934. The City Attorney is investigating title to the vacated ROW.
- 331 Hwy. 24 New Commercial: Pre-application meeting held 11/22.
- Edmunds Terrace, Lot 28 Duplex Subdivision: Pre-application meeting held 11/17.

**Construction:**

- Railyard Phase 1
  - Subdivision Improvement Agreement (SIA):
    - Staff has received an updated Engineers Cost Estimate (ECE) for the remaining public improvements in Phase 1 to be completed next summer. Staff met with civil engineer from RG & Associates on 12/15 to begin inspection process for constructed improvements.
- Railyard Phase 2: Only the Phase 1 PUD has been approved by Council, but not amended per conditions of approval and recorded as required. The developer is proposing to reduce the street ROW widths by 10 ft. in order to accommodate a 10 ft. utility easement required by Xcel. Staff has referred the proposed plans to the various referral agencies for preliminary comments.
- Railyard Phase 3:
  - Meeting with Fading West Development scheduled for January to discuss Phase 3 development.

**Code amendments:**

- Title 16 – Subdivision: Townhomes, Condominiums, and Building Footprint Lots: 12/20 Second Reading at City Council
- Title 17 – Zoning: NHL Overlay District (Demolition loophole, expanded purview, site visits): 11/22 at HPC, 12/13 Joint Work Session with Council and HPC, 1/24/2023 City Council Work Session
- Title 17 – Zoning: PAT Recommendations: P&Z in February 2023, date TBD
- Title 17 – Zoning: Definitions, Categories of Uses, By-Right, Conditional and Prohibited Uses: 1/11/2023 **P&Z**

**Complaints/Violations/Enforcement:**

- 902 6<sup>th</sup> St. Duplex: sewer line encroachment complaint on 12/14. Staff conducted site visit and is investigating.

**Other:**

- Animal Shelter / Big Al's Storage properties rezoning: Staff received request for comments for proposed rezoning of these properties on E. 12 St. This area is proposed to be rezoned from Industrial Mining (IM) to Commercial Industrial (CI). Staff submitted a comment letter to the County on 12/6 with concerns regarding compatibility with the City's R-2 zoning to the south and Railyard PUD, re-zoning boundary and spot zoning, and compliance with the Lake County 2015 Comprehensive Plan & Future Land Use Map which designates the property as Residential Infill.
- NHL Demolition Moratorium: Effective 1/5/2023.
  - Staff met with Lake County on 12/5 and requesting the County implement a Demolition Permit process and requirement for all building demolitions within City limits which would require Planning Official approval.

**City of Leadville**  
**Schedule of Sales Tax**  
**Fiscal Years 2018 to 2022**

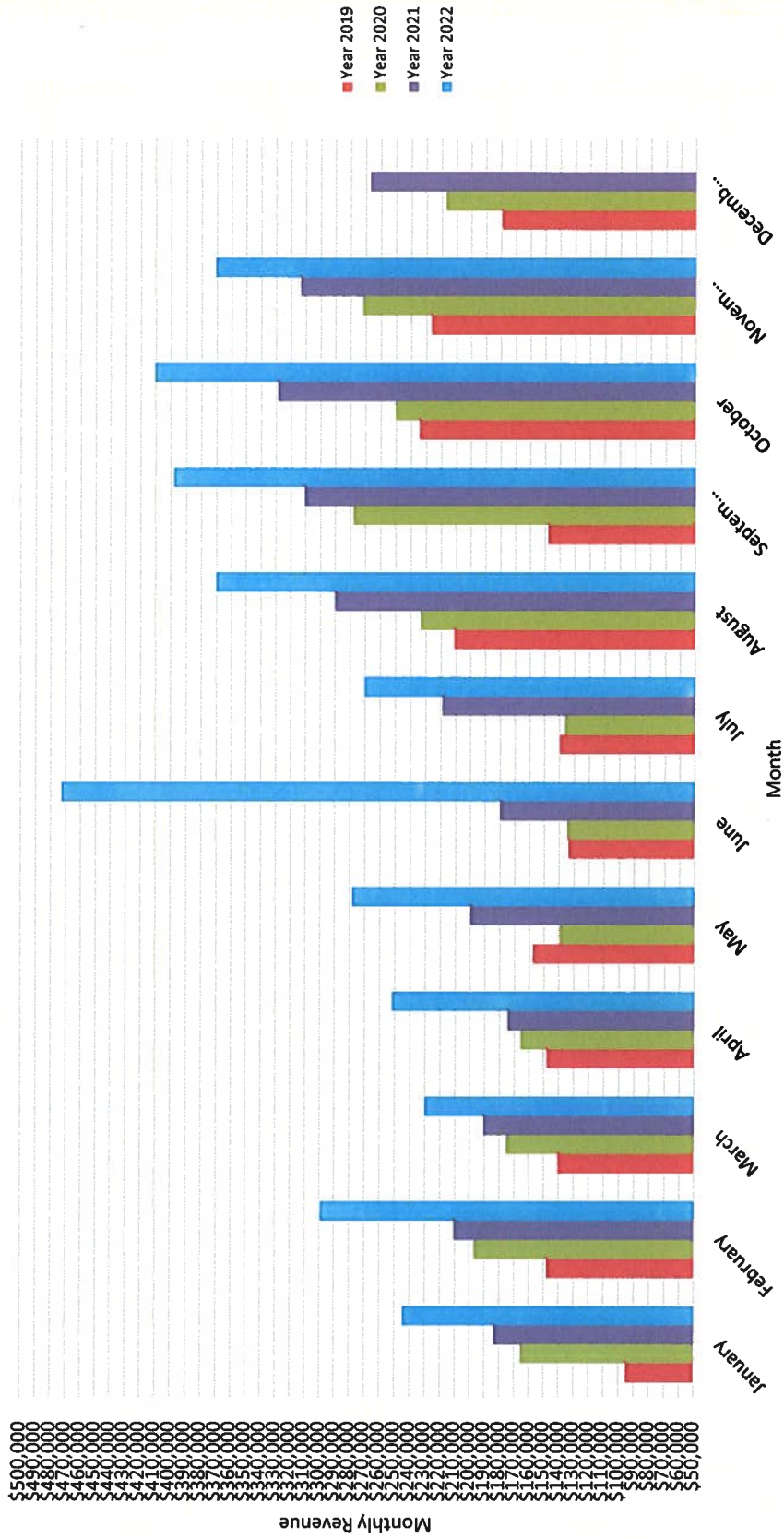
Month Sales Tax Received by City	2018 City Sales Tax*	2019 City Sales Tax*	2020 City Sales Tax*	2021 City Sales Tax**	2022 City Sales Tax***	2022 City Sales Tax Budget	2022 Actual vs Budget (\$ Cumulative)	2022 Actual vs Budget (% Cumulative)
January	\$ 111,094	\$ 94,784	\$ 165,390	\$ 183,535	\$ 244,378	\$ 152,763	\$ 91,615	60.0%
February	\$ 124,550	\$ 147,646	\$ 196,840	\$ 210,257	\$ 299,137	\$ 187,041	\$ 203,710	59.9%
March	\$ 103,228	\$ 140,007	\$ 175,076	\$ 190,416	\$ 229,788	\$ 167,611	\$ 265,887	52.4%
April	\$ 141,583	\$ 147,890	\$ 165,382	\$ 174,112	\$ 251,544	\$ 173,184	\$ 344,247	50.6%
May	\$ 122,345	\$ 157,256	\$ 139,192	\$ 199,485	\$ 277,788	\$ 170,241	\$ 451,794	53.1%
June	\$ 92,350	\$ 133,297	\$ 134,564	\$ 179,671	\$ 472,432	\$ 148,655	\$ 775,572	77.6%
July	\$ 95,917	\$ 139,346	\$ 136,093	\$ 218,714	\$ 270,030	\$ 162,474	\$ 883,128	76.0%
August	\$ 142,264	\$ 210,868	\$ 233,353	\$ 289,675	\$ 369,533	\$ 241,248	\$ 1,011,413	72.1%
September	\$ 172,038	\$ 147,674	\$ 277,551	\$ 310,213	\$ 397,446	\$ 249,871	\$ 1,158,989	70.1%
October	\$ 176,228	\$ 234,053	\$ 250,181	\$ 328,378	\$ 410,305	\$ 272,274	\$ 1,297,021	67.4%
November	\$ 138,040	\$ 226,419	\$ 271,507	\$ 313,217	\$ 370,354	\$ 261,354	\$ 1,406,020	64.3%
December	\$ 111,714	\$ 179,277	\$ 216,743	\$ 266,868	\$	\$ 213,284	\$ 1,192,736	49.7%
<b>Totals:</b>	<b>\$ 1,531,351</b>	<b>\$ 1,958,517</b>	<b>\$ 2,361,872</b>	<b>\$ 2,864,541</b>	<b>\$ 3,592,736</b>	<b>\$ 2,400,000</b>	<b>\$ 1,192,736</b>	<b>49.7%</b>

\* Includes Retail Sales Tax, State Retail Marijuana Special Sales Tax, and Motor Vehicle Sales Tax

\*\* Includes Retail Sales Tax, State Retail Marijuana Special Sales Tax, and Motor Vehicle Sales Tax **State Marijuana Sales Tax was \$60,816.85 - 2.1% of the Total Number**

\*\*\* Includes Retail Sales Tax, Special Sales Tax, and Motor Vehicle Sales Tax **Does not include State Marijuana Sales Tax**

City of Leadville  
Retail Sales Tax  
4-Year Comparison 2019-2022



Report Criteria:  
Report type: GL detail

Check Issue Date	Check Number	dept	Payee	Description	Invoice GL Account Title	Check Amount
12/07/2022	77270		Stephanie Estrada	Restitution from Citation No. L-12468	Restitution Payable	150.00
12/12/2022	77279		Christopher & Rebekah Moll	Consultant Reimbursement Agreement Refu	Consultant Fee Reimbur	1,737.50
Total :						1,887.50

**Accommodations Tax Expenditure**

11/22/2022	77242	Acco	GovOS, Inc	LODGINGRevs Tax Collection	Professional Services	350.00
11/22/2022	77246	Acco	Lake County Government	Housing Director Wages/City's Portion	Housing Director Servic	32,083.32
11/22/2022	77246	Acco	Lake County Government	Housing Director Wages/Accommodations Ta	Housing Director Servic	32,083.31
12/12/2022	77313	Acco	Lake County Treasurer	July-September 2022/Accommodations Tax/T	Tourism Panel Share	35,976.37
12/12/2022	77313	Acco	Lake County Treasurer	July-September 2022 Merchant Service Fee	Merchant Fee	52.09-
12/12/2022	77313	Acco	Lake County Treasurer	July-September 2022 MUNIRevs Service Fe	Professional Services	409.50-
Total Accommodations Tax Expenditure:						100,031.41

**Animal Shelter**

11/22/2022	77229	Anima	Animal Health International, Inc	Supplies for Proper Cleaning & Sanitation	Supplies	214.99
11/22/2022	77229	Anima	Animal Health International, Inc	Supplies for Proper Cleaning & Sanitation	Supplies	354.80
11/22/2022	77235	Anima	Comfurt Gas Inc.	327.4 Gallons of Propane (2.25 a Gallon)	Utilities	736.65
11/22/2022	77250	Anima	Leadville Veterinary Clinic, Inc.	Vet Services for Animal Health	Animal Expenses	679.60
11/23/2022	77262	Anima	Corporate Payment Systems	Walmart/Miscellaneous Supplies	Supplies	77.56
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Dewormer	Animal Expenses	109.48
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Thermometer & Wash Bottles for An	Animal Expenses	15.15
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Test Kits for Animal Health	Animal Expenses	25.99
11/23/2022	77262	Anima	Corporate Payment Systems	Mountain Dogs/Sales Tax Refund	Animal Expenses	.38-
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Dewormer for Animal Health	Animal Expenses	28.89
11/23/2022	77262	Anima	Corporate Payment Systems	BigHorn Hardware/Shelving Repair Hardwar	Building Maintenance	106.89
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Cat Scratch Pads	BSKJ Animal Welfare G	17.99
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Spray Shield for Staff Safety	Supplies	54.24
11/23/2022	77262	Anima	Corporate Payment Systems	Safeway/Treats for Animal Traning & Behavio	Animal Expenses	31.96
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/(4) Airhorns for Staff Safety	Supplies	52.00
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Timeclock for Staff Time Managemem	Supplies	159.99
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/(5) Waist Pouches	Uniform Allowance	69.95
11/23/2022	77262	Anima	Corporate Payment Systems	DLR Creations/(22) T-Shirts for Staff	Uniform Allowance	440.00
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Parasitology Reference Manual	Education and Conferen	46.26
11/23/2022	77262	Anima	Corporate Payment Systems	Amazon/Animal Behavior Reference Manual	Education and Conferen	108.34
11/23/2022	77262	Anima	Corporate Payment Systems	Mountain Dogs/Marrow Bones for Stressed D	Animal Expenses	31.97
11/23/2022	77262	Anima	Corporate Payment Systems	Conoco/Trip to Alamosa for Shelter Tour	Gas and Oil	40.24
11/23/2022	77262	Anima	Corporate Payment Systems	Chili's/Meal for Trip to Alamosa for Shelter To	Travel	48.93
11/23/2022	77262	Anima	Corporate Payment Systems	Safeway/Candy for Hospitality of Alamosa Sh	Travel	18.48
12/12/2022	77275	Anima	Caselle	Monthly Support - A/S	Computer Equipment/M	70.00
12/12/2022	77291	Anima	Leadville Snowy Peaks	Weekly Trash Pick Up - A/S	Utilities	105.00
12/12/2022	77292	Anima	Leadville Veterinary Clinic, Inc.	Vet Services for Animal Health	Animal Expenses	922.20
12/12/2022	77292	Anima	Leadville Veterinary Clinic, Inc.	Vet Services for Animal Health	Animal Expenses	641.60
12/12/2022	77292	Anima	Leadville Veterinary Clinic, Inc.	Vet Services for Animal Health	Animal Expenses	704.65
12/12/2022	77295	Anima	Parkville Water District	Animal Shelter - 2333	Utilities	59.20
12/12/2022	77296	Anima	Peak Performance Imaging Solutions	Monthly IT Support - A/S	Computer Equipment/M	225.24
12/12/2022	77302	Anima	Revival Animal Health, LLC	Health Supplies for Animals	Animal Expenses	207.22
12/12/2022	77305	Anima	Spectrum	A/S - Internet	Internet Animal Shelter	48.31
12/12/2022	77305	Anima	Spectrum	A/S - Telephone	Telephone	48.30
Total Animal Shelter:						6,501.69



Check Issue Date	Check Number	dept	Payee	Description	Invoice GL Account Title	Check Amount
<b>Conservation Trust Fund</b>						
11/22/2022	77231	Conse	Big Horn Hardware	Painting Supplies for Zaitz Park	Parks Maintenance	75.55
11/22/2022	77231	Conse	Big Horn Hardware	Keys for Zaitz Park	Parks Maintenance	47.66
11/22/2022	77231	Conse	Big Horn Hardware	Keypad Dead Bolt for Zaitz Park Return	Parks Maintenance	129.99-
11/22/2022	77231	Conse	Big Horn Hardware	Keys for Zaitz Park	Parks Maintenance	5.37
11/22/2022	77231	Conse	Big Horn Hardware	Painting Supplies for Zaitz Park	Parks Maintenance	12.99
11/22/2022	77231	Conse	Big Horn Hardware	Keypad Dead Bolt & Painting Supplies for Zai	Parks Maintenance	145.94
11/22/2022	77231	Conse	Big Horn Hardware	Painting Supplies for Zaitz Park	Parks Maintenance	31.46
11/22/2022	77231	Conse	Big Horn Hardware	Painting Supplies for Zaitz Park	Parks Maintenance	77.72
11/22/2022	77233	Conse	Charter Communications	WiFi for Camera System at Zaitz Park	Parks Maintenance	84.98
11/22/2022	77257	Conse	Quill Corporation	Supplies for Zaitz Park Bathrooms	Parks Maintenance	81.78
11/22/2022	77257	Conse	Quill Corporation	Soap for Zaitz Park Bathrooms	Parks Maintenance	80.84
12/05/2022	77269	Conse	Paula Martinez	Zaitz Park Bathroom Cleaning Service	Parks Maintenance	1,300.00
12/12/2022	77295	Conse	Parkville Water District	Parks - 4	Parks Maintenance	71.23
12/12/2022	77295	Conse	Parkville Water District	Elm Street Park - 1086	Parks Maintenance	54.00
Total Conservation Trust Fund:						1,939.53

**Fire Contract Service Expendit**

11/22/2022	77245	Fire C	L.N. Curtis and Sons	Positive Pressure Fan for Type I Spartan	Capital Asset Acquisitio	5,394.00
11/23/2022	77262	Fire C	Corporate Payment Systems	Amazon/MED Bag for Type I Spartan	Capital Asset Acquisitio	149.99
11/23/2022	77262	Fire C	Corporate Payment Systems	Safeway/Food/Wildfire Deployment	Wildfire Deployment Ex	87.94
11/23/2022	77262	Fire C	Corporate Payment Systems	Microtel Inn/Lodging/Wildfire Deployment	Wildfire Deployment Ex	194.99
11/23/2022	77262	Fire C	Corporate Payment Systems	Conoco/Fuel/Wildfire Deployment	Wildfire Deployment Ex	51.24
11/23/2022	77262	Fire C	Corporate Payment Systems	O'Reilly Automotive/Antifreze/Wildfire Deploy	Wildfire Deployment Ex	8.67
11/23/2022	77262	Fire C	Corporate Payment Systems	Wendy's/Meal/Wildfire Deployment	Wildfire Deployment Ex	45.18
11/23/2022	77262	Fire C	Corporate Payment Systems	City Market/Food/Wildfire Deployment	Wildfire Deployment Ex	35.51
11/23/2022	77262	Fire C	Corporate Payment Systems	Conoco/Fuel/Wildfire Deployment	Wildfire Deployment Ex	59.88
11/23/2022	77262	Fire C	Corporate Payment Systems	Woodland Country Lodge/Lodging/Wildfire D	Wildfire Deployment Ex	288.00
11/23/2022	77262	Fire C	Corporate Payment Systems	Fiesta Mexicana/Meal/Wildfire Deployment	Wildfire Deployment Ex	64.52
11/23/2022	77262	Fire C	Corporate Payment Systems	AJ's Pizzeria/Meal/Wildfire Deployment	Wildfire Deployment Ex	39.06
11/23/2022	77262	Fire C	Corporate Payment Systems	O'Reilly Automotive/Antifreze/Wildfire Deplo	Wildfire Deployment Ex	8.67
11/23/2022	77262	Fire C	Corporate Payment Systems	City Market/Food/Wildfire Deployment	Wildfire Deployment Ex	30.92
11/23/2022	77262	Fire C	Corporate Payment Systems	Microtel Inn/Lodging/Wildfire Deployment	Wildfire Deployment Ex	144.90
11/23/2022	77262	Fire C	Corporate Payment Systems	Microtel Inn/Lodging/Wildfire Deployment	Wildfire Deployment Ex	144.90
11/23/2022	77262	Fire C	Corporate Payment Systems	Microtel Inn/Lodging/Wildfire Deployment	Wildfire Deployment Ex	144.90
11/23/2022	77262	Fire C	Corporate Payment Systems	Conoco/Fuel/Wildfire Deployment	Wildfire Deployment Ex	76.16
11/23/2022	77262	Fire C	Corporate Payment Systems	Stop 'n Save/Fuel/Wildfire Deployment	Wildfire Deployment Ex	79.05
11/23/2022	77262	Fire C	Corporate Payment Systems	Empire/Fuel/Wildfire Deployment	Wildfire Deployment Ex	63.94
11/23/2022	77262	Fire C	Corporate Payment Systems	O'Reilly Automotive/AnitFreze/Wildfire Deplo	Wildfire Deployment Ex	8.67
11/23/2022	77262	Fire C	Corporate Payment Systems	City Market/Food/Wildfire Deployment	Wildfire Deployment Ex	22.21
11/23/2022	77262	Fire C	Corporate Payment Systems	Wendy's/Meal/Wildfire Deployment	Wildfire Deployment Ex	39.66
11/23/2022	77262	Fire C	Corporate Payment Systems	City Market/Food/Wildfire Deployment	Wildfire Deployment Ex	37.86
11/23/2022	77262	Fire C	Corporate Payment Systems	Wendy's/Meal/Wildfire Deployment	Wildfire Deployment Ex	43.88
11/23/2022	77262	Fire C	Corporate Payment Systems	City Market/Food/Wildfire Deployment	Wildfire Deployment Ex	35.53
11/23/2022	77262	Fire C	Corporate Payment Systems	Stop 'n Save/Fuel/Wildfire Deployment	Wildfire Deployment Ex	59.47
11/23/2022	77262	Fire C	Corporate Payment Systems	Stop 'n Save/Fuel/Wildfire Deployment	Wildfire Deployment Ex	47.54
11/23/2022	77262	Fire C	Corporate Payment Systems	Woodland Country Lodge/Lodging/Wildfire D	Wildfire Deployment Ex	1,152.00
11/23/2022	77262	Fire C	Corporate Payment Systems	AJ's Pizzeria/Meal/Wildfire Deployment	Wildfire Deployment Ex	56.67
11/23/2022	77262	Fire C	Corporate Payment Systems	Conoco/Fuel/Wildfire Deployment	Wildfire Deployment Ex	63.61
11/23/2022	77262	Fire C	Corporate Payment Systems	Wendy's/Meal/Wildfire Deployment	Wildfire Deployment Ex	45.83
11/23/2022	77262	Fire C	Corporate Payment Systems	City Market/Food/Wildfire Deployment	Wildfire Deployment Ex	51.22
11/23/2022	77262	Fire C	Corporate Payment Systems	Stop 'n Save/Fuel/Wilfire Deployment	Wildfire Deployment Ex	81.62
11/23/2022	77262	Fire C	Corporate Payment Systems	City Market/Food/Wildfire Deployment	Wildfire Deployment Ex	34.57
11/23/2022	77262	Fire C	Corporate Payment Systems	Fusion Japan/Meal/Wildfire Deployment	Wildfire Deployment Ex	30.27
12/12/2022	77307	Fire C	Verizon Wireless	F/D WildLand Tablets	Wildfire Deployment Ex	80.02



Check Issue Date	Check Number	dept	Payee	Description	Invoice GL Account Title	Check Amount
Total Fire Contract Service Expendit:						9,003.05
<b>Fire Operating Expenditures</b>						
11/22/2022	77228	Fire O	Acorn Petroleum	Fuel - 602	Gas and Oil	122.69
11/22/2022	77228	Fire O	Acorn Petroleum	Fuel - Command 2	Gas and Oil	164.23
11/22/2022	77228	Fire O	Acorn Petroleum	Fuel - Command 3	Gas and Oil	86.40
11/22/2022	77228	Fire O	Acorn Petroleum	Fuel - Engine 1	Gas and Oil	608.57
11/22/2022	77228	Fire O	Acorn Petroleum	Fuel - Engine 2	Gas and Oil	52.43
11/22/2022	77228	Fire O	Acorn Petroleum	Fuel - Engine 3	Gas and Oil	273.64
11/22/2022	77228	Fire O	Acorn Petroleum	Fuel - Tender 1	Gas and Oil	195.45
11/22/2022	77228	Fire O	Acorn Petroleum	Fuel - Truck 1	Gas and Oil	62.99
11/22/2022	77236	Fire O	Dan Dailey	Dinner Only per Diem/Leadership Course/Ke	Travel	123.00
11/22/2022	77259	Fire O	Task Force Tips LLC	Repairs to Engine 1 Jaffrey Valve	Hose	714.82
11/22/2022	77260	Fire O	Town of Dillon	CF-33 MDC Computer	Computer Equipment/M	2,400.00
11/22/2022	77260	Fire O	Town of Dillon	(3) CF-33 MDC Computer	Communication Equipm	3,600.00
11/23/2022	77262	Fire O	Corporate Payment Systems	Amazon/2023 Write-on Wall Calendar	Office Equipment Expen	28.96
11/23/2022	77262	Fire O	Corporate Payment Systems	Amazon/Stretch Film Wrap	Supplies	25.78
11/23/2022	77262	Fire O	Corporate Payment Systems	USPS/Mail Camera to BME Fire Trucks	Postage	11.00
11/23/2022	77262	Fire O	Corporate Payment Systems	Keystone Resort/Lodging for Leadership Con	Travel	440.27
11/23/2022	77262	Fire O	Corporate Payment Systems	Sky Ute Resort/Lodging/Fire Instructor II Clas	Education & Conference	475.65
11/23/2022	77262	Fire O	Corporate Payment Systems	Lunch for Road & Bridge doing Ground Work	Travel	38.60
11/23/2022	77262	Fire O	Corporate Payment Systems	B&B Shipping/Shipments to BME Fire Trucks	Postage	48.48
11/23/2022	77262	Fire O	Corporate Payment Systems	Fire Marshal's Association of Colorado/Annu	Dues & Membership	50.00
11/23/2022	77262	Fire O	Corporate Payment Systems	Keystone Resort/Lodging/To be Refunded	Travel	315.77
11/28/2022	77266	Fire O	LH Foster Properties	December 2022 Resident Rental Payment	Volunteer Other	2,000.00
12/12/2022	77274	Fire O	Big Horn Hardware	Propane for City Street Purposes	Gas and Oil	45.98
12/12/2022	77274	Fire O	Big Horn Hardware	(2) Bags IceAway	Building Repair & Maint	27.98
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Driver Operator/Jesse Gallup	Education & Conference	30.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Driver Operator/Peter Holmstrom	Education & Conference	20.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Fire & Emergency Services Instructor I/Zak S	Education & Conference	20.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Fire Fighter I/Peter Holmstrom	Education & Conference	20.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Hazardous Materials Awareness/Operations/	Education & Conference	20.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Hazardous Materials Awareness/Operations/	Education & Conference	20.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Live Fire Training Evolutions/Leo Schmitt	Education & Conference	20.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Reciprocity/Rob Mitas	Volunteer Other	40.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Driver Operator/Jesse Gallup	Education & Conference	30.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Driver Operator/Justin Jacobi	Education & Conference	30.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Driver Operator/Sean Flanagan	Education & Conference	30.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Fire & Emergency Services Instructor II/Davi	Education & Conference	30.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Driver Operator Pumper/Cassidy Bailey	Education & Conference	30.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Fire Officer I/Derick Borrego	Education & Conference	30.00
12/12/2022	77283	Fire O	Colorado Division of Fire Prevention	Fire Fighter II/Derek DePetro	Education & Conference	30.00
12/12/2022	77289	Fire O	Lake County Treasurer	Labor to Install Tires & Service/Engine 1	Vehicle Repairs	718.01
12/12/2022	77295	Fire O	Parkville Water District	Fire Dept - 1377	Utilities	131.23
12/12/2022	77296	Fire O	Peak Performance Imaging Solutions	Monthly IT Support - F/D	Computer Equipment/M	999.13
12/12/2022	77297	Fire O	Pinnacol Assurance	Deductible - Fire Department	Insurance	981.64
12/12/2022	77297	Fire O	Pinnacol Assurance	Deductible - Fire Department	Insurance	968.09
12/12/2022	77303	Fire O	Safeway, Inc.	Intern Stipend Meals November 2022	Volunteer Other	205.95
12/12/2022	77305	Fire O	Spectrum	F/D - Internet Cable Service	Utilities	79.85
12/12/2022	77305	Fire O	Spectrum	F/D - Telephone	Telephone	79.84
12/12/2022	77307	Fire O	Verizon Wireless	F/D Cell Phones & Toughbook	Telephone	126.41
12/12/2022	77309	Fire O	Waste Management JPMC	F/D - November 2022 Trash Pick Up	Utilities	479.72
12/12/2022	77311	Fire O	Xcel Energy	FD/816 Harrison Ave.	Utilities	837.81
Total Fire Operating Expenditures:						17,920.37

Check Issue Date	Check Number	dept	Payee	Description	Invoice GL Account Title	Check Amount
<b>General Operating Expenditures</b>						
11/15/2022	77222	Gener	American Fence Company Inc	Fencing Rental for Visitor's Center Parklet Co	CDOT Main Street Gran	115.00
11/15/2022	77223	Gener	Lori Hope Colitz	Deposit of Visitor's Center Parklet	CDOT Main Street Gran	5,539.67
11/15/2022	77223	Gener	Lori Hope Colitz	Deposit on Visitor's Center Parklet	CDOT Main Street Gran	7,500.00
11/22/2022	77231	Gener	Big Horn Hardware	Tools to Replace Bricks on Sidewalk	Building Maintenance	61.98
11/22/2022	77231	Gener	Big Horn Hardware	Trash Can & Plywood for Garage Door Repai	809 Spruce St. Mainten	214.98
11/22/2022	77231	Gener	Big Horn Hardware	Hinge for Gate Repair at 809 Spruce	809 Spruce St. Mainten	9.99
11/22/2022	77234	Gener	Colorado Historical Foundation	Amended Deed of Conservation Easement o	National Parks TOH Gra	8,500.00
11/22/2022	77237	Gener	Dawna Schneiter	The Home Depot/Snowman/Xmas Decoratio	Operating Contingency	108.45
11/22/2022	77242	Gener	GovOS, Inc	LODGINGRevs STR Monitoring & Complianc	Professional Services -	833.33
11/22/2022	77249	Gener	Leadville Lions Club	Employee Safeway Gift Cards	Operating Contingency	3,000.00
11/22/2022	77252	Gener	McMahan & Associates, P.C.	Balance Due on 2021 Audit	Professional Services -	20,935.00
11/22/2022	77256	Gener	Professional Document Solutions, Inc.	Monthly Copier Usage/October 2022	Xerox Copier	481.97
11/22/2022	77257	Gener	Quill Corporation	Miscellaneous Cleaning Supplies/City Hall	Supplies	230.12
11/22/2022	77258	Gener	RG and Associates, LLC	Provided Documents for Planning Review of	Planning & Zoning	65.00
11/22/2022	77258	Gener	RG and Associates, LLC	300 Tom Starr Street/Lot 5 Star Hills Park	Professional Services -	201.75
11/22/2022	77261	Gener	Xerox Financial Services	October 2022 Copier Lease Payment	Xerox Copier	173.95
11/23/2022	77262	Gener	Corporate Payment Systems	Amazon/150 Foot Ethernet Cable/City Hall	Building Maintenance	24.70
11/23/2022	77262	Gener	Corporate Payment Systems	Safeway/Snacks for 10/4/22 City Council Me	Operating Contingency	53.11
11/23/2022	77262	Gener	Corporate Payment Systems	CAMCA/Court Basics Training/Hannah	Education & Conference	52.00
11/23/2022	77262	Gener	Corporate Payment Systems	Exon Mobil/Fuel/Planning Director Conferenc	Travel	50.01
11/23/2022	77262	Gener	Corporate Payment Systems	Viceroy Snowmass/Lodging/Planning Directo	Travel	354.02
11/23/2022	77262	Gener	Corporate Payment Systems	Zoom/Virtual Meetings	Other Expenses	199.90
11/23/2022	77262	Gener	Corporate Payment Systems	Courtyard by Marriott/Lodging/Court Basics T	Travel	109.65
11/23/2022	77262	Gener	Corporate Payment Systems	Lowe's/Christmas Decoration	Operating Contingency	107.90
11/23/2022	77262	Gener	Corporate Payment Systems	Viceroy Snowmass/Lodging/Planning Directo	Travel	372.39
11/23/2022	77262	Gener	Corporate Payment Systems	Colorado Bureau of Investigation/Possible N	Other Expenses	5.00
11/23/2022	77262	Gener	Corporate Payment Systems	Wrap Colorado/(1000) City of Leadville Stick	Supplies	653.40
11/23/2022	77262	Gener	Corporate Payment Systems	Mining Hall of Fame/(2) Dinner Tickets/Mike	Supplies	500.00
11/23/2022	77262	Gener	Corporate Payment Systems	Plushland/(50) City of Leadville Teddy Bears	Operating Contingency	402.04
11/23/2022	77262	Gener	Corporate Payment Systems	La Quinta/Lodging/	Travel	143.32
11/23/2022	77263	Gener	Lori Hope Colitz	Deposit on Visitor's Center Parklet	CDOT Main Street Gran	1,000.95
11/28/2022	77264	Gener	Colo #2 OES	(2) Holiday Victorian Wreaths for City Hall	Supplies	66.00
12/12/2022	77272	Gener	American Fence Company Inc	Fencing Rental for Visitor's Center Parklet Co	CDOT Main Street Gran	115.00
12/12/2022	77274	Gener	Big Horn Hardware	City Hall Women's Bathroom Sink Repair	Building Maintenance	21.98
12/12/2022	77275	Gener	Caselle	Monthly Support - C/H	Computer Equipment/M	855.00
12/12/2022	77277	Gener	Chaffee Housing Trust	Approved Housing Contribution	Operating Contingency	10,000.00
12/12/2022	77278	Gener	Charter Communications	Tabor Home/Telephone for Security System	Tabor Home Expenses	49.99
12/12/2022	77278	Gener	Charter Communications	Internet for Offices in Tabor Home	Telephone	49.99
12/12/2022	77278	Gener	Charter Communications	Installation Fees for Internet at Tabor Home	Telephone	102.65
12/12/2022	77281	Gener	Cloud City Conservation Center	2023 C4 Lake County Resident Energy Reba	Operating Contingency	4,000.00
12/12/2022	77286	Gener	Herald Democrat	216974/City of Leadville Highlights	Supplies	241.50
12/12/2022	77286	Gener	Herald Democrat	217158/RFP for Property Management/809 S	809 Spruce St. Mainten	54.00
12/12/2022	77286	Gener	Herald Democrat	217158/RFP for Property Management/809 S	809 Spruce St. Mainten	54.00
12/12/2022	77286	Gener	Herald Democrat	216874/Public Notice/September 2022 Expe	Legal Publications	38.18
12/12/2022	77286	Gener	Herald Democrat	217009/Public Notice/Ordinance 10 Passed	Legal Publications	68.63
12/12/2022	77286	Gener	Herald Democrat	217389/Public Notice/Proposed CUP/809 Sp	Legal Publications	21.67
12/12/2022	77286	Gener	Herald Democrat	217390/Public Notice/CUP for STR 301 E 8th	Legal Publications	21.16
12/12/2022	77286	Gener	Herald Democrat	217391/Public Notice/Ordinance 11 Series 20	Legal Publications	318.52
12/12/2022	77287	Gener	John Deere Financial	City Hall Women's Bathroom Sink Repair	Building Maintenance	10.47
12/12/2022	77288	Gener	Lake County Government	Community Justice Center Contribution	Capital Purchase	100,000.00
12/12/2022	77291	Gener	Leadville Snowy Peaks	Weekly Trash Pick Up - 809 Spruce Street	809 Spruce St. Utilities	95.00
12/12/2022	77295	Gener	Parkville Water District	Tabor - 1340	Tabor Home Expenses	54.00
12/12/2022	77295	Gener	Parkville Water District	City Hall - 1378	Utilities	123.10
12/12/2022	77295	Gener	Parkville Water District	809 Spruce St. - 1196	809 Spruce St. Utilities	54.00
12/12/2022	77296	Gener	Peak Performance Imaging Solutions	Monthly IT Support - C/H	Computer Equipment/M	1,299.44
12/12/2022	77297	Gener	Pinnacol Assurance	Deductible - Police Department	Insurance	390.31

Check Issue Date	Check Number	dept	Payee	Description	Invoice GL Account Title	Check Amount
12/12/2022	77299	Gener	Professional Document Solutions, Inc.	Monthly Copier Usage/November 2022	Xerox Copier	294.78
12/12/2022	77300	Gener	Purchase Power	Postage Meter Refill	Postage	200.00
12/12/2022	77301	Gener	Quill Corporation	Copy Paper	Supplies	174.90
12/12/2022	77301	Gener	Quill Corporation	Office Signs for Hallway/Nameplate for Hann	Supplies	105.89
12/12/2022	77304	Gener	Silver Dollar Saloon	Food & Venue for 2022 Employee Xmas Part	Operating Contingency	1,644.00
12/12/2022	77305	Gener	Spectrum	C/H - Telephone & Internet (70%)	Telephone	279.01
12/12/2022	77307	Gener	Verizon Wireless	C/H Cell Phones	Telephone	208.50
12/12/2022	77309	Gener	Waste Management JPMC	C/H - November 2022 Trash Pick Up	Utilities	479.73
12/12/2022	77310	Gener	Western Security Systems	Tabor Home Security - 4th Qtr 2022	Tabor Home Expenses	105.00
12/12/2022	77311	Gener	Xcel Energy	809 Spruce Street/Gas & Electric	809 Spruce St. Utilities	653.48
12/12/2022	77311	Gener	Xcel Energy	301 Harrison Ave/Electric	EV Charging Station Util	1,475.71
12/12/2022	77311	Gener	Xcel Energy	Area Lights Metered/104 E. 8th St.	Street Lighting	37.24
12/12/2022	77311	Gener	Xcel Energy	Area Lights Metered/105 W. 4th St.	Street Lighting	29.42
12/12/2022	77311	Gener	Xcel Energy	116 E. 5th St./Tabor Home	Tabor Home Expenses	413.89
12/12/2022	77311	Gener	Xcel Energy	Area Lights Metered/105 W. 8th St.	Street Lighting	38.05
12/12/2022	77311	Gener	Xcel Energy	CH/800 Harrison Ave/84%	Utilities	2,314.88
12/12/2022	77311	Gener	Xcel Energy	Area Lights Metered/104 E. 4th St.	Street Lighting	37.35
12/12/2022	77311	Gener	Xcel Energy	610 Harrison Ave/Zaitz Park	Street Lighting	194.47
12/12/2022	77311	Gener	Xcel Energy	127 W. 4th St./House with the Eye	Street Lighting	242.28
12/12/2022	77311	Gener	Xcel Energy	Street Lights	Street Lighting	2,734.31
12/12/2022	77311	Gener	Xcel Energy	Traffic Light	Street Lighting	122.10
12/12/2022	77311	Gener	Xcel Energy	Street Light Maintenance/One Time Charge	Street Lighting	622.00
12/12/2022	77312	Gener	Xerox Financial Services	November 2022 Copier Lease Payment	Xerox Copier	173.95
Total General Operating Expenditures:						182,685.11

**Police Department**

11/22/2022	77239	Police	Ford Motor Credit Company LLC	Payment 20 of 60/(2) 2021 Interceptors	Vehicle Lease Payment	1,694.03
11/22/2022	77239	Police	Ford Motor Credit Company LLC	Payment 22 of 60/(3) 2020 Interceptors	Vehicle Lease Payment	2,501.65
11/22/2022	77241	Police	Galls, LLC	Wool Shirt/Caraveo	Uniform Allowance	86.44
11/22/2022	77243	Police	Insight Public Sector, Inc	(6) Microsoft Office for Tough Books/JAG Gra	US Department of Justice	1,359.78
11/22/2022	77248	Police	LeadVelo Bicicasa	(1) Rockhopper Bicycle	Bike Patrol	1,203.90
11/22/2022	77253	Police	O'Reilly Automotive, Inc.	Purge Valve for 82-5	Vehicle Repairs	34.95
11/22/2022	77255	Police	Pro Force Law Enforcement	40MM Less Lethal Launcher	Small Equipment	1,016.47
11/22/2022	77256	Police	Professional Document Solutions, Inc.	Monthly Copier Usage/October 2022	Office Equipment Expen	39.11
11/22/2022	77261	Police	Xerox Financial Services	October 2022 Copier Lease Payment	Xerox Copier Lease	173.95
11/23/2022	77262	Police	Corporate Payment Systems	Namecheap/eforce.leadville-co.gov/5 Year R	Dues & Membership	35.95
11/23/2022	77262	Police	Corporate Payment Systems	Amazon/Network Switch for Fingerprinting St	Computer Equipment/M	19.79
11/23/2022	77262	Police	Corporate Payment Systems	Amazon/Prime Membership	Dues & Membership	16.02
11/23/2022	77262	Police	Corporate Payment Systems	Clear Checks/Background Checks	Other Expenses	144.97
11/23/2022	77262	Police	Corporate Payment Systems	Clear Checks/Background Checks	Other Expenses	3.00
11/23/2022	77262	Police	Corporate Payment Systems	Amazon/Wheel Lock for Radar Trailer	Equipment Repair & Mai	35.98
11/23/2022	77262	Police	Corporate Payment Systems	Colorado Police Protective Association/(3) Le	Legal Support for Office	78.00
11/23/2022	77262	Police	Corporate Payment Systems	ADT Security/Evidence Room Monitoring	Investigative Expenditur	19.99
12/12/2022	77271	Police	ALTA Language Services, Inc.	Spanish Language Test/ Flores	Other Expenses	55.00
12/12/2022	77276	Police	Century Link	P/D Direct Redundancy Line	Telephone	173.83
12/12/2022	77278	Police	Charter Communications	P/D - 2nd Modem/November 2022	Utilities	55.21
12/12/2022	77282	Police	Colorado Bureau of Investigation	Fingerprinting/New Hire/Pearl	Other Expenses	16.50
12/12/2022	77285	Police	Galls, LLC	Namestrip/Caraveo	Uniform Allowance	11.10
12/12/2022	77293	Police	NAPA Auto Parts	Oil & Air Filters for Stock	Vehicle Repairs	135.96
12/12/2022	77294	Police	O'Reilly Automotive, Inc.	Wiper Blades for 82-5	Vehicle Repairs	72.18
12/12/2022	77296	Police	Peak Performance Imaging Solutions	Monthly IT Support - P/D	Computer Equipment/M	1,749.94
12/12/2022	77299	Police	Professional Document Solutions, Inc.	Monthly Copier Usage/November 2022	Office Equipment Expen	25.13
12/12/2022	77305	Police	Spectrum	P/D - Telephone & Internet (30%)	Telephone	119.58
12/12/2022	77307	Police	Verizon Wireless	P/D Cell Phones & Tablets	Telephone	969.21
12/12/2022	77311	Police	Xcel Energy	PD/800 Harrison Ave/16%	Utilities	440.93
12/12/2022	77312	Police	Xerox Financial Services	November 2022 Copier Lease Payment	Xerox Copier Lease	173.95

Check Issue Date	Check Number	dept	Payee	Description	Invoice GL Account Title	Check Amount
Total Police Department:						12,462.50
<b>Street Department</b>						
11/22/2022	77228	Street	Acorn Petroleum	Fuel - 2003 Ford Pick Up	Gas and Oil	58.41
11/22/2022	77228	Street	Acorn Petroleum	Fuel - 2021 Mack Dump Truck	Gas and Oil	300.52
11/22/2022	77228	Street	Acorn Petroleum	Fuel - 2021 938 Loader	Gas and Oil	87.95
11/22/2022	77228	Street	Acorn Petroleum	Fuel - Plow Truck #1	Gas and Oil	129.06
11/22/2022	77228	Street	Acorn Petroleum	Fuel - Plow Truck #2	Gas and Oil	101.88
11/22/2022	77228	Street	Acorn Petroleum	Fuel - Plow Truck #3 F250	Gas and Oil	76.75
11/22/2022	77232	Street	Capital One Trade Credit	7.5HP Compressor	Small Equipment	4,683.49
11/22/2022	77238	Street	Dependable Auto Glass	Glass Replacement for 930 Loader	Equipment Repair & Mai	720.00
11/22/2022	77240	Street	Fritz Rogowski	Murdoch's/High Visible Jacket/Fritz Rogowski	Uniform Allowance	108.64
11/22/2022	77244	Street	Jesse Boyden	Jacket, Coveralls and Pants	Uniform Allowance	196.96
11/22/2022	77247	Street	Lake County Treasurer	Tritz Park Bike Path Asphalt Replacement	Street Materials	6,640.86
11/22/2022	77253	Street	O'Reilly Automotive, Inc.	Repair Light on International Dump Truck	Equipment Repair & Mai	15.51
11/22/2022	77253	Street	O'Reilly Automotive, Inc.	(6) BlueDEF 2.5 Gallons	Gas and Oil	107.94
11/22/2022	77253	Street	O'Reilly Automotive, Inc.	Plow Truck #1 Battery Replacement	Vehicle Repairs	132.62
11/22/2022	77253	Street	O'Reilly Automotive, Inc.	(2 Boxes) Nitrile Gloves	Safety Equipment	56.98
11/22/2022	77253	Street	O'Reilly Automotive, Inc.	Hydraulic Fluid for Plows	Equipment Repair & Mai	342.00
11/23/2022	77262	Street	Corporate Payment Systems	Cracker Barrel/Meal/Snow Show Conference	Travel	54.77
11/23/2022	77262	Street	Corporate Payment Systems	Colorado Bureau of Investigation/New Hire B	Other Expenses	5.00
11/23/2022	77262	Street	Corporate Payment Systems	Boot Barn/Boots/Mike Stepisnik	Uniform Allowance	139.49
11/23/2022	77262	Street	Corporate Payment Systems	Dog Waste Depot/(6000) Dog Waste Bags	Supplies	216.87
11/23/2022	77262	Street	Corporate Payment Systems	Denny's/Meal/Trip to Denver for Cold Patch	Travel	34.50
11/23/2022	77262	Street	Corporate Payment Systems	Safeway/Cleaning Supplies	Supplies	26.71
11/28/2022	77265	Street	High Country Tools LLC	Ethos Edge Diagnostics Software Payment 1	Vehicle Repairs	38.92
12/12/2022	77274	Street	Big Horn Hardware	Air Compressor Connections	Equipment Repair & Mai	203.69
12/12/2022	77274	Street	Big Horn Hardware	Air Compressor Connections	Equipment Repair & Mai	2.78
12/12/2022	77274	Street	Big Horn Hardware	Air Compressor Connections	Equipment Repair & Mai	.29
12/12/2022	77280	Street	Clint Conter	Murdoch's/Work Gloves/Clint Conter	Uniform Allowance	24.99
12/12/2022	77280	Street	Clint Conter	Murdoch's/Utility Suspender/Clint Conter	Uniform Allowance	27.15
12/12/2022	77280	Street	Clint Conter	USA Midway/Work Boots/Clint Conter	Uniform Allowance	215.00
12/12/2022	77287	Street	John Deere Financial	Work Clothing/Tyler Henning	Uniform Allowance	299.95
12/12/2022	77287	Street	John Deere Financial	Work Clothing/Marvin Osborn	Uniform Allowance	184.99
12/12/2022	77287	Street	John Deere Financial	Sidewalk Bollard Installation Materials	Street Materials	73.75
12/12/2022	77287	Street	John Deere Financial	Work Clothing/Clint Conter	Uniform Allowance	340.95
12/12/2022	77290	Street	Larry Bogear	BigHorn Hardware/Work Shirts/Larry Bogear	Uniform Allowance	91.88
12/12/2022	77290	Street	Larry Bogear	Big R/Work Shirts/Larry Bogear	Uniform Allowance	45.33
12/12/2022	77290	Street	Larry Bogear	L.L. Bean/Work Pants/Larry Bogear	Uniform Allowance	106.79
12/12/2022	77293	Street	NAPA Auto Parts	Service Fee	Vehicle Repairs	24.72
12/12/2022	77293	Street	NAPA Auto Parts	Oil & Air Filters for Stock	Vehicle Repairs	1,647.88
12/12/2022	77293	Street	NAPA Auto Parts	Oil Filter Return/Wrong Filter	Vehicle Repairs	135.54-
12/12/2022	77293	Street	NAPA Auto Parts	Oil Filters for Stock	Vehicle Repairs	60.14
12/12/2022	77293	Street	NAPA Auto Parts	Fuel Filters for Stock	Vehicle Repairs	250.74
12/12/2022	77294	Street	O'Reilly Automotive, Inc.	Battery Cleaner for 2017 F250 Repair	Vehicle Repairs	25.17
12/12/2022	77294	Street	O'Reilly Automotive, Inc.	Filters for Service on International Dump Truc	Equipment Repair & Mai	153.94
12/12/2022	77295	Street	Parkville Water District	Street Dept - 1033	Utilities	68.10
12/12/2022	77296	Street	Peak Performance Imaging Solutions	Monthly IT Support - S/D	Computer Equipment/M	225.24
12/12/2022	77298	Street	Pro-Electric, Inc.	Electric Hook up of Compressor	Equipment Repair & Mai	1,295.99
12/12/2022	77305	Street	Spectrum	S/D - Telephone & Internet	Telephone	106.17
12/12/2022	77306	Street	Tony Medina	Walmart/Ink for Printer	Computer Equipment/M	64.10
12/12/2022	77307	Street	Verizon Wireless	S/D Cell Phones	Telephone	122.10
12/12/2022	77308	Street	Wagner Equipment Company	Freight Charges on Cutting Edges	Street Materials	284.10
12/12/2022	77308	Street	Wagner Equipment Company	Cutting Edges	Street Materials	756.98
12/12/2022	77308	Street	Wagner Equipment Company	Cutting Edges	Street Materials	178.44
12/12/2022	77308	Street	Wagner Equipment Company	Annual SIS Web Subscription Renewal	Equipment Repair & Mai	350.00

Check Issue Date	Check Number	dept	Payee	Description	Invoice GL Account Title	Check Amount
12/12/2022	77308	Street	Wagner Equipment Company	Service Care Kit/2003 Motor Grader	Equipment Repair & Mai	333.62
12/12/2022	77311	Street	Xcel Energy	SD/326 E. 6th St.	Utilities	120.75
12/12/2022	77311	Street	Xcel Energy	SD/330 E. 6th St.	Utilities	1,587.64
Total Street Department:						23,413.65
<b>Wildland Supplemental Program</b>						
11/22/2022	77230	Wildla	Antero Septic Corporation	October 2022 Septic at Headwaters Training	Headwaters Training Ce	80.00
11/22/2022	77251	Wildla	Lowe's	Tools & Burnables for CMC Fire I Academy/T	Supplies	4,969.34
11/22/2022	77254	Wildla	Peak Performance Imaging Solutions	Ricoh MP C307 Printer/Station II/Reimbursed	Supplies	1,300.00
11/23/2022	77262	Wildla	Corporate Payment Systems	Amazon/Yellow Marking Tape for Bay Floors	Station II	595.04
11/23/2022	77262	Wildla	Corporate Payment Systems	Amazon/(12) Cork Boards for Station II	Station II	436.39
11/23/2022	77262	Wildla	Corporate Payment Systems	Amazon/Dell Computer for Station II/Reimub	Station II	166.00
11/23/2022	77262	Wildla	Corporate Payment Systems	Amazon/Wireless Keyboard for Station II/Rei	Station II	26.99
11/23/2022	77262	Wildla	Corporate Payment Systems	Amazon/27 Slot Mail Organizer for Station II	Station II	284.99
11/23/2022	77262	Wildla	Corporate Payment Systems	Amazon/Flammable Storage Cabinet for Stati	Station II	1,234.55
11/23/2022	77262	Wildla	Corporate Payment Systems	Big R/Hay & Straw for CMC Fire I Academy/T	Supplies	22.48
11/23/2022	77262	Wildla	Corporate Payment Systems	Big R/Tools for CMC Fire I Academy Student	Supplies	446.88
11/23/2022	77262	Wildla	Corporate Payment Systems	Big R/Straw to be Burned at CMC Fire I Acad	Supplies	449.40
12/12/2022	77273	Wildla	Antero Septic Corporation	November 2022 Septic at Headwaters Traini	Headwaters Training Ce	80.00
12/12/2022	77284	Wildla	Custom Fit Blinds	Window Blinds for Station II	Station II	3,027.00
Total Wildland Supplemental Program:						13,119.06
Grand Totals:						368,963.87

Report Criteria:

Report type: GL detail



## AGENDA ITEM #9A

### CITY COUNCIL COMMUNICATION FORM

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**MEETING DATE:** December 20, 2022

**SUBJECT:** 809 Spruce St. Change of Use Conditional Use Permit

**PRESENTED BY:** Chapin LaChance, Planning Director

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- ORDINANCE  
 RESOLUTION  
 MOTION  
 INFORMATION
- 

**I. REQUEST OR ISSUE:**

The Planning and Zoning Commission recommends that the City Council conditionally approve this Conditional Use Permit application (Application) to change the use of the existing single-family dwelling to a rooming and boarding house in order to rent the home for the purposes of employee housing.

**II. BACKGROUND INFORMATION:**

The two-story residence was constructed in 1898 and has been used as a single-family dwelling. The City of Leadville purchased the property in June of 2022 for the purposes of employee housing.

**III. FISCAL IMPACTS:**

None.

**IV. LEGAL ISSUES:**

None.

**VI. PLANNING COMMISSION RECOMMENDATION:**

The Planning and Zoning Commission reviewed this application at a public hearing on December 14, 2022. The Commission unanimously recommended approval of the application with the attached Findings.

**VII. COUNCIL OPTIONS:**

1. Approve the Application.
2. Deny the Application.
3. Table consideration of the Application and provide direction to staff.

**VIII. PROPOSED MOTION:**

“I move to approve the 809 Spruce St. Change of Use Conditional Use Permit, PL-2022-1114, located at 809 Spruce St., along with the attached Findings.”

**IX. ATTACHMENTS:**

1. Staff report for the December 14, 2022 Public Hearing at Planning and Zoning Commission.
2. Recommended Findings.



## MEMO

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**TO:** Chapin LaChance, AICP - Planning Director

**FROM:** Laurie Simonson, City Administrator

**DATE:** November 14, 2022

**SUBJECT:** Narrative Regarding 809 Spruce St. CUP Application

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Mr. LaChance,

The City of Leadville recently acquired the historic single-family residence at 809 Spruce St. for the purpose of providing local employee housing. One (1) City employee is now housed at this property, and the City intends to lease additional rooms in the home to other City or local community employees in the future. The City Administrator's office requests approval to use the home as a rooming and boarding house, which requires a Conditional Use Permit in the R-2 Zoning District per the Leadville Municipal Code. Please accept the City's attached application for a Conditional Use Permit for a rooming and boarding house.

The property contains the two-story home with 5-bedrooms and 6-bathrooms, a fenced yard, and includes a detached garage located across the public alley. There are not any off-street parking spaces located on the property, but on-street parking is located on Spruce St. and overflow parking is also available at City Hall, two blocks to the east, on evenings and weekends. Per the attached Improvement Location Certificate, the home is set back from the southern side property line by approximately 6.5 ft., the side alley to the north by 0 ft., the Spruce St. right-of-way in the front by approximately 12 ft., and the rear property line by approximately 20 ft.



## IMPROVEMENT LOCATION CERTIFICATE

**PARCEL I:**

The North 31 feet of Lots 1, 2 and 3, Block 65, Stevens and Leiter's Subdivision of U.S. Survey No. 271, City of Leadville, County of Lake and State of Colorado.

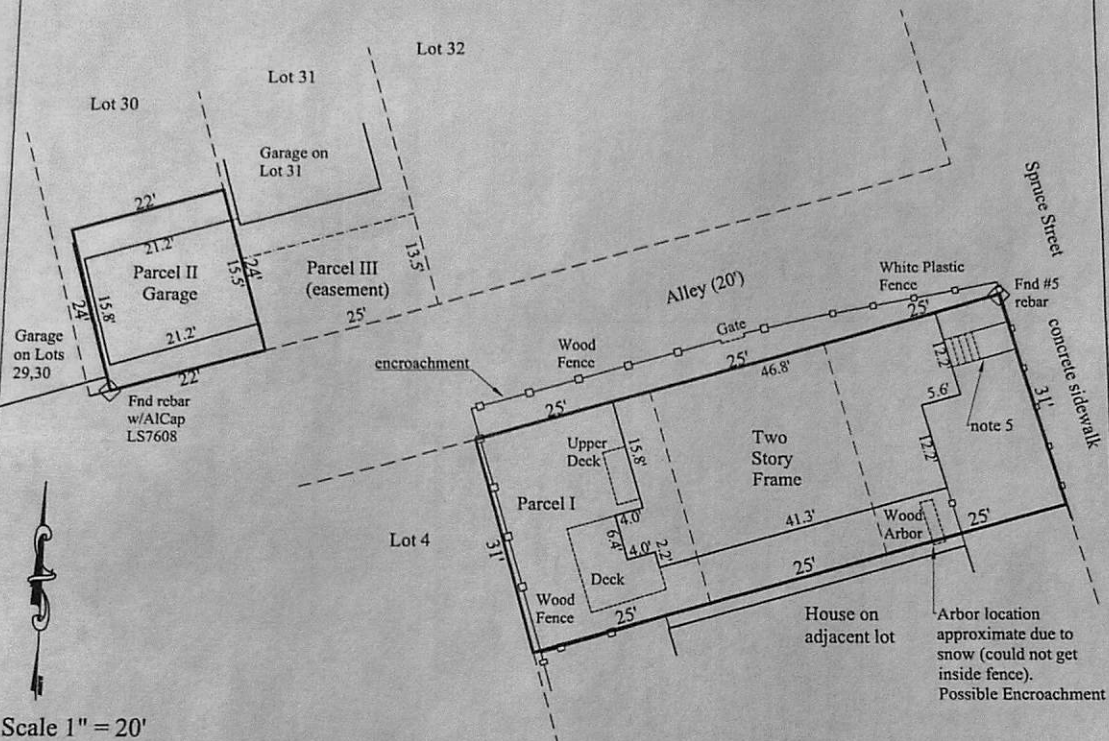
**PARCEL II:**

The South 24 feet of the East 22 feet of Lot 30, Block 65, Stevens and Leiter's Subdivision of U.S. Survey No. 217, City of Leadville, County of Lake and State of Colorado.

**PARCEL III:**

An easement and right of way over, across and upon the South 13 feet 6 inches of Lot 31, Block 65, Stevens and Leiter's Subdivision of U.S. Survey No. 271, City of Leadville, County of Lake and State of Colorado.

Lake County, Colorado  
(809 Spruce Street)



Scale 1" = 20'

**Notes:**

- 1) Legal Description from Central Colorado Title & Escrow Commitment No.: 19-08385.
- 2) Approximately 2-4 feet of snow at time of survey. Encroachments or improvements at or near ground level would not be seen or shown on this survey.
- 3) No access from alley to back side (North and West) of garage due to snow and buildings close together. Garage access door is on east side.
- 4) No access to house backyard & sideyard (West, South and North of House) due to snowcover. Decks shown are upper level or based on railing location.
- 5) Concrete stairs and walkway, as shoveled.

IMPROVEMENT LOCATION CERTIFICATE I hereby certify that this improvement location certificate was prepared for Central Colorado Title & Escrow, that it is not a land survey plat or improvement survey plat, and that it is not to be relied upon for the establishment of fence, building, or other future improvement lines. This certificate is valid only for use by Central Colorado Title & Escrow and describes the parcel's appearance on 03-18-2019.

I further certify that the improvements on the above described parcel on this date, 03-18-2019, except utility connections, are entirely within the boundaries of the parcel, except as shown, that there are no encroachments upon the described premises by improvements on any adjoining premises, except as indicated, and that there is no apparent evidence or sign of any easement crossing or burdening any part of said parcel, except as noted.

NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

**Blue River  
Land Surveying**  
(970) 668-3730  
www.blueriverlandsurveying.com

Renee B. Parent  
P.O. Box 2820  
Breckenridge, Colorado  
80424

By .....  
Date .....



13066



### Planning and Zoning Commission Staff Report

- Subject:** 809 Spruce St. Change of Use (Conditional Use Permit, Public Hearing)
- Application #:** PL-2022-1114
- Proposal:** The City of Leadville proposes to change the use of the existing single-family dwelling to a rooming and boarding house in order to rent the home for the purposes of employee housing.
- Legal Description:** Stevens & Leiter Subdivision, Block 65, North 31 ft. of Lots 1-3 and South 24 ft. of the East 22 ft. of Lot 30, also includes an easement across and upon the South 13 ft. 6 inch. of Lot 31
- Address:** 809 Spruce St.
- Date of Hearing:** December 14, 2022
- Application Manager:** Chapin LaChance, AICP - Comm. Dev. and Planning Director
- Applicant:** Laurie Simonson, City of Leadville Administrator
- Property Owner:** City of Leadville
- Lot size:** 0.06 acres (2,853 sq. ft.), not including easement
- Floor Area:** 3,468 sq. ft.
- Zoning District:** Traditional Residential (R-2)
- Historic District:** Yes
- Site Conditions:** The site contains an existing historic two-story Victorian-style 5 bedroom, 5.5 bath, single-family dwelling. The property also contains a fenced yard and includes a detached 2-car garage located across the public alley. There are not any off-street parking spaces located on the property. Per the attached Improvement Location Certificate, the home is set back from the southern side property line by approximately 6.5 ft., the side alley to the north by 0 ft., the Spruce St. right-of-way in the front by approximately 12 ft., and the rear property line by approximately 20 ft.
- Adjacent Uses:** All adjacent uses are single-family dwellings and are also zoned R-2.

## Site Photos



Image 1 (Above): Satellite image with the property's location highlighted in red.

Image 2 (Below): Zoning map excerpt, showing the property's location highlighted in red.







Image 3 (Above): Looking west at the subject property from Spruce St.

Image 4 (Below): Looking southwest towards the subject property from Spruce St.







Image 5 (Above): Looking northwest towards the subject property from Spruce St.

Image 6 (Below): Looking east towards the subject property from the public alley.







Image 7 (Above): Looking north towards the detached garage from the public alley.

### History

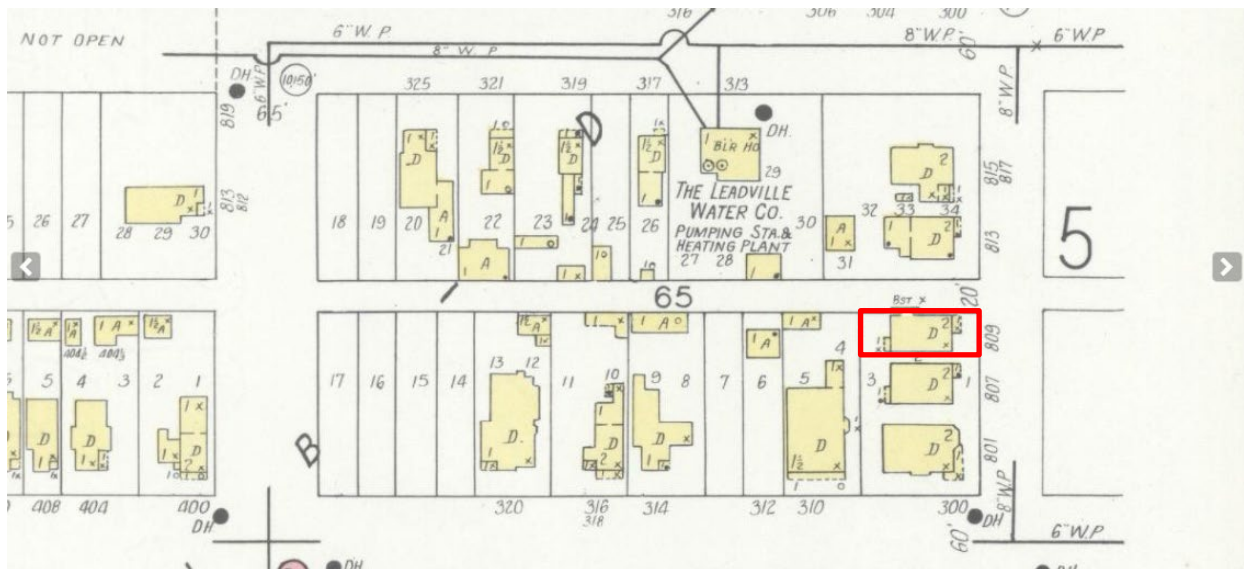


Image 8 (Above): 1937 Sanborn Fire Insurance Map excerpt, with subject property highlighted in red.

The two-story residence was constructed in 1898 and has been used as a single-family dwelling. Per the Lake County Tax Assessor, the basement was finished in 1997, the detached garage constructed in 1945, and a second kitchen and wood deck installed in 1995. The second kitchen was removed at some point in time. The City of Leadville purchased the property in June of 2022 for the purposes of employee housing.

## Staff Comments

### **17.48.010 – By Right, Conditional, and Prohibited Uses:**

The subject property is zoned Traditional Residential (R-2). The City proposes to rent the five (5) bedrooms in the home individually to City employees or other community employees such as employees of Lake County School District or St. Vincent hospital. Staff finds that use of the home as employee housing (i.e. renting out multiple individual rooms to individuals or families) most appropriately fits the codified definition of rooming or boarding house use. Rooming and boarding house use is a Conditional Use in the R-2 zone. If the rooms were not to be rented out individually, the proposed use would then be considered a single-family dwelling, which is a use by-right in the R-2 Zone.

A rooming and boarding house is defined by the Leadville Municipal Code as *“a building or portion thereof with guest units designed to be used, let or hired for occupancy by persons as long-term rental units or on a permanent basis and containing at least one such guest units.”* A guest unit is defined as *“any room, group of rooms, or other portion of a dwelling unit, accessory dwelling unit, hotel, motel, lodge, bed-and-breakfast establishment, time share estate, rooming or boarding house, or similar structure, that does not constitute the entire dwelling unit or other type of structure, is used or intended to be used for living and sleeping, has adequate egress, and is available for lease or rent as a single unit.”* (Emphasis added)

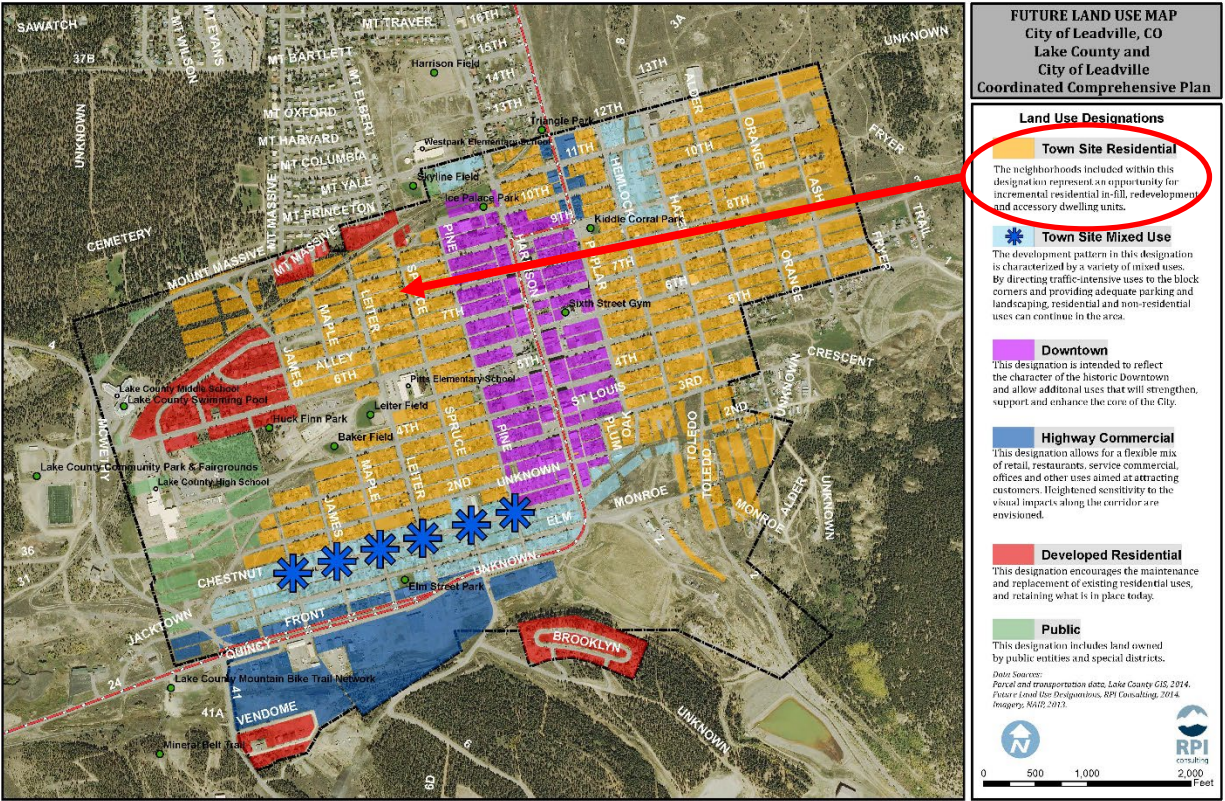
The general intent statement in the Zoning code preceding the specific regulations for the TC zone district states: *“This district is created to provide for the continuation and preservation of mid-density residential development characteristic of Leadville's historic period from its establishment to the present era. In keeping with this stated purpose, the uses permitted by right and on a conditional approval basis are more varied and mixed than are found in other residential districts.”* While this statement is not a code criteria for approval, it emphasizes the importance of allowing “varied and mixed” residential uses that are compatible with the surrounding residential neighborhood. This is evaluated in more detail in the criteria discussion below.

### **17.52.040 - Criteria for action on an application for conditional use.**

*A. That the proposed conditional use conforms to the requirements and provisions of this zoning regulation;* The City does not propose to make any physical modifications to the property with this proposal, so there are not any issues concerning setbacks, height, lot coverage, or density with this application.

*B. That the proposed conditional use is consistent with and in compliance with the Leadville comprehensive plan, as amended;* The Future Land Use Map of the City’s 2015 Comprehensive Plan designates this property as “Town Site Residential”, stating *“The neighborhoods included within this designation represent an opportunity for incremental residential in-fill, redevelopment and accessory dwelling units.”* As rooming and boarding house use is a residential use serving a specific housing need for the community, staff does not have any concerns regarding compliance with the Comprehensive Plan.





C. That the proposed conditional use is consistent with and in harmony with neighboring land uses and future intended land uses in the area; The immediately adjacent land uses are single-family dwellings. Other than the terms of the leases, rooming and boarding house use in a traditional single-family dwelling-style structure functions very similar to a single-family residence under a single lease to a group of unrelated tenants. The City's definition of single-family dwelling does not limit the number of unrelated individuals allowed to reside in a single-family dwelling, so there can be multiple unrelated individuals or multiple families living in a single family dwelling, similar to a boarding house. The multiple unrelated individuals or families in both a single-family dwelling and a rooming and boarding house could have multiple vehicles parking onsite or on the street, and generate the same number of vehicular and pedestrian trips to and from the property. Because rooming and boarding houses and single-family residences are so similar in their impacts to adjacent properties, staff does not have any concerns with the proposed rooming and boarding house use being compatible with the nearby single family dwelling use.

Because of the similarity in intensity of use and impact to adjacent properties between rooming and boarding house and single-family dwelling, staff does not have any concerns regarding compatibility with the nearby single-family dwellings and character of the neighborhood.

D. That the proposed conditional use will not result in overly intensive use of the land relative to the surrounding land; Addressed above.

E. That the proposed conditional use will not result in excessive traffic congestion or hazards to vehicular or pedestrian traffic; A five-bedroom rooming and boarding house will likely require up to five vehicles to be parked at any given time, which is generally not any more intensive than a single-family dwelling. Staff does not find that rooming and boarding house use will result in excessive traffic or hazards.



*F. That the proposed conditional use will not unnecessarily scar the land on which such use would be located and that the site be free from loose piles of soil or other materials and open, unprotected pits or holes; N/A.*

*G. That the proposed conditional use will not be likely to prove detrimental to the public health, safety or welfare of city residents nor cause hardship for neighboring persons; Staff finds the proposed change of use to a five-bedroom rooming and boarding house will function similarly to a single-family dwelling, and does not find the change of use will adversely affect the public or the neighboring properties.*

*H. That the proposed site of the conditional use is and will be free from natural and manmade hazards or such hazards as have been identified can and will be adequately mitigated; N/A.*

*I. That all roadway systems and access roads will be open and readily accessible to police, fire and other emergency and public safety vehicles on a year-round basis. Staff does not have any concerns regarding access to the property.*

#### **17.76.020 - Off-street parking space requirements**

The Off-Street Parking Requirements require one (1) parking space per dwelling unit for multiple-family dwellings. The definition of “family” excludes rooming and boarding houses, so the proposed rooming and boarding house use is not subject to any off-street parking requirement. There is not any other use category in the Off-Street Parking Regulations that would encompass rooming and boarding houses and require off-street parking. The property does contain a detached two-car garage to the northwest of the house, across the public alley. The garage is currently filled with material from the previous owners of the property, and the doors are non-functional. If the garage were cleared and the doors repaired, the two-car garage would be able to provide two (2) off-street parking spaces. At the time of staff’s site visit to the subject property, ample on-street parking was available in the immediate vicinity.

#### **Recommendation**

Staff has evaluated this application for compliance with Title 17 Zoning of the Leadville Municipal Code. Staff finds the proposal complies with this title. Staff recommends the Planning and Zoning Commission recommend the City Council approve the 809 Spruce St. Change of Use, PL-2022-1114, located at 809 Spruce St., along with the attached Findings. Staff does not recommend Conditions for City projects.

Recommended motion: “I move the Planning and Zoning Commission recommended the City Council approve the 809 Spruce St. Change of Use, PL-2022-1114, located at 809 Spruce St., along with the attached Findings.”

## CITY OF LEADVILLE

**809 Spruce St. Change of Use to Rooming and Boarding House  
Stevens & Leiter Subdivision, Block 65, North 31 ft. of Lots 1-3 and South 24 ft. of the East 22 ft. of  
Lot 30, also includes an easement across and upon the South 13 ft. 6 inch. of Lot 31  
Conditional Use Permit  
PL-2022-1114**

### FINDINGS

1. The proposed conditional use conforms to the requirements and provisions of this zoning regulation.
2. The proposed conditional use is consistent with and in compliance with the Leadville Comprehensive Plan, as amended.
3. The proposed conditional use is consistent with and in harmony with neighboring land uses and future intended land uses in the area.
4. The proposed conditional use will not result in overly intensive use of the land relative to the surrounding land.
5. The proposed conditional use will not result in excessive traffic congestion or hazards to vehicular or pedestrian traffic.
6. The proposed conditional use will not unnecessarily scar the land on which such use would be located and that the site be free from loose piles of soil or other materials and open, unprotected pits or holes.
7. The proposed conditional use will not be likely to prove detrimental to the public health, safety or welfare of city residents nor cause hardship for neighboring persons.
8. The proposed site of the conditional use is and will be free from natural and manmade hazards or such hazards as have been identified can and will be adequately mitigated.
9. All roadway systems and access roads will be open and readily accessible to police, fire and other emergency and public safety vehicles on a year-round basis.
10. This approval is based on the staff report dated **December 14, 2022** and findings made by the City Council with respect to the project. Your project was approved based on the proposed design of the project and your acceptance of these terms and conditions imposed.
11. The terms of approval include any representations made by you or your representatives in any writing or plans submitted to the City of Leadville, and at the hearing on the project held on **December 14, 2022** and **December 20, 2022** as to the nature of the project. In addition to Commission minutes, the audio of the meetings of the Commission are recorded.



## AGENDA ITEM #9C

### CITY COUNCIL COMMUNICATION FORM

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**MEETING DATE:** December 20, 2022

**SUBJECT:** Ordinance No. 11, Series of 2022: An Ordinance Adding a New Chapter 16.22 to and Amending Chapter 16.28 of Title 16 of the Leadville Municipal Code Concerning Townhouse, Condominium, and Building Footprint Lot Subdivisions (Second Reading)

**PRESENTED BY:** Christiana McCormick, City Attorney and Chapin LaChance, AICP – Planning Director

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- ORDINANCE  
 RESOLUTION  
 MOTION  
 INFORMATION
- 

**I. REQUEST OR ISSUE:**

Before City Council for consideration on second reading is Ordinance No. 11, Series of 2022 (“Ordinance”), which amends Title 16 (Subdivision Regulations) of the Leadville Municipal Code to create an administrative subdivision application and review process for townhouse, condominium, and building footprint lot subdivisions. Chapter 16.22 is proposed as a new chapter, and Chapter 16.28 is proposed to be amended.

**II. BACKGROUND INFORMATION:**

City Council passed this Ordinance on first reading with no amendments at its November 15, 2022 regular meeting.

The Planning and Zoning Commission reviewed SCEDD’s suggested amendments to the Subdivision Regulations at a Work Session on July 13, 2022 and October 26, 2022. At their October 26 meeting, the Commission recommended the City Council adopt the amendments, pending legal review by the City Attorney. Council reviewed a presentation of these amendments at the November 1<sup>st</sup> meeting, without requested revisions. Staff and the City Attorney have since made additional technical

revisions which are reflected in the attached ordinance.

**III. FISCAL IMPACTS:**

None.

**IV. LEGAL ISSUES:**

None.

**VI. STAFF RECOMMENDATION:**

Staff recommends adopting Ordinance No. 11, Series of 2022 on second reading.

**VII. COUNCIL OPTIONS:**

Council may take one of the following actions:

1. Adopt the Ordinance.
2. Adopt the Ordinance with amendments.
3. Table for further discussion and consideration.

**VIII. PROPOSED MOTION:**

“I move to adopt Ordinance No. 11, Series of 2022, An Ordinance Adding a New Chapter 16.22 to and Amending Chapter 16.28 of Title 16 of the Leadville Municipal Code Concerning Townhouse, Condominium, and Building Footprint Lot Subdivisions on second reading.”

**IX. ATTACHMENTS:**

Ordinance No. 11, Series of 2022

**CITY OF LEADVILLE, COLORADO  
ORDINANCE NO. 11  
SERIES OF 2022**

**AN ORDINANCE ADDING A NEW CHAPTER 16.22 TO AND AMENDING CHAPTER  
16.28 OF TITLE 16 OF THE LEADVILLE MUNICIPAL CODE CONCERNING  
SUBDIVISION REGULATIONS FOR TOWNHOUSE, CONDOMINIUM, AND  
BUILDING FOOTPRINT LOT SUBDIVISIONS**

**WHEREAS**, the City of Leadville (“City”) previously adopted subdivision regulations, codified in Title 16 of the Leadville Municipal Code (“Code”), pursuant to Article 23 of Title 31 of the Colorado Revised Statutes; and

**WHEREAS**, the City desires to amend its subdivision regulations to add a new Chapter 16.22 concerning the procedure for approval of townhouse, condominium, and building footprint lot subdivisions and amending Chapter 16.28 to include the application review procedures for such subdivision applications; and

**WHEREAS**, the adoption of the townhouse, condominium, and building footprint lot subdivision regulations set forth in this Ordinance will promote better access to housing by allowing the buyers of such townhouse, condominium, and building footprint lot units to be eligible for traditional single-family home loans and lower interest rates and by providing an expedited administrative process for the approval of such applications; and

**WHEREAS**, the City Council finds that adoption of this Ordinance is in the best interests of the public health, safety, and welfare.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF LEADVILLE, COLORADO:**

**Section 1. Recitals Incorporated.** The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the City Council.

**Section 2. Chapter 16.22 Added.** Title 16 of the Leadville Municipal Code is hereby amended to add a new Chapter 16.22, titled “Subdivision Processes and Application Requirements—Townhouse, Condominium, and Building Footprint Lot Subdivisions,” to read in full as follows:

**16.22.010 Purpose and applicability.**

The purpose of this chapter is to establish an administrative subdivision process applicable to proposals to subdivide structures consisting of townhouses, condominiums, and building footprint lots. This chapter is intended to provide for the efficient processing of townhouse subdivision, condominium subdivision, and building footprint lot subdivision applications without the need to undertake a formal public hearing process provided that all requirements of this chapter are satisfied.

This chapter shall apply to all new townhouse subdivisions, condominium subdivisions, and building footprint lot subdivisions.

**16.22.010 - Definitions.**

"Building footprint lot" means a lot whose boundaries approximate the exterior walls of the lot's unit where the unit is located in a multi-unit structure and all owners of units in the multi-unit structure have an undivided interest in the common elements of the property. The boundaries of a building footprint lot may include patios, porches, yards, or similar elements of the unit that are for the sole use of the unit occupants.

"Building footprint lot subdivision" means any division of a single-unit or multi-unit structure or structures into individually owned building footprint lots for the purpose, whether immediate or future, of sale or building development.

"Condominium" means separately owned air space units of a multi-unit structure or structures where all the unit owners have an undivided interest in the common elements of the property. Generally, the units share both vertical and horizontal walls with other units. This definition is intended to be construed consistently with the definitions and provisions of the Colorado Common Interest Ownership Act, C.R.S. §§ 38-33.3-101 et seq.

"Condominium subdivision" means any division of a single-unit or multi-unit structure or structures into separate fee simple estates consisting of condominiums for the purpose, whether immediate or future, of sale or building development.

"Existing plat" means a subdivision plat that has been approved by the City in accordance with this code and has been recorded in the real property records of Lake County.

"Platted property" means a property platted on an existing plat. This term shall include properties consisting of a single platted parcel or multiple platted parcels.

"Townhouse" means separately owned units in a multi-unit structure or structures where each unit owner has a fee simple interest in the land on which the unit is built, any yard and parking space appurtenant to such unit, and any easements for ingress and egress and for installation, replacement, repair, and maintenance of utilities appurtenant to the unit. Generally, the units share only vertical walls and do not share horizontal walls with other units.

"Townhouse subdivision" means any division of a single-unit or multi-unit structure or structures into two or more fee simple estates consisting of townhouses for the purpose, whether immediate or future, of sale or building development.

"Unit" means a dwelling unit as that term is defined in chapter 17.08 of this code.

**16.22.020 - Authority to seek townhouse subdivision, condominium subdivision, or building footprint lot subdivision.**

An application for a townhouse subdivision, condominium subdivision, or building footprint lot subdivision may be initiated by the owner(s), or the owner's duly authorized agent, of record of a platted property on which there is a townhouse, condominium, or building footprint lot development.

**16.22.030 - Review procedures.**

The procedures for processing an application for a townhouse subdivision, condominium subdivision, and building footprint lot subdivision are provided in chapter 16.28 of this title.

**16.22.040 - Contents of application.**

All townhouse subdivision, condominium subdivision, and building footprint lot subdivision applications shall meet and include the following submittal, materials, and information requirements:

- A. An application in the form approved by the city;
- B. Payment of all required application fees and any consultant review fee deposit;
- C. Documentation of ownership, liens, and encumbrances of the platted property that is the subject of the application;
- D. A legal description and plat of the platted property proposed for townhouse subdivision, condominium subdivision, or building footprint lot subdivision prepared by a licensed registered Colorado land surveyor;
- E. After buildings have been constructed and final "as-built" surveys have been completed, the applicant shall submit the townhouse, condominium, or building footprint lot subdivision plat based on the as-built surveys.
  1. Each townhouse, condominium, or building footprint lot subdivision plat that includes lots with a lot size smaller the minimum lot size for the applicable zoning district shall include a plat note designating the type of structure permitted on such lot.
  2. Condominium plats shall show graphically and dimensionally the subdivision of buildings into volumetric spaces and the relationship of these spaces with the boundaries of the site and other appurtenances on the site. Condominium plats shall also comply with the requirements of C.R.S. §38-33.3-209, as may be amended.

3. All townhouse, condominium, and building footprint lot plats shall be approved and signed by the planning official.
- F. Requirements Specific to Townhouse Subdivision Applications. In addition to the submittal requirements set forth in subsections A – E above, townhouse subdivision applications shall provide the following additional documentation:
1. A common party wall maintenance agreement that runs with the land comprising the townhouse lots, which shall be recorded in the office of the Lake County Clerk and Recorder;
  2. All required parking spaces, snow storage, easements, and trash collection areas for each unit are identified on the plat; and
  3. For townhouse subdivisions containing common elements, documentation showing compliance with the standards and terms of the Colorado Common Interest Ownership Act, C.R.S. § 38-33.3-201, et seq., as may be amended.
- G. Requirements Specific to Condominium Subdivision Applications. In addition to the submittal requirements set forth in subsections A – E above, condominium subdivision applications shall provide the following additional documentation:
1. All required parking spaces, snow storage, and joint trash collection areas;
  2. Site plan, floor plans, elevations, and sections as required to show ownership of all separate units, common elements, and limited common elements labeled as such;
  3. Number, type, and floor area of units, common elements and limited common elements, delineated in square feet and fractions thereof; proposed use for each unit; land area; floor area ratio;
  4. Statement of the total number of units shown on the proposed plat; and
  5. Documentation showing compliance with the standards and terms of the Colorado Common Interest Ownership Act, C.R.S. § 38-33.3-201, et seq., as may be amended.
- H. Requirements Specific to Building Footprint Lot Subdivision Applications. In addition to the submittal requirements set forth in subsections A – E above, building footprint lot subdivision applications shall provide the following additional documentation:



1. A common party wall maintenance agreement that runs with the land comprising the building footprint lots, which shall be recorded in the office of the Lake County Clerk and Recorder;
2. All required parking spaces, snow storage, easements, and trash collection areas for each unit are identified on the plat; and
3. Documentation showing compliance with the standards and terms of the Colorado Common Interest Ownership Act, C.R.S. § 38-33.3-201, et seq., as may be amended.

**16.22.050 - Number of copies of application materials.**

The applicant shall submit to the city an electronic copy and one (1) hard copy of all application materials. The planning official may request additional copies of documents larger than eight and one-half by eleven (8 ½ × 11) inches where necessary to provide sufficient documentation for referrals as needed.

**16.22.060 Standards for approval.**

Approval of any townhouse subdivision, condominium subdivision, or building footprint lot subdivision by the planning official shall require a finding that the applicant and the evidence presented to the planning official established all of the following:

- A. Development of the structure or structures is in accordance with the underlying zone district standards for the platted property subject to subdivision under this chapter. Lots created by the proposed townhouse, condominium, or building footprint lot subdivision may deviate from the underlying zone district standards if the structure or structures being subdivided meet the underlying zone district standards prior to submission of an application (i.e. the structure or structures being subdivided met the underlying zone district standards at the time of approval of the existing plat).
- B. Construction of the property has passed required building department inspections to ensure approved common wall construction is building code compliant and all other life safety measures are complete as required by the building code.
- C. Development of the property in accordance with the existing plat will advance the goals and objectives of this code or the Leadville comprehensive plan.
- D. The subdivision would neither interfere with nor deny access via a public thoroughfare to existing structures within the recorded plat, adjoining properties, utility services or other improvements.

- E. The subdivision would not cause undue hardship or inconvenience for any utility company, special district, neighboring landowner or tenant.
- F. The proposed subdivision substantially conforms to the goals and policies of the Leadville comprehensive plan to the extent that such goals and policies do not conflict with provisions or requirements of this code and to the extent that such goals and policies set forth requirements which are sufficiently specific to permit the planning official to decide that such subdivision meets or fails to meet such goal or policy.
- G. If a subdivision includes a lot line adjustment or lot consolidation, the planning official may refer to approval and submittal requirements of chapters 16.24 and 16.26 as needed and may require an applicant to comply with certain requirements of such chapters as determined necessary by the planning official.
- H. Utilities for a townhouse subdivision or building footprint lot subdivision shall be installed and available and each of the units shall be served by its own separate utility service lines and meters, which may include but are not limited to water, sewer, electricity and natural gas. Easements shall be provided on the recorded plat to ensure access for future maintenance and repair for each unit's utilities.

**16.22.070 - Conditions for approval.**

The planning official may impose reasonable conditions upon any approval which are necessary to ensure continued conformance with these standards of approval or this code, or which are necessary to protect the health, safety and welfare of the city and its residents.

**16.22.080 - Effect of approval.**

- A. Within thirty (30) working days of approval by the planning official, the townhouse subdivision, condominium subdivision, or building footprint lot subdivision shall be filed and recorded in the office of the Lake County clerk and recorder at the applicant's expense.
- B. No approval or conditional approval of a subdivision shall be deemed effective or finally approved until the approved plat is recorded in the real property records of Lake County.

**16.22.090 - No unlawful sale of units.**

No individual townhouse, condominium, or building footprint lot unit shall be sold into separate ownership until and unless a plat has been approved by the planning official based upon an "as-built" survey of the unit boundaries and such plat has been recorded in

the real property records of Lake County. A plat note on the final plat for each townhouse, condominium, or building footprint lot development shall be included to this effect.

**16.22.100 - Concurrent subdivision processes.**

- A. Lot Line Adjustment or Lot Consolidation. A townhouse subdivision, condominium subdivision, or building footprint lot subdivision may or may not include a corresponding lot line adjustment or a lot consolidation. Corresponding lot line adjustments or lot consolidations will be incorporated into and processed concurrently with the subdivision approval processes set forth in this chapter without the need for a separate application or process.
- B. Major or Minor Subdivisions. For properties subject to a proposed subdivision under this chapter with multiple structures, the applicant will be required, depending on the number of structures on the property, to follow the either the major or minor subdivision provisions of this title. The major and minor subdivision processes set forth in chapters 16.08 and 16.12 of this code are separate from the administrative process set forth in this chapter but may be completed concurrently with the approval processes set forth in this chapter.

**Section 3. Chapter 16.28 Amended.** Chapter 16.28 of the Leadville Municipal Code, titled "Application Review Procedures," is hereby amended as follows at sections 16.28.010 and 16.28.020 with ~~strike through text~~ showing deletions and **bold, underlined text** showing additions:

**16.28.010 - Applicability and purpose.**

This chapter applies to each of the following subdivision processes described in this title and is entitled "Table of Subdivision Processes."

- A. Minor Subdivision;
- B. Major Subdivision;
- C. Townhouse, Condominium, and Building Footprint Lot Subdivision;**
- ~~D.~~ Lot Consolidation;
- ~~E.~~ Plat Amendment; and
- ~~F.~~ Plat Vacation.

**16.28.020 - Table of subdivision processes.**

	Pre-App Meeting	Application Contents	Application Completeness Determination	Referral Agencies	Notice of Hearing	Planning Commission/ City Council:
					Public Hearings	Public Hearing
	Section 16.28.040		Section 16.28.050	Section 16.28.070	Section 16.28.080	
Minor Subdivision	R	Section 16.08.010	R	Local Agencies	R Publication	R
Major Subdivision: Sketch Plan <sup>2</sup>	R	Section 16.12.020	R	Local Agencies	R Publication Mailing Posting	R
Major Subdivision: Preliminary Plan	R	Section 16.12.020	R	All Agencies	R Publication Mailing Posting	R
Major Subdivision: Final Plat	O	Section 16.12.020	R	Local Agencies	R Publication	R
<b><u>Townhouse, Condominium, and Building Footprint Lot Subdivision</u></b>	<b><u>R</u></b>	<b><u>Section 16.22.040</u></b>	<b><u>R</u></b>	<b><u>As needed</u></b>	<b><u>N/A</u></b>	<b><u>N/A</u></b>
Lot Consolidation	R	Section 16.24.050	O	None	N/A	N/A
Plat Amendment	R	Section 16.16.040	R	Local Agencies	R Publication Mailing	R
Plat Vacation	R	Section 16.20.040	R	Local Agencies	R Publication Mailing	R
R = Required			O = Optional at Subdivider's Request			

<sup>2</sup> Sketch Plan and Preliminary Plan processes may be combined pursuant to Section 16.12.020(B).

**Section 4. Severability.** Should any one or more sections or provisions of this ordinance or enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

**Section 5. Repeal.** Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive

any other section or part of any ordinance or code provision heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance or code hereby repealed prior to the taking effect of this ordinance.

**INTRODUCED, READ, APPROVED AND ORDERED PUBLISHED in full on first reading this 15th day of November, 2022.**

CITY OF LEADVILLE, COLORADO:

\_\_\_\_\_  
Greg Labbe, Mayor

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

PUBLISHED in full in The Herald Democrat, a newspaper of general circulation in the City of Leadville, Colorado, on the \_\_\_\_\_ day of November, 2022.

**PASSED AND ADOPTED ON FINAL READING AND ORDERED PUBLISHED, with any amendments, this 20th day of December, 2022.**

CITY OF LEADVILLE, COLORADO:

\_\_\_\_\_  
Greg Labbe, Mayor

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

PUBLISHED BY TITLE ONLY, with any amendments, in The Herald Democrat, a newspaper of general circulation in the City of Leadville, Colorado, following final reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.



## AGENDA ITEM #8D

### CITY COUNCIL COMMUNICATION FORM

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**MEETING DATE:** December 20, 2022

**SUBJECT:** Ordinance No. 12, Series of 2022: An Ordinance Amending Section 2.48.020 of the Leadville Municipal Code and Adding New Sections 2.36.080 and 2.48.060 to Permit Members of the Planning and Zoning Commission and the Historic Preservation Commission to Receive Meeting Stipends Approved by City Council

**PRESENTED BY:** Christiana McCormick, City Attorney

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- ORDINANCE  
 RESOLUTION  
 MOTION  
 INFORMATION
- 

**I. REQUEST OR ISSUE:**

Before City Council for consideration is Ordinance No. 12, Series of 2022 (“Ordinance”), amends the Leadville Municipal Code (“Code”) to allow for Planning and Zoning Commission (“PC”) members and Historic Preservation Commission (“HPC”) members to receive meeting stipends set by city council.

**II. BACKGROUND INFORMATION:**

City Council approved meeting stipends for PC and HPC members beginning in 2023 during its budget process in 2022. Currently, there is no language in the Code addressing stipends or payment to the PC, and there is language in the Code stating that HPC members must serve without compensation. The Ordinance amends the Code to expressly permit stipends to be paid to PC members and HPC members, and it removes language that conflicts with the approval of the stipends.

The Ordinance makes one additional Code amendment to ensure consistency between the PC and HPC code provisions concerning reimbursement of expenses. Members of any municipal commission are allowed to be reimbursed for reasonable expenses related to the commission member’s functions as a commission member, if approved by city council. The Code contained language allowing such reimbursement for HPC but not for PC. The Ordinance makes the language consistent for both commissions.

Because the Ordinance allows stipends to be set by resolution of Council, the city attorney will prepare a resolution for that purpose for Council's first meeting in January 2023. Approval of stipends by resolution will allow Council flexibility in making adjustments to stipends as needed and when needed, as long as there are sufficient funds in the budget for the adjustment, without having to revise the Code or wait for the annual budget process.

**III. FISCAL IMPACTS:**

Council approved a meeting stipend of \$200.00 per month for members of PC and HPC beginning in January 2023.

**V. LEGAL ISSUES:**

None.

**VI. STAFF RECOMMENDATION:**

Staff recommends adopting Ordinance No. 12, Series of 2022 on first reading and scheduling second reading for a date certain.

**VII. COUNCIL OPTIONS:**

Council may take one of the following actions:

1. Adopt the Ordinance.
2. Adopt the Ordinance with amendments.
3. Table for further discussion and consideration.

**VIII. PROPOSED MOTION:**

"I move to adopt Ordinance No. 12, Series of 2022, An Ordinance Amending Section 2.48.020 of the Leadville Municipal Code and Adding New Sections 2.36.080 and 2.48.060 to Permit Members of the Planning and Zoning Commission and the Historic Preservation Commission to Receive Meeting Stipends Approved by City Council on first reading. I further move to schedule second reading of this Ordinance for City Council's regular meeting on January 17, 2022."

**IX. ATTACHMENTS:**

Ordinance No. 12, Series of 2022

**CITY OF LEADVILLE, COLORADO  
ORDINANCE NO. 12  
SERIES OF 2022**

**AN ORDINANCE AMENDING SECTION 2.48.020 OF THE LEADVILLE  
MUNICIPAL CODE AND ADDING NEW SECTIONS 2.36.080 AND 2.48.060 TO  
PERMIT MEMBERS OF THE PLANNING AND ZONING COMMISSION AND  
THE HISTORIC PRESERVATION COMMISSION TO RECEIVE MEETING  
STIPENDS APPROVED BY CITY COUNCIL**

**WHEREAS**, the City Council of the City of Leadville (“City Council”) possesses the authority pursuant to C.R.S. § 31-15-401 and its general police powers to pass and enforce regulations which may be necessary or expedient for the promotion of the health, safety, and welfare of the citizens of Leadville; and

**WHEREAS**, the City Council recognizes that members of the Planning and Zoning Commission (“PC”) and Historic Preservation Commission (“HPC”) serve an important role to the City; and

**WHEREAS**, the City Council desires to approve a meeting stipend to be paid to each member of the PC and HPC for meeting attendance; and

**WHEREAS**, currently, the Leadville Municipal Code (the “Code”) does not specifically reference stipends for PC members; and

**WHEREAS**, furthermore, Section 2.48.020 of the Code prohibits members of the HPC from receiving compensation; and

**WHEREAS**, the City Council desires to amend the Code to allow for members of the PC and HPC to receive meeting stipends approved by City Council and to ensure the Code contains consistent language concerning allowable reimbursement for expenses related to commission members’ functions for both PC and HPC; and

**WHEREAS**, City Council has determined that adoption of this Ordinance is in the best interests of the public health, safety, and welfare.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF LEADVILLE, COLORADO, AS FOLLOWS:**

**Section 1.** **Recitals.** The recitals contained above are incorporated herein by reference and are adopted as findings and determinations of the City Council.

**Section 2.** **Section 2.36.080 Added.** Chapter 2.36 of the Leadville Municipal Code is hereby amended to add a new section 2.36.080 to read in full as follows:



**Sec. 2.36.080. – Meeting stipend and expense reimbursement.**

Commission members may be entitled to a meeting stipend for meeting attendance in an amount established by resolution of the city council. Commission members may additionally receive reimbursement of reasonable expenses related to the functions of the commission to the extent approved by city council.

**Section 3. Chapter 2.48 Amended.** Chapter 2.48 of the Leadville Municipal Code is hereby amended as follows with ~~striketrough~~ text showing deletions and **bold, underlined** text showing additions:

**Sec. 2.48.020. – Membership and Qualifications.**

A. Membership.

1. Regular Members. Five members of the HPC shall be appointed by the mayor, with the consent of the city council, providing a balanced community-wide representation. ~~Members of HPC shall serve without compensation. To the extent authorized by the city council and funds are budgeted and appropriated therefor, members may be reimbursed for actual expenses incurred, such as training, or expenses incidental to the performance of their duties for HPC.~~

**Sec. 2.48.060. – Meeting stipend and expense reimbursement.**

**HPC members may be entitled to a meeting stipend for meeting attendance in an amount established by resolution of the city council. HPC members may additionally receive reimbursement of reasonable expenses related to the functions of the HPC to the extent approved by city council.**

**Section 4. Remaining Provisions.** Except as specifically amended hereby, all other provisions of the Leadville Municipal Code shall continue in full force and effect.

**Section 5. Codification Amendments.** The codifier of Leadville's Municipal Code is hereby authorized to make such numerical, technical, and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Leadville Municipal Code.

**Section 6. Severability.** Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

**Section 7.**     **Repeal.** Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code provision heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance or code hereby repealed prior to the taking effect of this Ordinance.

**Section 8.**     **Safety Clause.** The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Leadville, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be attained.

**Section 9.**     **Effective Date.** This Ordinance shall become effective thirty (30) days after publication following final passage.

**INTRODUCED, READ, APPROVED AND ORDERED PUBLISHED in full on first reading this 20th day December, 2022.**

CITY OF LEADVILLE, COLORADO:

\_\_\_\_\_  
Greg Labbe, Mayor

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

PUBLISHED in full in The Herald Democrat, a newspaper of general circulation in the City of Leadville, Colorado, on the \_\_\_\_ day of \_\_\_\_\_, 2022.

**PASSED AND ADOPTED ON FINAL READING AND ORDERED PUBLISHED,  
with any amendments, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.**

CITY OF LEADVILLE, COLORADO:

\_\_\_\_\_  
Greg Labbe, Mayor

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

PUBLISHED BY TITLE ONLY, with any amendments, in The Herald Democrat, a newspaper of general circulation in the City of Leadville, Colorado, following final reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

# Dec 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1	2	3
4	5	6	7	8	9	10
		<p>11am - BOCC @ 505</p> <p>6pm - Regular CC Mtg</p>	<p>5pm - Sanitation @</p>	<p>1pm - Leadville Municipal</p> <p>5:15pm - Parkville Water</p>		
11	12	13	14	15	16	17
		<p>4pm - HPC Meeting @</p>	<p>6pm - P&amp;Z Meeting @</p>			
18	19	20	21	22	23	24
		<p>8:30am - Tourism Panel</p> <p>11am - BOCC @ 500</p> <p>6pm - Regular CC Mtg @</p>				
25	26	27	28	29	30	31
		<p>4pm - CANCELLED HPC -</p>	<p>6pm - CANCELLED - P&amp;Z</p>			

# Jan 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 11am - BOCC @ 505 6pm - Regular CC Mtg	4 5pm - Sanitation @	5	6	7
8	9	10 4pm - HPC Meeting @	11 6pm - P&Z Meeting @	12 1pm - Leadville Municipal 5:15pm - Parkville Water	13	14
15	16	17 8:30am - Tourism Panel 11am - BOCC @ 500 6pm - Regular CC Mtg @	18	19	20	21
22	23	24 4pm - HPC - Regular Mtg	25 6pm - P&Z Meeting @	26	27	28
29	30	31	1 5pm - Sanitation @	2	3	4

# Feb 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1 5pm - Sanitation @	2	3	4
5	6	7 11am - BOCC @ 505 6pm - Regular CC Mtg	8 6pm - P&Z Meeting @	9 1pm - Leadville Municipal 5:15pm - Parkville Water	10	11
12	13	14 4pm - HPC Meeting @	15	16	17	18
19	20	21 8:30am - Tourism Panel 11am - BOCC @ 500 6pm - Regular CC Mtg @	22 6pm - P&Z Meeting @	23	24	25
26	27	28 4pm - HPC - Regular Mtg	1 5pm - Sanitation @	2	3	4