



CITY OF LEADVILLE

800 HARRISON AVE.
LEADVILLE, CO 80461

REGULAR COUNCIL MEETING AGENDA

Tuesday
May 2nd, 2023

6:00 P.M.

Council Chambers & Zoom

<https://leadville-co-gov.zoom.us/j/83526944548?pwd=aEdjdGtpNlEyZmt5YVQ1bDBQbnN4dz09>

Meeting ID: 835 2694 4548

Passcode: 80461

Dial by your location

+1 719 359 4580 US

6:00 pm	1.	Call to order of Regular Meeting of City Council
	2.	Roll Call
	3.	Approval of Agenda
	4.	Housekeeping Matters
	5.	Public comments about items not on the agenda
		Citizens wishing to speak to Council on issues <u>not</u> on the agenda are requested to send a message in the chat section or raise their hand in the participant's section of Zoom or in person. Staff will call on the public in order. Comments are limited to three (3) minutes (not including council questions). Action, if required, will be assigned to city staff. For matters <u>on the agenda</u> , public input will be heard prior to a vote being taken on the matter.
6:15 pm	6.	Consent Agenda: A. Approval of April 18th, 2023 Minutes
6:20 pm	7.	Presentations and Discussions: A. City Administrator's Report B. 2023 Wildfire Preparedness Month Proclamation C. Dr. Zwerdinger and Advocates of Lake County Regarding Permanent Support of Housing D. Main Street Quarterly Presentation E. Leadville Race Series Presentation F. Discussion Regarding the Mayor and City Council Salaries
7:20 pm	8.	Action Items: A. Resolution No. 9, Series of 2023: A Resolution Approving the Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement and Bylaws of the Lake County Emergency Telephone Service Authority
7:30 pm	11.	Public Meetings Planner

* These items may not have briefs or may have additional briefs Tuesday before the Council meeting.



	12.	Mayor's Report
	13.	Council Reports
	14.	Public Comments
8:00 pm	15.	Adjournment



CITY OF LEADVILLE

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LEADVILLE, CO 80461

REGULAR COUNCIL MEETING MINUTES

Tuesday,
April 18, 2023

6:00 P.M.

Council Chambers & Zoom

1. **Call to order** of regular council meeting at 6:06 p.m.
2. **Roll call:**
 - **Present:** - Mayor Labbe, CM Hill, CM Luna-Leal, and CM Grant. MPT Greene, CM Lauritzen, CM Forgens
 - Absent: None
- Staff Members Present:** Deputy City Clerk Hannah Scheer, Fire Chief Dailey, Interim Police Chief Kenneth Chavez, Planning Director Chapin LaChance, Finance Director Dawna Schneider, Administrative Assistant Lori Tye, City Administrator Laurie Simonson, and acting City Attorney Evin King
3. **Approval of the agenda:** CM Grant **moved** to approve the agenda, and CM Hill **seconded**. All present were in favor.
 - **Agenda Revisions:** Would like to officially place additional Public Comments at the end of the agenda
4. **Housekeeping Matters:**
 - CM Grant likes the new agenda format
 - Mayor Labbe received a letter from Commissioner Mudge suggesting that they leave the diagonal parking by the post office and make the opposite side of the street “no parking.” CM Lauritzen noted that then people wouldn’t be able to park in front of their houses.
5. **Public comments for items not on the agenda:**
 - Steve Prestash - Believes there is a conflict of interest with people within the City.
 - Dan Lundeen - Showed support for the Pride Parade and LGBTQ+ Community. Would like more vegan/vegetarian options at public City events.
6. **Consent Agenda:**

CM Luna-Leal **moved** to approve the minutes of 4/4/2023; CM Grant **seconded**. All present were in favor.
7. **Department Reports:**
 - **City Administrator’s Report:**
 - Binders from the Leadville Urban Renewal Authority for City Council have been dispersed.

- Michelle Meroney cleaned out the upstairs conference room
 - Evin King is the current present legal counsel, Christiana McCormick no longer works for the firm. The firm has been serving Leadville since 1999.
 - City Administrator Simonson commended Christiana on her work.
 - Work Sessions:
 - 4/25 - Short-Term Rentals
 - 5/9 - Sidewalk Signs
 - 5/15 at 5:30 pm at the Freight - Town Hall for Police Department
- **Departments gave their monthly reports**
- CM Lauritzen **moved** to pay the bills; CM Forgensì **seconded**. All present were in favor.

8. Action Items:

A. 2023 Pride Parade Temporary Use Permit

- Parade is June 17th, which is the same day as a race, but that should be finished up by the time the parade starts at 4:00pm
- Elsa Tharp is the organizer and is working with a committee that includes Lake County Build a Generation, C4, Full Circle, and other individuals.
- Mayor Labbe appreciates the flexibility of going up 8th St. instead of 9th. The Police Department and the Street Department collaborated to make sure this was possible.

CM Luna-Leal **moved** to approve the temporary use permit; CM Greene **seconded**. All in present were in favor.

B. Joey Edwards was Appointed by the Mayor to the Planning and Zoning Commission for a 6 year term.

C. Resolution No. 8, Series of 2023 - Approving an Intergovernmental Agreement Between the City of Leadville and Lake County Concerning Law Enforcement Mutual Aid

CM Forgensì **moved** to approve Resolution No. 8, Series of 2023; CM Hill **seconded**. All present were in favor.

D. Resolution No. 9, Series of 2023 - e911 Board Intergovernmental Agreement

Continued to next City Council meeting on 5/2/2023 at 6:00 pm

9. Public Meetings Planner:

- April 25th Work Session about Short-Term Rentals is cancelled
- CM Luna-Leal will not be able to attend the 5/15 Town Hall
- Futuretown on 4/21 at 6:30 pm at the Freight, 4/22 from 10:00 am - 12:00 pm at the Library and again at 6:30 pm at the Freight.

10. Mayor’s Report:

- 4/25 Mayor Labbe has been asked to speak at the School of Mines
- 4/26 Rocky Mountain PBS has a pre-screening of a documentary about Irish Miners in Leadville
- There is a manhole that is frozen and flooded - meeting with Road and Bridge and looking for cooperation from CDOT

11. Council Reports:

- CM Hill - attending meeting with the Economic Development Commission
- CM Luna-Leal - would like the budget to be a topic of discussion at the 5/15 Town Hall meeting for transparency. The Housing project is moving forward well.
- CM Forgensi - Noted that the discussion around security at City Hall is non-existent and that we should at the very least have some kind of security. Also declared that he will be vacating his City Council seat and seeking a replacement.

12. Public Comment:

Steve Prestash -

- There is a man who lives in his car and is advertising hate speech on his vehicle and would like the police to do something about it
- Made a point that every major entity that has caused harm has been held accountable, and would like real estate developers to be held accountable for their impact on communities.

Adjournment: 8:23 pm

APPROVED this 4th day of April by a vote of ___ in favor ___ against, ___ abstaining, and ___ absent.

CITY OF LEADVILLE, COLORADO

ATTEST:

By

Deputy City Clerk

**CITY OF LEADVILLE, COLORADO
PROCLAMATION**

**A PROCLAMATION PROCLAIMING MAY AS WILDFIRE PREPAREDNESS
MONTH FOR THE CITY OF LEADVILLE IN LAKE COUNTY, COLORADO**

WHEREAS, twenty of Colorado’s largest wildfires have occurred within the last twenty years and four out of the five largest fires in state history have occurred within the last three years, including the most destructive fire in state history within the past two years; and

WHEREAS, warmer temperatures, drought, and continued development in the wildland-urban interface have made wildfire mitigation a top priority for the City of Leadville and Lake County; and

WHEREAS, Wildfire Preparedness Month is focused on encouraging residents to learn about wildfire safety and take steps to reduce wildfire risk in and around their homes; and

WHEREAS, these actions will lead to unified and fire-adapted communities throughout the City of Leadville and Lake County.

NOW, THEREFORE, BE IT PROCLAIMED by the City of Leadville, Colorado, as follows:

THAT, May 2023 is declared Wildfire Preparedness Month in the City of Leadville; and

THAT, the Proclamation is necessary for the safety, welfare, and resilience of the residents of the City of Leadville in the County of Lake, State of Colorado.

Key Concepts: Data-Driven Best Practices in Homeless Services

What you need to know.

Housing First thought experiment

Reflect on your response to the following questions:

Do you or your organization ever write off someone experiencing homelessness as a problem client or a lost cause?

Do you ever dictate which services a person needs before or after they have made a decision for themselves?

Do you ever deny a person an opportunity because you assume they will not succeed in it?

Source: What is Keeping us from being a Housing First community?

Housing First Facts

Housing First is an approach that prioritizes providing permanent housing to people experiencing homelessness, thus ending their homelessness and serving as a platform from which they can pursue personal goals and improve their quality of life.

Housing First does not require people experiencing homelessness to address their problems before they can access housing, including behavioral health problems, or graduating through a series of services programs.

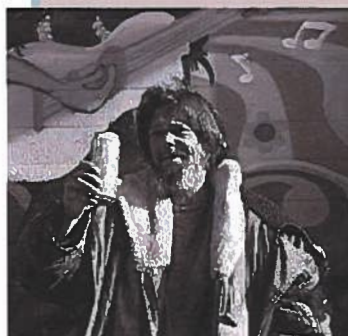
The flexible and responsive nature of a Housing First approach allows it to be tailored to help anyone.

Providing access to housing generally results in cost savings for communities because housed people are less likely to use emergency services, including hospitals, jails, and emergency shelter, than those who are homeless.

Source: Housing First Fact Sheet

Million Dollar Murray

In 2006, Malcom Gladwell published an article in *The New Yorker* outlining a study done on the financial resources one community contributed to the public services provided to one single person experiencing homelessness. This study inspired and initiated the adaptation of Housing First practices in homeless services.



Follow a link to the article here:

[chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://housingmatters.org/wp-content/uploads/2018/11/Million-Dollar-Murray.pdf](https://housingmatters.org/wp-content/uploads/2018/11/Million-Dollar-Murray.pdf)



Person-Centered over System-Centered

Adopting and implementing a low-barrier model in homeless services programming is proven to decrease length of stay in shelter and increase housing stability and mental health outcomes.

This means providing HOUSING FIRST, regardless of barriers a person may be facing, *then* provide access to additional supportive services like substance use treatment, employment, and other program participation.

For more data outcomes, follow this link:

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3956654/>

Low Barrier Practices

PROGRAM SYSTEMS SHOULD REJECT PROCEDURES THAT SCREEN PEOPLE IN, NOT OUT

Effective low-barrier homeless services program practices:

- ✓ 24/7 accessibility
- ✓ No required cuing to access services
- ✓ No drug or alcohol testing to access services
- ✓ No sobriety requirements to access services
- ✓ No criminal background checks to access services
- ✓ No income required to access services
- ✓ No employment required to access services
- ✓ Accessibility to storage of personal items
- ✓ Accessibility and accompaniment for pets

What low-barrier DOES NOT mean:

- ✗ No expectations or objectives
- ✗ Allow people to act unsafely to themselves or to others
- ✗ Letting anything happen or letting anyone in

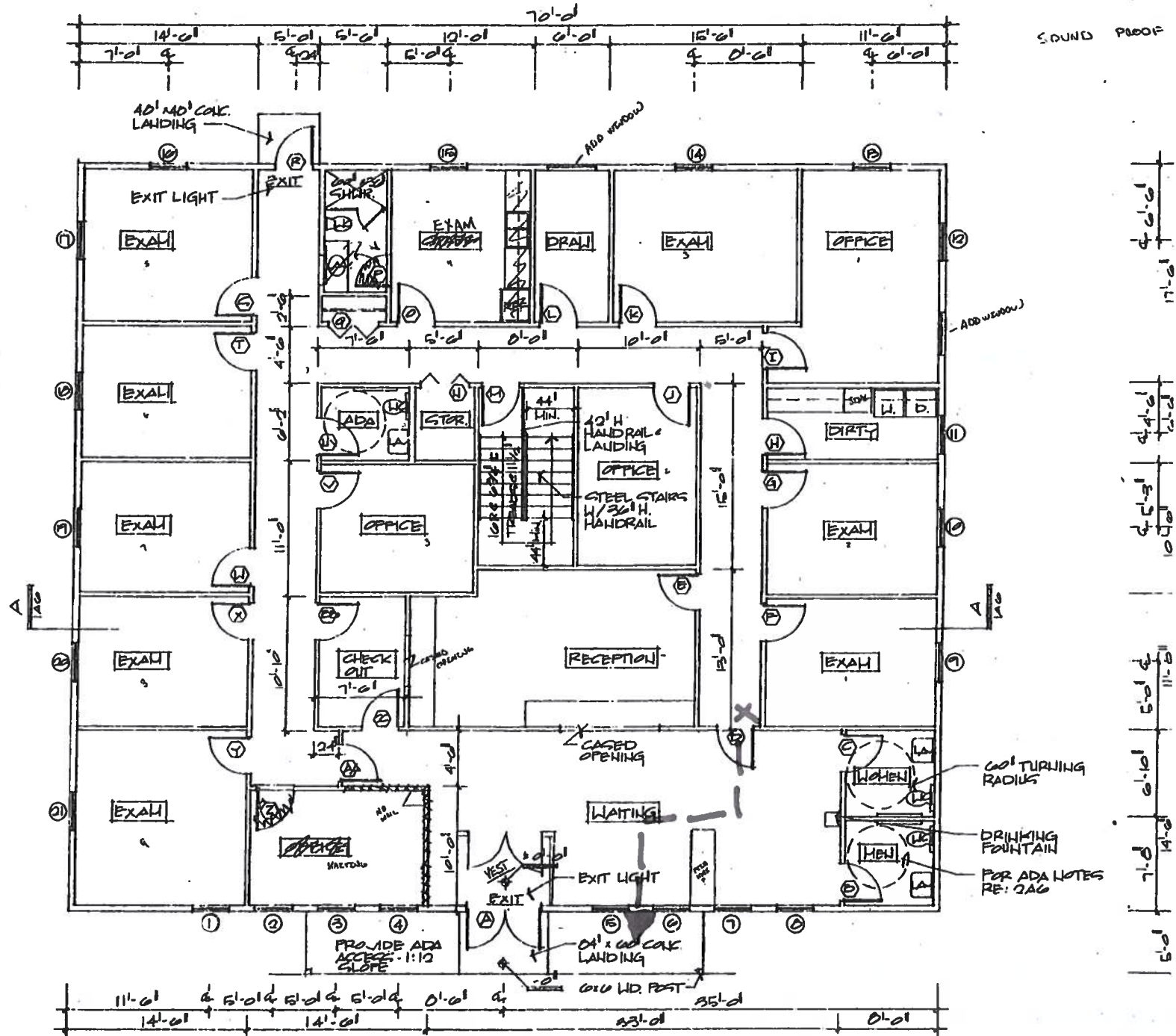
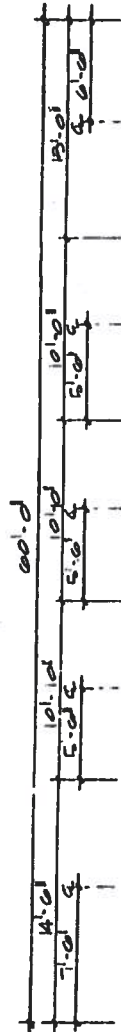
What low-barrier REALLY means:

- ⊕ Trauma-Informed programs and services
- ⊕ Human-Centered values and practices
- ⊕ Community-Driven outcomes and benefits

Additional Valuable Resources:

1. <https://endhomelessness.org/resource/desc-sheltering-vulnerable/>
2. <https://www.usich.gov/solutions/crisis-response/emergency-shelter/>
3. <https://endhomelessness.org/resource/the-system-series/>
4. <https://nhchc.org/law-enforcement-homelessness-forging-fruitful-partnerships/>
5. https://cops.usdoj.gov/html/dispatch/12-2020/sharing_the_solutions.html
6. <https://www.usich.gov/news/using-shelter-strategically-to-end-homelessness>

B400 A



1 MAIN LEVEL FLOOR PLAN
 1/4" = 1'-0"
 35'-1 1/2" = 4200 SQ. FT.





Email: adminassistant@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

Temporary Use Permit Application (Event):

A **Temporary Use Permit** is required for any organized activity involving the use of, or having impact upon, **public property, public facilities, parks, sidewalks, paths, trails, streets or other public areas** or the **temporary use of private property in a manner that varies from its current land use**, that lies within the boundaries of the City of Leadville. This application does **not** apply to nor will it be reviewed by any state or federal entity; this is the applicant's responsibility.

Impact is defined as: *Any closure, impedance, damage, destruction, abnormal wear and tear, interference or use of any public facility, property, roadway, trail, structure, ingress, egress or business function that causes extraordinary or unusual expense, or deters or detracts from other duties for any governmental agency within the City of Leadville, Colorado.*

All Event Permit applications are handled through the Director of Administrative Services office. After the applicant completes the Application and attaches any required documents, it is to be returned to the Director of Administrative Services. Applications are available on line at www.cityofleadville.com. They can be printed and faxed or emailed back to the City.

Reasons that your application may be denied are:

- **Agencies may not have the resources to dedicate to your event,**
- **Your event may be deemed as too intrusive to the community,**
- **Your event may be deemed as inappropriate for the community or**
- **Your event may be deemed to be too destructive to the community.**
- **Other reasons may be expressed in the denial.**

Acceptance of your application should in no way be construed as final approval or confirmation of your request. You will be notified if your event requires any additional information, permits, licenses or certificates. During the initial application screening process, you will be given time to provide us with all pending documents (e.g. certificate of insurance, secondary permits, etc.). All documentation must be received before a Special Event Permit will be issued.

Permit applications must be received no later than ninety (90) days prior to the actual date of your event if the event will require closure of Harrison Ave/HWY 24 (unless City Council agrees and approves to a less amount of time for the submission). For applications that will require a temporary closure of Harrison Ave/HWY 24, that would delay access to Harrison Ave for two hours or less, do not require a ninety (90) application submittal. Permit applications must be received no later than thirty (30) days prior to the actual date of your event for all other requests that do not require closure of Harrison Ave/HWY 24 or for temporary closure as noted above. **Information from your permit application is considered public information** and may be used in developing the calendar of community events or reviewed by the public under the Open Records Act.

Issuance of a Special Events Permit **does not create any liability** for the issuing entities outside of their normal responsibilities under Colorado Revised Statutes. **It does not create a contractual agreement** with you and the issuing entities to perform any duty, responsibility or to perform any function other than what is provided for under the permit. **The applicant will not have any fees returned after the permit has been issued due to weather, lack of participation or any other reason.**

The applicant is responsible to ensure appropriate porta-potties, trash receptacles, arrange for Fire, ambulance, or law enforcement to manage their event as needed. If the event is deemed by local officials that these needs have not been met and additional resources are called in, the event will pay for those costs.



Email: adminassistant@leadville-co.gov

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APPLICATION

Event Title: Leadville Trail 100 Bike and Leadville Trail IOk

Description: (Describe what your event is about, who and what will be involved, how it will work and any special information that you feel is important to help us understand the details of the event)

The 28th Annual Leadville Trail 100 Mountain Bike Race will be held on August 12, 2023. The IOk will be on August 13, 2023. The expo (if permitted) will be located at the gravel lots on 6th and Poplar on the Life Time property. The expo dates are Aug. 11 and 12. Pre-Race meetings will be held at the Lake County High School Football Field (Request being submitted). The start and finish for BOTH races is proposed just West of Harrison on 6th St. The 100 MTB is an an out and back race to the Columbine mine area, returning on the same route to finish at the same location as the start. It is on the same course as 2022. Maps attached in Operations plan.

Set up	Date	Expo:8/9&10/23 Race:8/11/23	Time	Expo 0600 Race: 0600	Day of Week	Wed/Friday
Event Starts	Expo	Aug 10 & 11, 2023	@	1300 & 1000	Day of Week	Thurs/Fri
	Race	Aug 12 & 13, 2023	@	0500 & 0900	Day of Week	Saturday
Event Ends	Date	Aug. 13, 2023	@	1400	Day of Week	Sunday
Dismantle	Da	Aug. 13, 2023	Time	1800	Day of Week	Sunday

te Location(s) requested: Please see attached LRS Community Safety and Impact Plan

And specific section titled: Specific Road Closures Requested / Proposals for Discussion

Our hope is to have the opportunity to discuss the best plan for everyone and have laid out two plans that we believe help address ongoing safety and impact concerns.

Anticipated Attendance (not including participants)	Total	<u>4000</u>	Per Day	<u>4000</u>	
Anticipated Participants	Total	<u>1700</u>	Per Day	<u>1700</u>	Total: <u>5700</u>

Anticipated # of vehicles 2000 **CONTACTS**

Host Organization LTF Triathlon Series LLC

Chief Officer of Host Organization Bahram Akradi

Applicant (Contact) Name Tamira Jenlink

Address 540 CR 6B City Leadville State CO Zip 80461

Telephone Number 303-990-2559 FAX Number _____

Pager/Cellular 303-990-2559 E-Mail Address: tjenlink@lt.life



Email: adminassistant@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION, *CONTINUED*

If your event will impact city services please give description: PLEASE SEE OPERATIONS PLAN FOR FULL DETAIL

As identified in closures plan and above, the largest impact on city services is closure of 5th and 6th

and partial of the courthouse parking area on Friday the 12th by 12:00 noon. Recognizing the burden on our city law enforcement agencies, We have currently only requested support for lead out on Saturday morning of the 100 race. We are securing additional security and traffic support from outside of our agencies but under the direction of their requests for appropriate added layers of protection.

If your event involves alcohol, weapons, speed activities, high speed vehicles, pyrotechnics, loud noise of any kind or any unusual activity please describe:

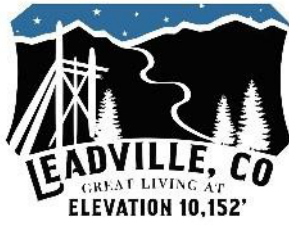
Race begins and ends with a shotgun blast. Emcee entertaining spectators throughout the day, and alcohol is planned to be served by the Leadville Sports Hall of Fame (separate permit)

Does your event require Harrison Ave/ HWY 24 to be closed? Please indicate in the box below. If it does require closure of Harrison/HWY 24 you will be required to adhere to the City of Leadville traffic control plan A or B. If you have comments related to this section please indicate in the space below.

YES NO

Does your event require Harrison Ave/ HWY 24 to be closed for a short term duration of up to a few hours? Please indicate in the box below. If it does require temporary closure of Harrison/HWY 24 you will be required to adhere to the City of Leadville traffic control plan C. If you have comments related to this section please indicate in the space below.

YES NO All detailed in Operations Plan. ANd will be only for start of race from 0500 - 0700



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If required, an original Certificate of Insurance must be received by the City of Leadville prior to the approval and issuance of your Special Event Permit.

The applicant will need commercial general liability insurance that names as Additional Insured, the "City of Leadville its officers, employees, and agents" and any other public entities impacted by your event to which this permit applies. Insurance coverage must be maintained for the duration of the event including setup and dismantle dates.

Name of Insurance Agency Hays Companies

Address 0 South 8th Street Suite 700 City Minneapolis State MN Zip 55402

Telephone Number 1-612-333-3323 Pager/Cellular _____

Contact Name Dawn Heinemann and Angela Whirley

Policy Type Commercial General Liability

Policy Amount 1,000,000 Policy Number —— —



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APPLICATION, CONTINUED

Please Provide an Event Map that includes the following information

If the item does not apply please write N/A in the box.

- Location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- Provision of minimum twenty-foot (20') emergency access lanes throughout the event venue.
- Location of first-aid facilities and ambulances.
- Location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- A detailed or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills.
- Generator locations and/or source of electricity.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- Other related event components not listed above. _____

CERTIFICATION:

I/we certify that the information contained in the foregoing application is true and correct to the best of my/our knowledge and belief that I/we have read, understand and agree to abide by the requirements, rules and regulations governing the proposed Special Event Permit under the City of Leadville. I/we agree to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event, I/we agree to pay all fees, taxes and the City shall not be liable for the payment of such taxes. I/we agree to abide by the requirements of the Special Events Permit, and further certify that I/we, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible, in conjunction with the Host Organization, for any costs and fees that may be incurred by or on behalf of the Event to the City of Leadville.

Print Name Host Organization LTF Triathlon Series LLC

Print Name of Authorized Agent Tamira Jenlink

Title Event Manager

Signature *Tamira Jenlink*

Date 04/15/2023

Approved by: _____



Email: adminassistant@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



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OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

Colorado Department of transportation (HWY 24 Closure): CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Lake County Road & Bridge (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Sheriff (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Emergency Services (HWY 24 Closure): CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

To be filled out by the respective departments, if applicable: total costs to the City in labor hours and/or dollars.

Police Dept.: _____ labor hrs; at \$ _____ per hr plus \$ _____ in fuel & supplies for a total \$ _____

Street Dept.: _____ labor hrs; at \$ _____ per hr plus \$ _____ in fuel & supplies for a total \$ _____

Fire Dept.: _____ labor hrs; at \$ _____ per hr plus \$ _____ in fuel & supplies for a total \$ _____

Total Labor: _____

Total Fuel & Supplies: _____

2023 LEADVILLE RACE SERIES 100 MOUNTAIN BIKE RACE

OPERATING PLAN

Events Manager: Tamira Jenlink

Cell: 303-990-2559

Email: tjjenlink@lt.life

2. Dates

- Expo
 - Aug. 10th 1:00pm – 7:00pm
 - Aug. 11th 11:00am – 5:00pm
- Race
 - August 12th – LT 100 MTB – Race start at 6:30am
 - Aug. 13th 10k - Race start at 9:00am

3. Description of event: The Annual Leadville 100 Mountain Bike Event. This is a race from 6th and Harrison Avenue to the summit of Columbine Mine in Chaffee County. Bike Expo and Registration to take place on August 10 and 11 at the 6th and Poplar gravel lots. 100 MTB on Aug. 12th, 2023, and 10k on Sunday Aug. 13th. Given current COVID status, we expect pre-post events, expo and finish festival activities to occur. However, we will adapt any and all application of our events to meet current requirements at the time of the event.

4. Location (map attached): 6th and Poplar (Expo area), Courthouse (start/finish), 6th Street, 100 Mile course

- Expo- 6th and Poplar,
- Start/Finish W 6th Street,
- On and throughout Course. See map attached for course
- Staff Locations:
 - Start/Finish – 3
 - Each Shuttle Stop – 2
 - 1-2 Staff at each Aid Station Location
 - Shuttle Drivers
 - From Leadville to Outward Bound and Pipeline areas
 - Outward Bound / Pipeline areas to Twin Lakes Dam
 - On and around Twin Lakes Dam and State Hwy 82
- Several Staff floating between venues and on course - 4

Number of acres needed: 44 ½ road miles within the National Forest, 2 miles in BLM

5. Services needed:

Street Closures:

- **6th Street – ½ of 100 Block of East 6th** - starting at corner of LT property (135 E. 6th), leaving alley access between LT property/city ROW and the church, going to intersection of Poplar.
 - **Closure Time requested:** Wednesday Aug. 9th, 2023 at 3:00am – Saturday Aug 12th 10:00 pm
 - **City Streets Requested to Sign:** on Tuesday Aug. 9th, 2023 by 12:00pm for residence and business owners in the area.

- The Race itself will run after dark with last riders expected back into town no later than 9:00pm.
- Final cut-off occurs at Carter Aid Station at 6:20pm – No athletes allowed to leave the aid station past 7:00pm.
- Again, we will be working closely with the city on the appropriate location, volume, security (from outside resources to decrease impact on our limit county/city law personnel) to insure we are in full compliance and collaboration on best path forward around these pieces

11. Notification of adjacent permit holders or landowners: Yes

12. Other permits required and coordination or cooperating agreements:

- City Leadville Lake County
- Lake County Public Health
- Recreation Department
- HS Facilities
- Chaffee County
- Colorado State Patrol
- Colorado Springs Bomb Squad K-9 unit
- Department of the Interior, Bureau of Reclamation
- Department of the Interior, Bureau of Land Management
- U.S. Department of Agriculture, Forest Service

13. Facilities provided:

- Temporary facilities include tents, port-a-potties, water tank, and trail signage and markings.
- Trail markings will include trail marking tape, signs, and arrows along the course.
- Small tents will be erected at aid stations, located at:
 - Carter Summit / Turquoise Lake
 - Along the Pipeline closest to intersection with FS 11A
 - Twin Lakes Dam
 - Columbine Mine Area
- Tow behind Port-a Pot for Columbine Mine
- Dumpsters located at Twin Lakes Dam and Pipeline Aid station.

14. Provisions for drinking water:

- Filtered water is available at all aid stations,
- It is filtered Parkville Water District water.

15. Signing:

- Temporary race route marking will be put up the week of the race and removed immediately following the last participant.
- Final sweep of course markings will be complete within the week following the race.
- For safety and awareness to visitors and public, and per BLM, NSFS and Turquoise Lake area,
- Pre-event signage of “RACE THIS WEEKEND” will be posted the week of the event.
- This signage will be shifted to “RACE IN PROGRESS” the day of the event where possible.
- Areas for signage will include:
 - CR 4
 - CR 9

- CR 9 D
- Turquoise Lake Road
- Hagerman Pass Rd
- HWY 300
- CR 10 – Specifically insuring signage for both athletes and residents between Pan Ark turn and State Hwy 82
- State Hwy 82
- Along 398 and the Lost Canyon area.
- All signage will all be removed immediately following the race.

16. Sanitation Plan:

Port-a-potties will be placed the week leading up to the race as follows:

12	DXR	<u>H&R Block Building - 135 E 6th St</u>
1	ADA	<u>H&R Block Building - 135 E 6th St</u>
1	Dual Hand	<u>H&R Block Building - 135 E 6th St</u>
20	DXR	<u>Start/Finish/Courthouse/confirm placement</u>
1	ADA	<u>Start/Finish/Courthouse/confirm placement</u>
2	Dual Hand	<u>Start/Finish/Courthouse</u>
4	DXR	<u>Carter Summit aid station</u>
		<u>Pipeline aid station - split in two spots (4 each spot)</u>
8	DXR	<u>Pipeline aid station - for the south 4 pod</u>
1	Dual Hand	<u>Pipeline aid station - for the south 4 pod</u>
8	DXR	<u>Twin Lakes Dam aid station</u>
1	ADA	<u>Twin Lakes Dam aid station</u>
1	Dual Hand	<u>Twin Lakes Dam aid station</u>
		<u>Mountain View Overlook Twin Lakes parking area</u>
4	DXR	<u>Mountain View Overlook Twin Lakes parking area</u>
1	Handwash dual	<u>Mountain View Overlook Twin Lakes parking area</u>
4	DXR	<u>Lost Canyon alternate crew area</u>
1	Handwash dual	<u>Lost Canyon alternate crew area</u>
1	Portable DXR	<u>Columbine</u>
10	DXR	<u>High school football - track</u>
1	Dual Hand	<u>High school football - track</u>
1	DXR	<u>Twin Lakes Dam - AAP</u>

17. Accommodations for disabled visitors (i.e., parking, access):

- Accommodations will be made on a per-case, as needed basis to include accessible parking etc.
- ADA bathrooms will be available at both start and finish each day.
- ADA Parking will be available at all aid stations and in town near start/finish and the expo area

18. Power supply requirements:

- We use small, portable generators where required.
- We will have a generator at the start / finish area along with at our Expo area.
- We will make further arrangements with the recreation department as needed.

19. **Public address system requirements:** N/A

VENDORS

20. **Will food or beverages be provided?** Yes

21. **Included in price?** Yes

22. **Agreements with vendors or caterers:** Yes

23. **Numbers of vendors or caterers:** 3

24. **Location of food or beverage:**

- Expo area – 6th and Poplar
- Start/Finish at 6th and Harrison
- All aid stations
- All F&B will be in accordance with Lake County Public Health

25. **Alcohol for sale:** No.

- Available from sponsor.
- These permits will be submitted by Sports Hall of Fame
- They will handle all beer upon approval of those permits.

26. **Insurance coverage for alcohol:** Yes

27. **Other products for sale:**

- Additional products for sale via vendors within the expo.
- They will all apply for their vendor permit and will be subject to approval by Public Health along with the city approval etc.

28. **Other equipment for rental:** N/A

29. **Additional third-party agreements:** N/A

PARKING AND VEHICLES

When planning for parking, one lane will **always** be open for emergency vehicles.

30. **Amount of parking needed:**

- With regard to the actual course, parking is temporary and moves with the race route.
- Amount of parking is dependent upon the location along the course and the time of day.
- We are working closely with the city, and all stakeholders and officials to determine restrictions on locations for parking along the course.
- Key Points we are addressing and restricting:

- Currently, we are strictly enforcing one vehicle, per racer bib for crewing in the following locations:
 - Pipeline,
 - Twin Lakes and
 - Lost Canyon
- IN addition, we will staff Hagerman Pass and Turquoise Lake Rd to inform
 - Racers direction they are traveling
 - Manage and restrict any crew/race traffic in this area
 - Increase safety between all motorists and racers
 - And to ensure public is able to access Hagerman Pass
- We will provide staffing and/or signage to re-direct and control attempts at crewing in other areas such as
 - Along Hagerman Pass road
 - Along other portions of Turquoise Lake Road
 - Powerline access from Hwy 300/ CR 5A

31. Locations:

See Above also

- **County Road 4 and Hagerman Pass Roads.** (Spectators/Crews will be directed away from this area.

- **Aid station #2 & #6** is Pipeline Aid
 - Parking is just south of the aid station on the pipeline right-of-way.
- **Aid station #3 & #5** is at Twin Lakes Dam.
- **Aid station #3 & #5** is at Twin Lakes Dam.
 - Parking will be along Lake County Road 25
 - The parking lot at the base of dam and the Lake View Overlook parking area
 - Additional crew access and parking will be along Chaffee County Road #398 at the south entrance to Lost Canyon Ranch.
 - **THIS ENTIRE AREA WILL BE STRONGLY ENFORCED AND CONTROLLED BY OUR PAID TRAFFIC OFFICIALS (RETAINED FROM OUTSIDE OF OUR LOCAL LAW ENFORCEMENT RESOURCES.)**

32. Parking attendants and locations used:

- Parking areas will be monitored by **professional paid** traffic control staff
- Each position will have additional volunteers supporting
- All staff will be wearing safety vests.
- We will have additional professional staff support at
 - Carter Summit
 - Twin Lakes Dam
 - Lost Canyon Road areas,
 - CR 4 and Hagerman Pass
 - And CR 10.

33. Parking lot security: N/A

34. Traffic controls:

- We stop all vehicles crossing Twin Lakes Dam towards the CT and above.
 - We will ensure public has access while eliminating Race / Crew traffic in this area.
 - We will have this area heavily staffed with professional parking crew.
- We will also manage all traffic going into Lost Canyon area
 - We will prohibit race-related vehicles from using the road.
 - We will absolutely ensure all public access while informing them of riders ascending and more importantly, descending.

35. Shuttle service:

- Shuttle related services will specifically be in place to move traffic congestion and parking from downtown area for the expo Thursday and Friday.
- In addition, we will provide a comprehensive shuttle service from Leadville to Twin Lakes, to decrease overall impact on the Dam and CO HWY 82. Service as follows:
 - Thursday / Friday of Expo - Race traffic will be directed to the community field and HS parking areas as well as the road between the Highschool and Federico Football Field
 - We will have this entire area staffed and will be seeking to collaborate with city roads and bridges and City Police / Sheriff's Office to develop comprehensive plan on supporting race traffic to move away from downtown area.
 - We recognize the impact this congestion can have, both on parking and overall movement through town

36. Will any road closures be needed?

SOFT CLOSURES TO INCLUDE:

- **CO HWY 82** - This area will be enforced by Colorado State Patrol (CSP) and traffic will be held as racers cross over 82 from CR 10 to Twin Lakes Dam area.
- **CR 10 and Pan Ark** - This will also be staffed by CSP to ensure the safety of racer/motorist interaction. CSP will hold traffic momentarily while racers move through safely.

ALSO PROPOSED IN THIS SECTION: Lanes coned around blind corners

Example of Section Under Concern



Proposed Solution



- **CR 300 at the Intersection of CR 11** - This will be staffed by CSP and they will hold traffic momentarily to ensure safe passage of both racers and motorists.
- **Base of Columbine Mine Road** –
 - While we will not request a hard closure of Columbine Mine Road(at the base of the climb), we will be strictly enforcing NO RACE TRAFFIC on this road while keeping it open and passable to all public.
 - Our staff will work closely with the public to ensure they are equally clear about the event and informing safety precautions for this specific area.

Specific Closure Requests:

- We are discussing with Sheriff's office Colorado State Patrol, and Office of Emergency Management about a race day closure on CR 10 between Pan Ark / CR 24 and State Hwy 8282
- In lieu of this, Race Series Officials will add a significant number of cones along blind curve areas of CR 10 between Pan Ark turn and State Hwy 82 along with significant signage to remind cyclist to stay right on the road (particularly inbound), to travel with caution, to slow down etc as needed.

SAFETY/COMMUNICATIONS/MEDICAL

37. Medical Plan- Lake County Search and Rescue will oversee all medical and formal med plans.

- As their plan is made available – we will ensure all coordinating agencies have a copy.
- **As such, Emergency vehicle access is always a top priority.**
- **All major aid stations are first aid stations also** - which includes:
 - Carter Summit Aid
 - Pipeline Aid Station
 - Twin Lakes Aid Station
 - Columbine Mine Aid Station
- In addition, we have a roving ambulance from St. Vincent's Hospital.
- We are working closely with the Office of Emergency Management, the City of Leadville Police dept. as well as Lake County Sheriff's Office on coordinating all elements with regard to Medical and Law.
- We will be working to establish a unified command again this year.
- We will be connecting with all local officials in the next few weeks to revisit our IAP from 2021 and address all key points for refinement together.
- As we all understand, we have had some transitions in multiple key positions within these crucial areas.
- The race series understands this, and has been working diligently to address these areas and will continue to do so, as some of these pieces become more solidified. Included (but not limited to/) within the unified command structure will be:

Leadville Police Department – (719) 486-1365

Lake County Sheriff's Department – Sheriff – (719) 486-1249

Colorado State Patrol –Corporal Greg Muse– (720) 576-3893

Lake County Search and Rescue - (719) 293-1244

St. Vincent's Hospital – (719) 486-0230

- LC OEM
- Lake County Public Health
- USFS
- BLM
- Lake County Recreation Dept
- County Roads and Bridges
- City Roads and Bridges
- Colorado State Patrol
- Twin Lakes Dam
- City of Twin Lakes

38. Communication type and number of equipment:

- Permit holder will use cell phones, and up to 25 hand-held radios (VHF) under LRS licensing,
- We will also be coordinating with local EMS on comms to ensure streamlined response.

39. Safety closures for high-risk areas and protection of spectators:

In accordance with Bureau of Reclamation procedures, the Twin Lakes Dam is no longer closed to foot traffic.

ADVERTISING

40. Description of event advertising:

All event advertising includes, but not limited to – entry forms, informational booklets, newspaper postings, radio announcements, magazine ads, social media, race website.

41. Target audiences:

Local, national, and international participants.

42. Planned filming:

At this time, there are no plans for filming, but in the event, those plans change, we would request that the film or television company acquire their own special use permit.

43. What is the reason for filming: N/A

44. Type of advertising proposed for the event:

Aid Station signs, banners.

CLEANUP

45. Time frame to remove all facilities and garbage after the event:

- All clean-ups will be completed at the completion of each day's ride.
- Final course clean-up within two days post final day of the camp.

46. Garbage collection site location:

- Race volunteers are assigned to clean-up, remove trail marking, and police the trail.
- Litter will be bagged and disposed of off National Forest/BLM lands at the Lake County Landfill and through C4.
- C4 will support to ensure all recycling and waste are appropriately disposed of.

47. Mitigation plan to rehabilitate resource damage:

- Participants will stay on designated roads/trails.
- Excessive disturbance and/or damage will be addressed by the Race Management, in coordination with the Forest Service and BLM.
- No parking will be permitted on any vegetation

48. Time frame to complete mitigation:

Mitigation will be performed in a timely manner by joint agreement with the Forest Service/BLM and Race Management.

3. Garbage collection site location:

- We are partnering with Cloud City Conservation Center for an effort to continue to move toward a Zero Waste event.
- In addition, Race volunteers are assigned to clean-up, remove trail marking, and police the trail.
- Dumpsters will be located at Twin Lakes and Pipeline.
- Additional litter will be bagged and disposed of, off National Forest/BLM lands at the Lake County Landfill.

4. Mitigation plan to rehabilitate resource damage:

Participants will stay on designated roads. Excessive disturbance and/or damage will be addressed by the Race Management, in coordination with the Forest Service and BLM.

5. Time frame to complete mitigation:

Mitigation will be performed in a timely manner by joint agreement with the Forest Service/BLM and Race Management.

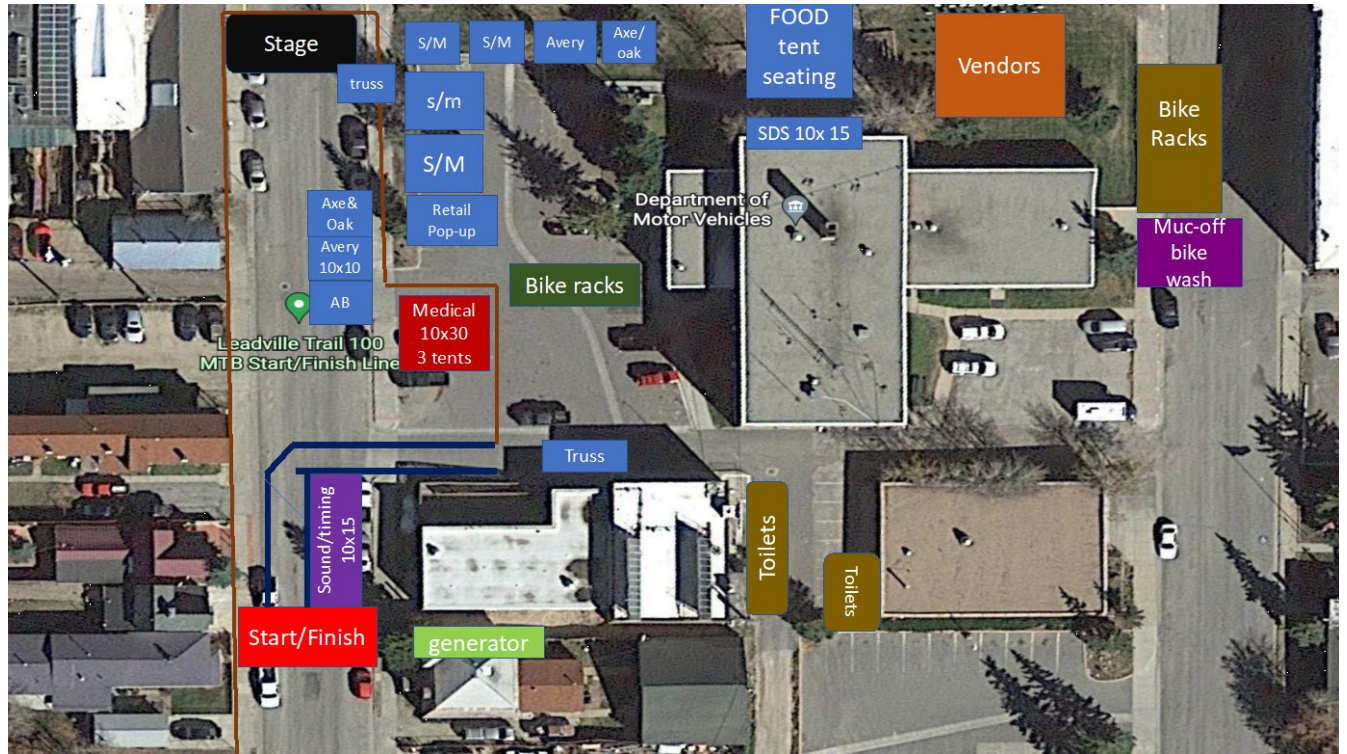
Venue Map – 6th and Poplar (Registration/Expo) *tentative based on CV19 regulations*



Traffic and Road Control Plan for East 6th

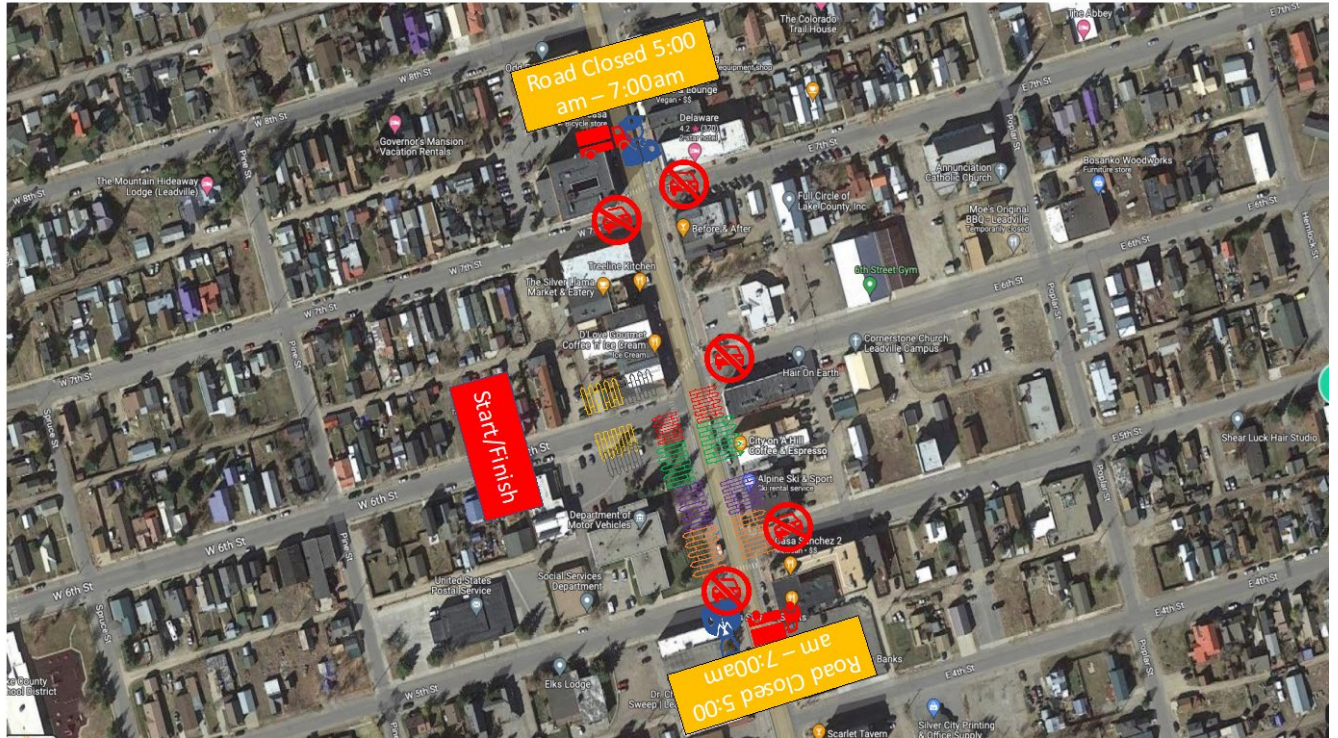
East 6th just east of the alley before 135 East 6th closed to Poplar from Wednesday Aug. 9th at 3:00am to Sunday at 2:00pm.

Venue Map – 6th and Harrison – Start/Finish/ Finish Fest



Traffic Control Plan for Harrison Avenue

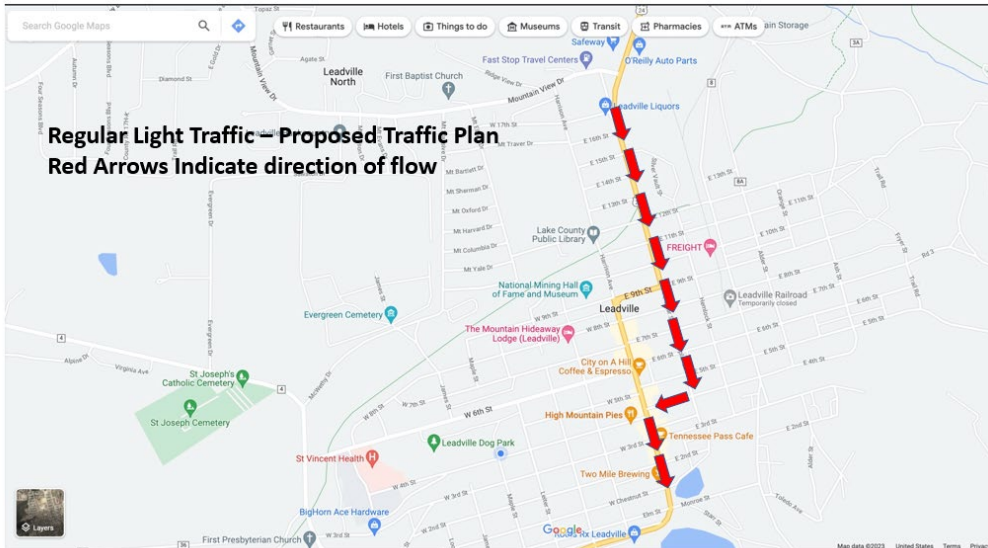
- Harrison Ave. Closed from 0500- 0700 for start of race only.
- Dump truck and PD officer north of 7th and just north of 4th to hold closure and protect large group gathering
- Barricade will extend along Harrison from 6th to just north of 5th street.
- Bikers will corral and leadout down Harrison for Start.
- Barricade and cones across E. 5th, 6th, and 7th as well as West 5th and West 7th
- Signage for no parking on West 6th between Harrison and Pine must be in place for closure on Friday Aug. 11th at 0300.



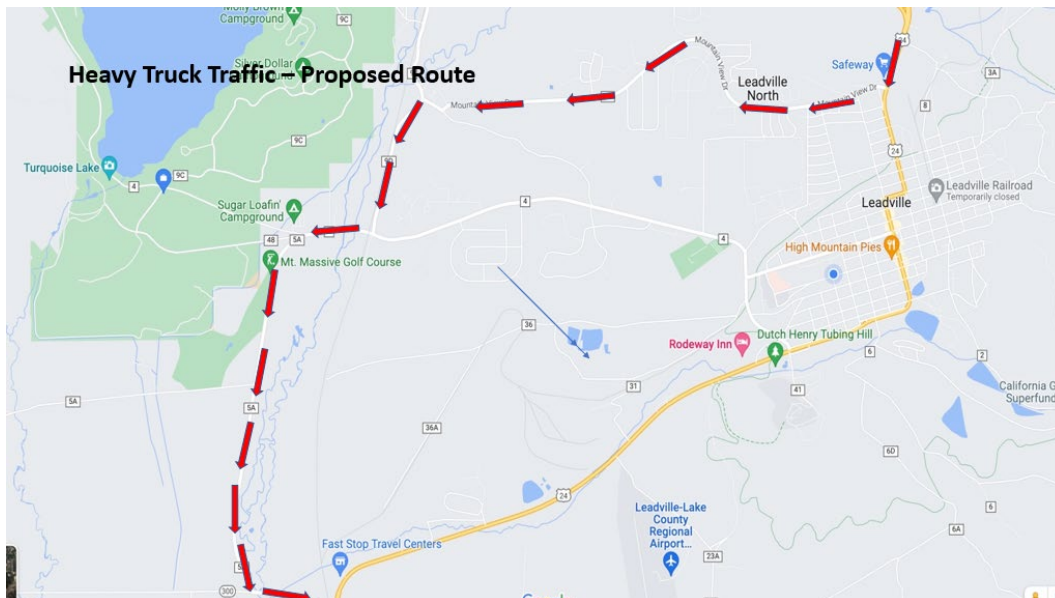
Traffic Control Plan for Moving Traffic through Harrison Closure from 0500 – 0700

Traffic Plan Request/ Proposal

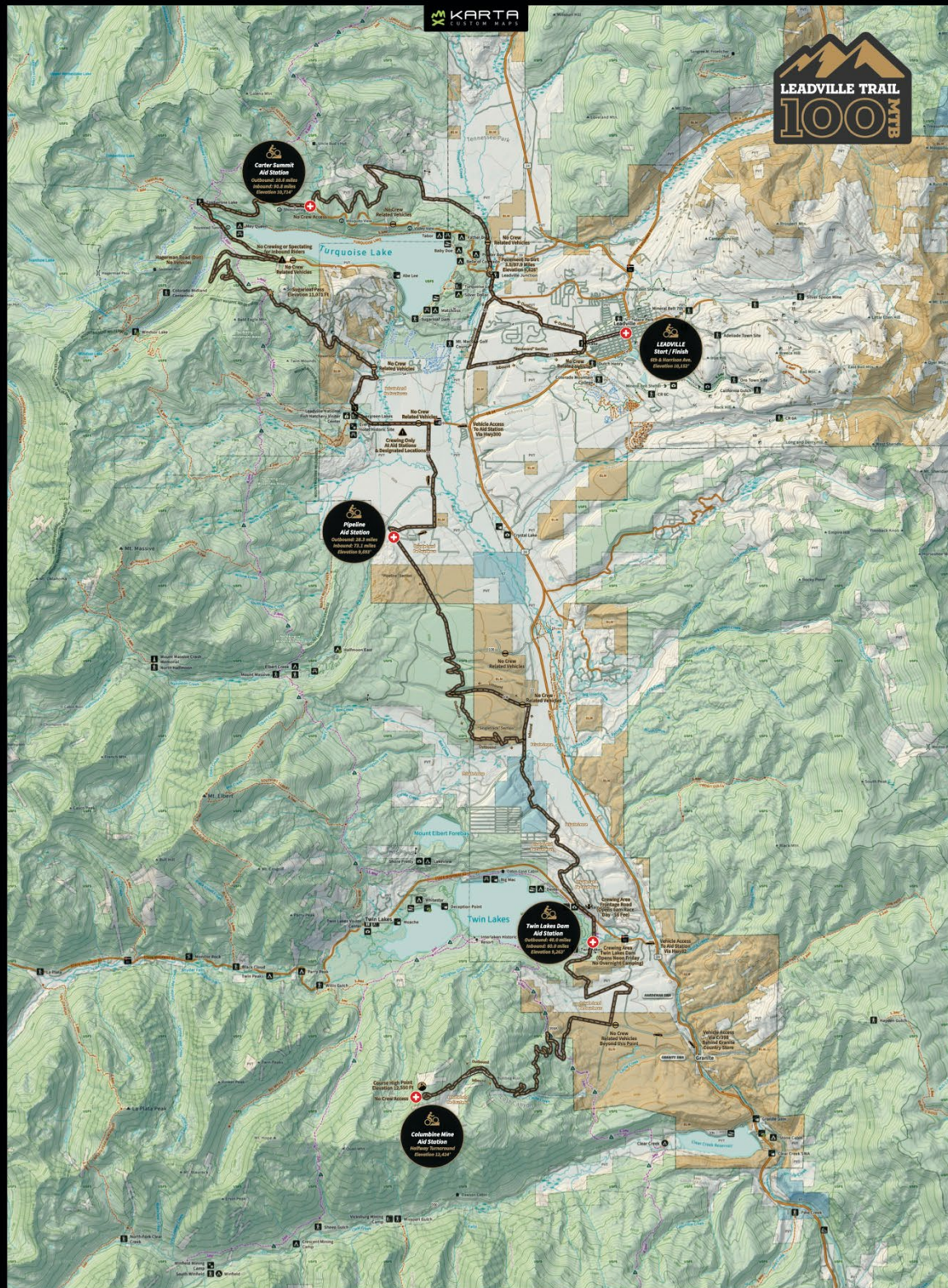
- Light Vehicle: Route all traffic from North on 24, directly across Poplar to 4th Street and Turn back East to Harrison
 - This would include Temporary Shift of Poplar from One-Way to dual direction traffic for 2 hour period solely on Aug. 12th.



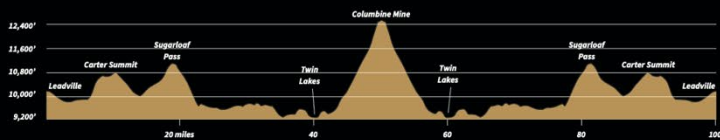
- Heavy Truck: Route around Mountain View to CR 9 to CR 9D to CR 4 West to CR 5A to St Hwy 300 and back to State Hwy 24
- (Subject to approval by local City Law Enforcement / City Streets and CDOT)



Course Map



Course Profile - Leadville Trail 100 MTB



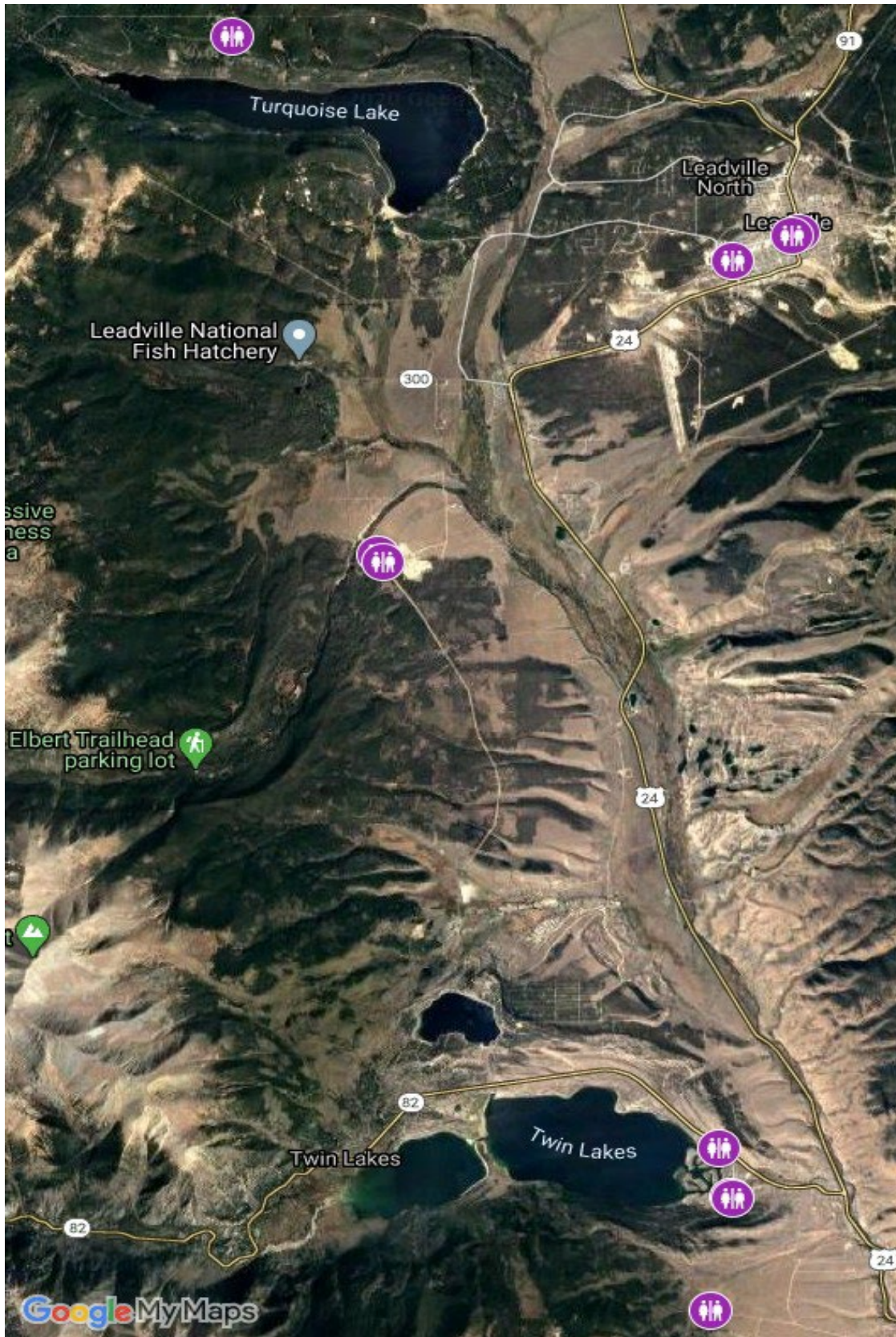
RACE ACROSS THE SKY Leadville Trail 100 MTB



1:2 mi
1:2 km
1:50,000
Contour Interval: 40 feet



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Portable Toilet Locations



Email: adminassistant@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE *Chrysi Jo Chance* DATE 04/18/2023

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



Email: adminassistant@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

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SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS 100 MTB

SIGNATURE *[Signature]* DATE 4/18/23

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

Temporary Use Permit Application (Event):

A **Temporary Use Permit** is required for any organized activity involving the use of, **or** having impact upon, **public property, public facilities, parks, sidewalks, paths, trails, streets or other public areas** or the **temporary use of private property in a manner that varies from its current land use**, that lies within the boundaries of the City of Leadville. This application does **not** apply to nor will it be reviewed by any state or federal entity; this is the applicant's responsibility.

Impact is defined as: *Any closure, impedance, damage, destruction, abnormal wear and tear, interference or use of any public facility, property, roadway, trail, structure, ingress, egress or business function that causes extraordinary or unusual expense, or deters or detracts from other duties for any governmental agency within the City of Leadville, Colorado.*

All Event Permit applications are handled through the Director of Administrative Services office. After the applicant completes the Application and attaches any required documents, it is to be returned to the Director of Administrative Services. Applications are available on line at www.cityofleadville.com. They can be printed and faxed or emailed back to the City.

Reasons that your application may be denied are:

- Agencies may not have the resources to dedicate to your event,
- Your event may be deemed as too intrusive to the community,
- Your event may be deemed as inappropriate for the community or
- Your event may be deemed to be too destructive to the community.
- Other reasons may be expressed in the denial.

Acceptance of your application should in no way be construed as final approval or confirmation of your request. You will be notified if your event requires any additional information, permits, licenses or certificates. During the initial application screening process you will be given time to provide us with all pending documents (e.g. certificate of insurance, secondary permits, etc.). All documentation must be received before a Special Event Permit will be issued.

Permit applications must be received no later than ninety (90) days prior to the actual date of your event if the event will require closure of Harrison Ave/HWY 24 (unless City Council agrees and approves to a less amount of time for the submission). For applications that will require a temporary closure of Harrison Ave/HWY 24, that would delay access to Harrison Ave for two hours or less, do not require a ninety (90) application submittal. Permit applications must be received no later than thirty (30) days prior to the actual date of your event for all other requests that do not require closure of Harrison Ave/HWY 24 or for temporary closure as noted above. **Information from your permit application is considered public information** and may be used in developing the calendar of community events or reviewed by the public under the Open Records Act.

Issuance of a Special Events Permit **does not create any liability** for the issuing entities outside of their normal responsibilities under Colorado Revised Statutes. **It does not create a contractual agreement** with you and the issuing entities to perform any duty, responsibility or to perform any function other than what is provided for under the permit. **The applicant will not have any fees returned after the permit has been issued due to weather, lack of participation or any other reason.**

The applicant is responsible to ensure appropriate porta-potties, trash receptacles, arrange for Fire, ambulance, or law enforcement to manage their event as needed. If the event is deemed by local officials that these needs have not been met and additional resources are called in, the event will pay for those costs.



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION

Event Title: Leadville Trail 100 Run

Description: (Describe what your event is about, who and what will be involved, how it will work and any special information that you feel is important to help us understand the details of the event)

This will be the 40th annual Leadville Trail 100 Run. Pre-race meeting and awards ceremony will be held at the Lake County High School / Federico Football Field. (if permitted by LCSD). The Start/Finish will be located on the east 1/2 of the 100 block of W 6th Street as well as the Lake County Court House. Expo and Registration will be located at 6th and Poplar in our expo lot at 135 E. 6th St.

Set up	Date	Expo -	August 17th , 2023	Time: 0600	Day of Week: Thursday
		Start/Finish-	August 18th, 2023	Time: 0600	Day of Week: Friday
Event Starts	Date:		August 19th, 2023	Time: 0400	Day of Week Saturday
Event Ends	Date:		August 20th, 2023	Time : 1000	Day of Week Sunday
Dismantle	Date:		August 20th, 2023	Time 1700	Day of Week Sunday

Location(s) requested:

- * Closure of South lane of East 6th from just east of Alley at 135 E. 6thst to Poplar Ave. - from 0600 Thursday Aug. 17 - Saturday Aug. 19th at 1700.
- *Temporary closure of Harrison Avenue from 3:15am Saturday until 4:15am - For start of Race. (due to the amount of pedestrian traffic near 6th and Harrison.)
- *Twenty minute soft closure: W 6th Street from Harrison Ave to McWethy Dr from 0350 to 0410 Saturday, for start of race.
- * Closure of the 100 block of West 6th for the Start/Finish from noon on Friday until 5:00pm Sunday.
- * Additional use of W 6th Street for runners making their way back to the finish from about 7:00pm Saturday to 11:00am Sunday. Clean up and break down until 5:00pm Sunday night.

Anticipated Attendance

(not including participants) **Total:** 2000 (spread out on course)

Anticipated Participants **Total:** 750 **Total:** 2750

Anticipated # of vehicles: **Total:** 1500

CONTACTS

Host Organization: LTF Triathlon Series, LLC

Chief Officer of Host Organization: Bahram Akradi

Applicant (Contact) Name : Tamira Jenlink

Address: 213 Harrison Avenue **City:** Leadville **State:** CO **Zip:** 80461

Telephone Number: Tamira - 303-990-2559

Pager/Cellular: Above **E-Mail Address:** tjenlink@lt.life



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION, *CONTINUED*

If your event will impact city services please give description:

Requesting:

1. Temporary closure of Harrison Avenue and closure of W 6th as described above.
2. Police lead out of runner's at the start of the race, 4am Saturday August 21, 2021.

If your event involves alcohol, weapons, speed activities, high speed vehicles, pyrotechnics, loud noise of any kind or any unusual activity please describe:

- * Race begins and ends with a shotgun blast.
- * Sports Hall of Fame will submit for an alcohol permit for 135 E. 6th St. and for start finish area on 6th just west of Harrison in the chute.

Does your event require Harrison Ave/ HWY 24 to be closed? Please indicate in the box below. If it does require closure of Harrison/HWY 24 you will be required to adhere to the City of Leadville traffic control plan A or B. If you have comments related to this section please indicate in the space below.

YES NO

Four horizontal yellow bars for providing comments.

Does your event require Harrison Ave/ HWY 24 to be closed for a short term duration of up to a few hours? Please indicate in the box below. If it does require temporary closure of Harrison/HWY 24 you will be required to adhere to the City of Leadville traffic control plan C. If you have comments related to this section please indicate in the space below.

YES NO

One horizontal yellow bar for providing comments.

If required, an original Certificate of Insurance must be received by the City of Leadville prior to the approval and issuance of your Special Event Permit. (This has been sent over to Lori Tye)

The applicant will need commercial general liability insurance that names as Additional Insured, the "City of Leadville its officers, employees, and agents" and any other public entities impacted by your event to which this permit applies. Insurance coverage must be maintained for the duration of the event including setup and dismantle dates.

Name of Insurance Agency Hays Companies

Address 80 South 8th Street Suite 700 City Minneapolis State MN Zip 55402



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

Telephone Number 1-612-333-3323 Pager/Cellular _____

Contact Name Dawn Heinemann and Angela Whirley

Policy Type Commercial General Liability

Policy Amount \$1,000,000 Policy Number PHPK2073324



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION, CONTINUED

Please Provide an Event Map that includes the following information

If the item does not apply please write N/A in the box.

- Location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- Provision of minimum twenty foot (20') emergency access lanes throughout the event venue.
- Location of first-aid facilities and ambulances.
- Location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- A detailed or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills.
- Generator locations and/or source of electricity.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- Other related event components not listed above. _____

CERTIFICATION:

I/we certify that the information contained in the foregoing application is true and correct to the best of my/our knowledge and belief that I/we have read, understand and agree to abide by the requirements, rules and regulations governing the proposed Special Event Permit under the City of Leadville. I/we agree to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event, I/we agree to pay all fees, taxes and the City shall not be liable for the payment of such taxes. I/we agree to abide by the requirements of the Special Events Permit, and further certify that I/we, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible, in conjunction with the Host Organization, for any costs and fees that may be incurred by or on behalf of the Event to the City of Leadville.

Print Name Host Organization: LTF Triathlon Series, LLC

Print Name of Authorized Agent: Tamira Jenlink

Title: Event Manager

Signature Tamira Jenlink

Date 3/13/2023

Approved by: _____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPROVAL/DENIAL PAGE

(copy to be given to applicant along with the application, and filed with documentation)

REQUEST HAS BEEN:

Event approved: _____
Date

Event Denied: _____
Date

INSURANCE REQUIRED? YES
(Attach Certificate of Insurance to file copy)

NO

Special Events Permit Requirements:

Approval Granted by: _____

Date: _____

2022 LEADVILLE TRAIL 100 RUN

OPERATING PLAN

1. On Site Agents

Event Manager: Tamira Jenlink

Cell: 303-990-2559

Email: tjenlink@lt.life

2. Dates:

Pre-Event Set-up:	Thurs Aug. 17, 2023	6:00am – 10:00pm
Security:	Thurs Aug. 17, 2023	8:00 pm – 7:00 am Sat.
Expo:	Friday Aug. 18, 2023	11:00 am – 5:00pm
Security	Friday Aug. 18, 2023	8:00pm – 5:00am Sat.
Race:	Saturday Aug. 19, 2023	4:00 am – Sunday Aug. 20 th @ 11:00 am
Post Race Clean-up:	Sunday Aug. 20, 2023	11:00am – 5:00pm

3. Description of event: 100-mile foot race

- 6th St. and Harrison west on 6th to Mcwethey
- Down the Boulevard
- Up Mini Powerline below the Dam at Turquoise Lake
- Along Single Track to Mayqueen turning on the Lake rd up to Timberline TH
- CT to Hagerman Pass
- Hagerman to sugar loaf to powerling to Hwy 300 to Outward Bound
- Outward Bound to Pipeline back to the Ct
- CT to Twin Lakes
- Twin Lakes to Hope Pass over to Winfield
- Turn around at Winfield and return along same route.

4. Location (map attached):

- Expo- 6th and Poplar,
- Start/Finish W 6th Street, See map for course
- Staff Locations:
 - Start/Finish - 3
 - Each Shuttle Stop - 3
 - 5 Shuttle Drivers on State Hwy 82
 - 4 Shuttle Drivers between Leadville, Outward Bound and Twin Lakes Drop
 - Twin Lakes Village - 2
 - Winfield – 3 + 20 Volunteers
 - Several Staff floating between venues and on course - 4
- **Number of acres needed:** 63 trail miles within the National Forest, 1.5 miles in BLM

5. Services needed:

Street Closures:

- **6th Street – ½ of 100 Block of East 6th** - starting at corner of LT property (135 E. 6th), leaving alley access between LT property/city ROW and the church, going to intersection of Poplar.
 - **Closure Time requested:** Thursday Aug. 15th, 2023 at 3:00am – Saturday Aug 17th at 10:00 pm
 - **City Streets Requested to Sign:** on Wednesday Aug. 14, 2023 by 12:00pm for residence and business owners in the area.
- **6th Street From Harrison to Pine**
 - **Closure Time Requested:** Friday Aug. 16th, 2023 at 3:00am to Sunday Aug. 20th at 5:00pm
 - **City Streets Requested To Sign:** By Thursday Aug. 15th, 2023, by 12:00pm for residence and business owners in the area.

Police Lead out Requested

- a. **Lead out Date and Time Requested:** Saturday Aug. 19, 2023 at 0400
- b. **Location:** From 6th and Harrison through crossing on McWethey to Boulevard
- c. Stage no later than 0345 Aug. 19 om Front of Start / Finish
- d. Lead out at Gun start at 0400

6. **Planned number of participants:** 765

Maximum number: 800

7. **Number of spectators anticipated:** 1500

Maximum number: 2000

8. Duration of event:

- Temporary race route marking will be put up the week of the race and removed within one week following the race.
- Tents will be erected the week prior to the event and taken down within one week following the event.
- Port-a-potties will be delivered to aid stations the week prior to the event and picked up by Monday following the event.
- Dumpster to be delivered the week prior to the event and removed the week following the event.
- Hope Pass Aid Station and self-contained camp toilets will be packed in the week prior to the event and packed back out by Monday following the event.
- All infrastructure for the race will be temporary, removed by Tuesday following the event.

9. Overnight areas needed: Yes

- Tents will be set up at the west end of May Queen Campground (not actually in the campground itself, but at the gated entrance the week prior to the event.

- That area will be in use overnight for the night prior to the event as well as the night of the race.
- Approximately two miles from FS 160 and conduit road will be the Half Pipe Aid Station, which will be set up the week prior to the event and will be in use overnight for three nights prior to the event, as well as the night of the race and one night following the event.
- The Hope Pass Aid Station supplies will be transported the week prior to the event and that area will be in use overnight two nights prior to the event, during the event as well as one night following the event.
- The supplies will be transported out the week following the event.

10. After hour activities for multiple-day events (music, food, etc.): None

11. Notification of adjacent permit holders or landowners: Yes

12. Other permits required and coordination or cooperating agreements:

- City of Leadville
- Lake County
- Dept. of the Interior: Bureau of Land Management
- Dept. of the Interior: Bureau of Reclamation
- U.S. Department of Agriculture, Forest Service
- Colorado State Patrol
- City of Leadville Police Dept.
- Lake County Sheriffs Dept.
- Alcohol Permit through State for permission on Courthouse Lawn.

13. Facilities provided:

- Temporary facilities include tents, port-a-potties, dumpsters, water “buffalo”, and trail signage and markings.
 - The trail markings will include trail marking tape, signs, and flour arrows along course.
 - Tents will be erected at aid stations, located at west end of May Queen Campground, Half Pipe , Twin Lakes Fire Station, and Winfield.
 - Smaller tents will be erected at Hope Pass.
 - Port-a-potties will be located at west end of May Queen Campground, Outward Bound, Pipeline, Half Pipe, Twin Lakes Fire Station, and Winfield.
 - Self-contained camp toilets will serve Hope Pass.
 - Cloud City Conservation staff located at May Queen Campground, Outward Bound, Half Pipe, Twin Lakes Fire Station, and Winfield.

14. Provisions for drinking water:

Filtered water will be available at all aid stations.

15. Signing:

- Temporary race route marking will be put up the week of the race and removed within one week following the event.
- This signage will include Pre-Event and ‘Race in Progress’ Signage to alert public and residents to upcoming event and ensure safety of both motorists and athletes.
- Course signage will vary from ribbon on clothes/pins along trail (to decrease any harm to trees), to 3’x4’ sandwich board signage to draw appropriate attention to event end ensure safety.

16. Sanitation Overview:

- Port-a-potties will be used at west end of May Queen Campground, Outward Bound, FS 160 at conduit road, Half Pipe, Twin Lakes Fire Station, Red Rooster parking area, and Winfield.
- Self-contained camp toilets to be used at Hope Pass.
- Dumpsters located at or near
 - 2 Dumpsters: The courthouse in Leadville with garbage boxes and recycling/compost at every aid station.
 - 1 Dumpster Rodeo Grounds
 - Life Time property behind 6th street.
 - 1 Dumpster – Near USFS Toilets South of HWY 82 / across from general store
- C4 will handle all recycling and trash disposal.

Toilet Schedule

9	DXR	<u>H&R Block Building</u>
1	ADA	<u>H&R Block Building</u>
1	Dual Hand	<u>H&R Block Building</u>
13	DXR	<u>Start/Finish</u>
1	ADA	<u>Start/Finish</u>
1	Dual Hand	<u>Start/Finish</u>
2	DXR	<u>CR4 and 9C (top of Mini powerline)</u>
8	DXR	<u>MayQueen (place four at each location)</u>
2	Dual Hand	<u>MayQueen aid station (two locations)</u>
8	DXR	<u>Outward Bound aid station</u>
1	Dual Hand	<u>Outward Bound aid station</u>
4	DXR	<u>Pipeline alternate crew zone</u>
4	DXR	<u>Halfpipe aid station</u>
1	dual hand	<u>Halfpipe aid station</u>
12	DXR	<u>Twin Lakes aid station</u>
1	Dual Hand	<u>Twin Lakes aid station</u>
12	DXR	<u>Next to the USFS Toilet South of Hwy 82 off parking area across from general store</u>
1	Dual Hand	<u>Next to the USFS Toilet South of Hwy 82 off parking area across from general store</u>

1	3-Yd Dumpst	<u>Next to the USFS Toilet South of Hwy 82 off parking area across from general store</u>
1	DXR - trailer	West Twin Lakes Trail Junction - LRS Staff to place
10	DXR	<u>Winfield aid station</u>
1	Dual Hand	<u>Winfield aid station</u>
8	DXR	<u>Moache Fish Site/HWY82 - shuttle P/U location</u>
1	Dual Hand	<u>Moache Fish Site/HWY82 - shuttle P/U location</u>
6	DXR	High School Football Field

17. Accommodations for disabled visitors (i.e., parking, access):

Accommodations will be made on a per-case, as needed basis.

- Currently, Twin Lakes Village has designated special accessibility parking
- Also provided near the expo and start / finish in town.
- Also provided at Mayqueen & Outward Bound Aid Stations.
- ADA Toilets will be at all major aid station and toilet locations.

18. Power supply requirements:

We use small, portable generators where required.

19. Public address system requirements: N/A

VENDORS

20. Will food or beverages be provided?

- Yes, they are required to have a single Dry Chemical Extinguisher accessible near the heat source.
- All aid stations will provide food and water per permitting required by Lake County Public Health.
- Food will also be served at or near the finish line by Silver Dollar Saloon which will also meet Lake County Public Health permitting requirements.

21. Included in price: yes

- Vendors within expo will be approved per Lake County Public Health requirements and permitting.
- They will have all public health requirements for wash stations and fire extinguisher etc and are licensed in Lake County.

22. Agreements with vendors or caterers: Yes

23. **Numbers of vendors or caterers:** 2

24. **Location of food or beverage:**

- 135 6th Street in expo area/ H& R block parking lot across from 6th street
- Start/ Finish area on or near the Courthouse Lawn.

25. **Alcohol for sale:** No –

- But available for athletes at both expo and post-race through local non-profit if approved
- Sports Hall of Fame is submitting all permit apps for this. We are requesting approval for courthouse lawn for alcohol for 100 Run and MTB.

26. **Insurance coverage for alcohol:** yes

27. **Other products for sale:** N/A

28. **Other equipment for rental:** N/A

29. **Additional third-party agreements:** N/A

PARKING AND VEHICLES

When planning for parking, one lane will always be open for emergency vehicles.

30. **Amount of parking needed:**

- Parking is temporary and moves with the race route.
- Amount of parking is dependent upon the location along the course and the time of day.
- Most impacted area and controlled area will be on State Hwy 82 coming into Twin Lakes.
- Bulk of traffic will be directed towards Outward Bound Property and shuttles provided to and from Outward Bound to decrease overall impact.
- Parking will not be permitted within the city limits of Twin Lakes to decrease impact on the village.

31. **Locations:**

Temporary dispersed parking at:

- **May Queen**
 - **MORNING: SHUTTLE SERVICE ONLY**
 - **Evening is proposed as follows:** Mandatory one way traffic. Parking on one side of the road only. All elements controlled by professional parking staff.
 - **For afternoon:** Hard Closure at CR 9 and CR 9C

- **All traffic routed towards Dam access.**
- Law enforcement at both locations to manage.



- **Hagerman Pass Road – NO PARKING** / except for volunteers to control this area
 - Increased efforts and staffing in this area to decrease impact.
- **Powerline** again only for staff and four volunteers at a time to maintain non - crew access.
- **Outward Bound** – Private property parking / permission granted by Outward bound
- **Pipeline Area** – As an overflow to Outward Bound
- **FS 160 and conduit road** (Half Pipe Aid station) –volunteer staff
- **Twin Lakes**
 - Will be professionally managed with no crew parking within the city limits,
 - Directed to Moache Angler parking
 - Along State Hwy 82 per permission from CDOT / and State Patrol
 - Shuttles will be provided to bring folks up to Twin lakes and decrease overall traffic and congestion in Twin Lakes Proper.
- **Winfield**
 - No crew access
 - Monitored by traffic control volunteers / access only for volunteers to the aid station
 - Shuttles moving up and down to collect athletes
 - All staff will brief all incoming public traffic of the race in progress at Winfield.

- And that no crew/race traffic is allowed.

32. Parking attendants and locations used:

- Parking areas will be monitored by traffic control staff and volunteers.
- Main areas we will utilize parking controls/attendants:
 - **MayQueen**
 - **Am** – Will be shuttle service only
 - As a result we will work closely with county and local law to determine best plan to mitigate parking in that area.
 - Signage will be increased also to enforce
 - Dedicated messaging within our website and athlete guide will indicate as well.
 - **PM** – Working with County and Local Law on best plan that will keep all people safe and guarantee:
 - Public access
 - As Well as Emergency Response Access
 - **Key Point in consideration specific to pm is:**
 - This is mile 87 on the return, and is a critical point for both athletes and emergency services.
 - Athletes forced to wait for a shuttle to be removed from the location could pose an additional threat and this will be discussed in depth with county, Sheriff and Search and Rescue to deem best plan to keep everyone safe and traffic moving.
 - At this point, runners are far more spread out and the numbers have significantly decreased from the am, resulting in less traffic overall.
 - If traffic is allowed in the evening, it will be strictly managed to:
 - One side of the road parking
 - One direction in and out of the lake road and MayQueen.
 - This is contingent on staffing, including law enforcement at the entrance to the Lake Road area and off of Leadville Junction area to ensure traffic is only able to move in one direction in and out of the area.
 - This is also subject to approval by the county and Sheriffs office
 - Alternate option is to have shuttle service only available in this area.
 - Again this is dependent on staffing and county/sheriffs decisions.

33. Parking lot security: N/A

34. Traffic controls:

We do not allow race vehicle traffic onto Hagerman Pass Road or past FS 160 and conduit road.

35. Shuttle service: **** WE RECOGNIZE THE IMPACT OF THE NUMBER OF PEOPLE AND TRAFFIC INVOLVED WITH THIS EVENT, AND ARE ACTIVELY PLANNING A LONG TERM SOLUTION, WITH BEGINNING IMPLEMENTATION IN 2022 AND CONTINUING TO BUILD THE CULTURE OF OUR ATHLETES AROUND ONUS AND RESPONSIBILITY FOR OUR PRESENCE IN LEADVILLE AND SYSTEMATICALLY DECREASING IMPACT OVER THE NEXT 3- 5 YEARS.**

- **Shuttle Service One:** Rodeo Grounds to Start/ Finish & Start Finish to Mayqueen
 - Looping from 3:00 am
 - Rodeo Grounds to Start / Finish
 - Start/ Finish to Rodeo Grounds to Mayqueen
- **Shuttle Service Two:** Rotating between Outward Bound Aid station, Leadville, and Twin Lakes on a loop.
 - For 2022, we saw a marked increase in usage of Outward Bound parking area.
 - Over next 2-4 years, we plan to minimize overall traffic in Leadville by
 - Maximizing use of the Outward Bound property
 - This is in partnership with permission from Outward Bound
 - Making Outward Bound a hub for transportation.
 - Service will begin rotating from Outward Bound at 4:00 am.
 - This is a process in motion currently, that we will continue to build on and continue to train and educate our athletes both to the “why” and the overall impact these events cause.

- **Shuttle Service Two:**
 - Twin Lakes to Winfield
 - Operational from 12:00 pm On Saturday until all racers are back to Twin Lakes (who choose to end their race at Winfield or do not make the cut off.)
 - This service will rotate on the half hour beginning at 12:00 pm between Twin Lakes and Winfield.

- Shuttles will be staged at Winfield Aid station no later than 12:30 to ensure all athletes have timely and efficient transport back to Twin Lakes.
- This is built around safety and decreasing overall impact and burden on Winfield and that
- **** THERE WILL BE NO PACERS / SPECTATORS OR CREWS ALLOWED INTO WINFIELD TO DECREASE IMPACT, AND INCREASE OVERALL SAFETY FOR ALL.**

36. Will any road closures be needed?

No closures needed. We close roads to race crew vehicles only.

SAFETY/COMMUNICATIONS/MEDICAL

37. Medical Plan:

Emergency vehicle access is always a top priority. All major aid stations are first aid stations, but mandatory medical checkpoints are located at Outward Bound (23 ½ miles and 76 ½ miles), Twin Lakes (39 ¼ miles and 60 miles), and Winfield (50 miles). In addition, we have a roving ambulance from St. Vincent’s Hospital. We have the support of the Leadville Police Department, Lake County Sheriff’s Department, Colorado State Patrol, Lake County Search and Rescue, and St. Vincent’s Hospital.

Lake County Search and Rescue: Starting in 2022 LCSARS became the primary medical response team on course and at all aid stations. Contact: Becky Young – (815)-210-5477

Leadville Police Department (719) 486-1365

Lake County Sheriff’s Department : Sheriff Heath Speckman /Undersheriff Caleb Cramer – (719) 486-1249

Colorado State Patrol – Sergeant Greg Muse – (720) 576-3893

St. Vincent’s Hospital – Jeremiah Grantham (719) 486-0230

38. Communication type and number of equipment:

- Permit holder will use cell phones,
- Up to 25 hand-held radios with dedicated LRS channel
- Amateur ham radio group that has been in use during previous Leadville Trail 100 events.

- Integrated / Unified Command and Communication Structure with Lake County Emergency Response and OEM.

39. Safety closures for high-risk areas and protection of spectators: N/A

ADVERTISING

40. Description of event advertising:

All event advertising includes, but not limited to –

- Entry forms
- Informational booklets
- Newspaper postings
- Radio announcements
- Magazine ads
- Social media
- Race website.
- Athlete Guides

41. Target audiences:

Local, national, and international participants.

42. Planned filming

At this time, there are no plans for filming, but in the event those plans change, we would request that the film or television company acquire their own special use permit.

43. What is the reason for filming: N/A

44. Type of advertising proposed for the event:

Aid station signs, banners.

CLEANUP

45. Time frame to remove all facilities and garbage after the event:

- Clean up begins following last athlete
- Also dedicated trash/garbage team for day following event.
- All Course Markings to be completely removed the week following the event.

46. Garbage collection site location:

- We are partnering with Cloud City Conservation Center in an effort to move toward a Zero Waste event.
- Race volunteers are assigned to clean-up, remove trail marking, and police the trail.
- Each aid station is equipped with compost, recycling, and trash receptacles.

- C4 will further ensure that all recycling and garbage is appropriately managed and disposed of.
- **Special attention will be given to a final review of each aid station on Sunday afternoon and Monday to ensure all pieces and gear are removed.**

47. Mitigation plan to rehabilitate resource damage:

Participants will stay on designated roads. Excessive disturbance and/or damage will be addressed by the Race Management, in coordination with the Forest Service and BLM.

48. Time frame to complete mitigation:

Mitigation will be performed in a timely manner by joint agreement with the Forest Service/BLM and Race Management.

EVENT SCHEDULE

FRIDAY, AUGUST 18

- **10:00am - Mandatory Athlete Meeting**
 - **Location:** [Lake County High School Football field](#) – outdoor venue
- **11:00am - 5:00pm – Packet Pickup / Expo / T-Shirt Pickup / Drop Bags**
 - **Location:** [135 E 6th Street](#)
 - **Photo ID is required**
 - Packets must be picked up in person
 - Packets will not be mailed or given to
- **11:00am - 5:00pm Drop Bags**
 - **Location:** *316 Harrison Ave*
 - *Only clear plastic bags are allowed*
 - *Clearly label bags with your name, race number and aid station in large letters*
 - **Drop Bag Return**
 - **~8:00am Sunday**
 - **Location:** [316 Harrison Ave](#)
 - **Note:** *Any bags not picked up by 5pm Sunday will be donated to local charities!*

SATURDAY, AUGUST 19 - RACE DAY!

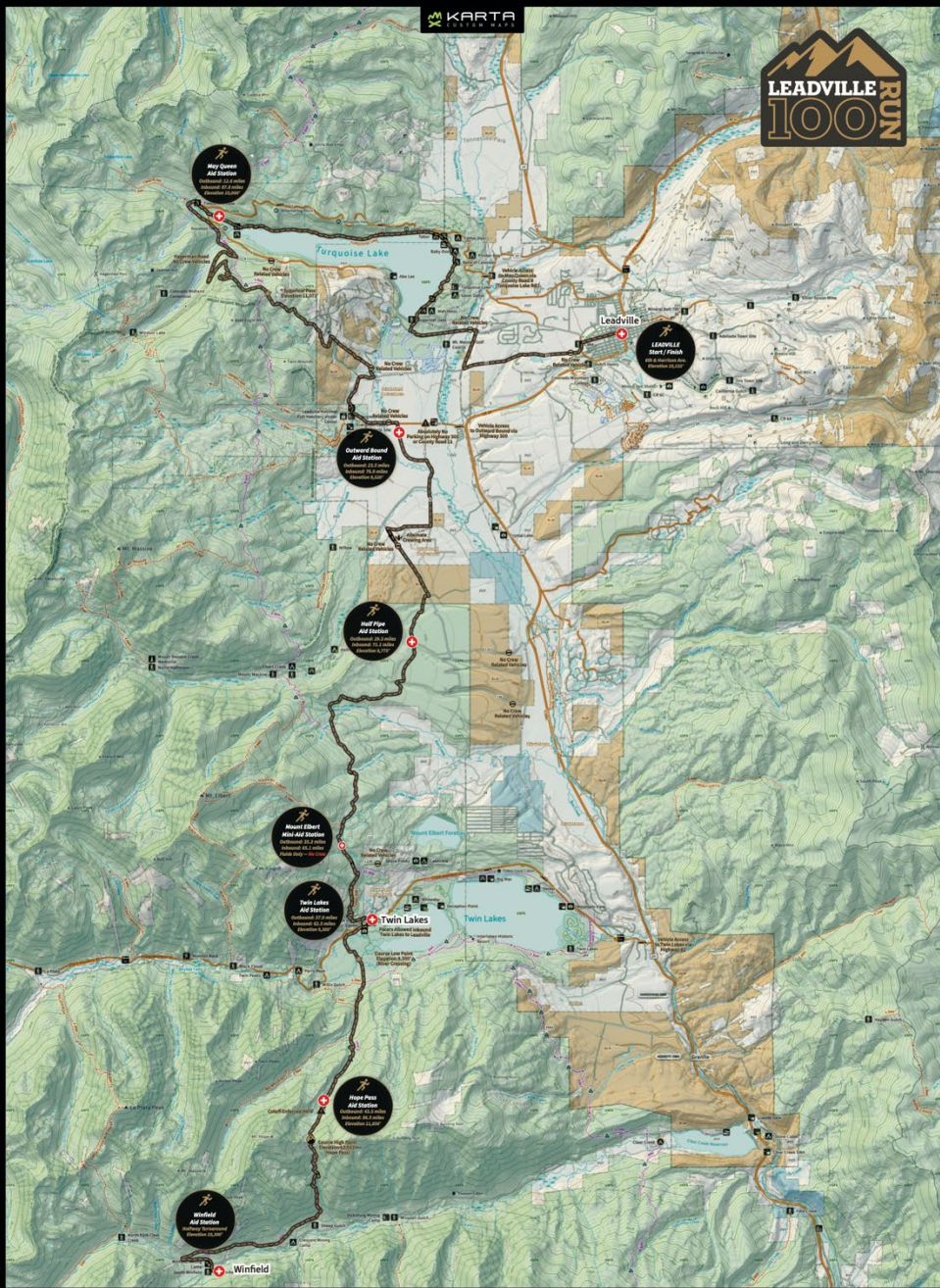
- **3:00am - 3:45am Starting Line Open**
 - **Location:** [Corner of 6th St & Harrison](#)

- **4:00am RACE START**
- **Cutoff Times - Saturday**
 - 7:45am - Mayqueen cutoff (outbound)
 - **10:00am - Outward Bound cutoff (outbound)**
 - 11:30am - Half Pipe cutoff (outbound)
 - **1:30pm - Twin Lakes Village cutoff (outbound)**
 - 4:00pm - Hope Pass cutoff (outbound)
 - **6:00pm - Winfield cutoff (turnaround)**
 - 10:00pm - Twin Lakes Village cutoff (inbound)
- **SHUTTLE - TBD**
- **FINISH LINE**
 - **Location:** [Corner of 6th St & Harrison](#)

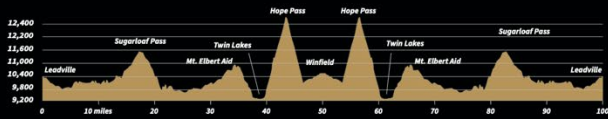
SUNDAY, AUGUST 20

- **FINISH LINE**
 - **Location:** [Corner of 6th St & Harrison](#)
- **Cutoff Times - Sunday**
 - 1:15am - Half Pipe (inbound)
 - 3:00am - Outward Bound (inbound)
 - **5:00am - 25 Hour Cutoff Time** - Runners that finish under 25hrs will get the BIG buckle (based on chip time)
 - 6:30am - Mayqueen (inbound)
 - **10:00am - 30 Hour Cutoff Time** - Runners that finish under 30hrs will get "small" buckle (based on chip time)
- **12:00pm Awards Ceremony**
 - **Location - Football Field**
 - All awards will be presented at this time and must be picked up in person.
 - Awards will not be given to others and will not be distributed before or after the awards ceremony.

COURSE MAP



Course Profile - Leadville Trail 100 Run



RACE ACROSS THE SKY Leadville Trail 100 Run Course



1:2 mi
1:3 km
1:50,000
Contour Interval: 40 feet



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Email: adminservices@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE *Cheryl LaChance* DATE 04/26/2023

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City of Leadville

800 Harrison Avenue
Leadville, Colorado 80461
719-486-2092, Fax 719 486-1040

Email: admins@leadville-co.gov www.cityofleadville.com

MUST BE SIGNED BY THESE DEPARTMENTS BEFORE SUBMITTING APPLICATION

DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS/APPROVAL

SIGNATURE _____ DATE _____

City Street Dept: CONDITIONS / RESTRICTIONS/ COMMENTS/APPROVAL

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS/APPROVAL

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS/APPROVAL

SIGNATURE _____ DATE _____

Health Dept (food): CONDITIONS / RESTRICTIONS/ COMMENTS/APPROVAL

LT 100 Run

SIGNATURE  DATE 4/4/23

City of Leadville: (Council) CONDITIONS / RESTRICTIONS/COMMENTS/APPROVAL

SIGNATURE _____ DATE _____

To be filled out by the respective departments, if applicable: total costs to the City in labor hours and/or dollars.

Police Dept.: _____ labor hrs; at \$ _____ per hr plus \$ _____ in fuel & supplies for a total \$ _____

Street Dept.: _____ labor hrs; at \$ _____ per hr plus \$ _____ in fuel & supplies for a total \$ _____

Fire Dept.: _____ labor hrs; at \$ _____ per hr plus \$ _____ in fuel & supplies for a total \$ _____

Total Labor: _____ Total Fuel & Supplies: _____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

Temporary Use Permit Application (Event):

A **Temporary Use Permit** is required for any organized activity involving the use of, **or** having impact upon, **public property, public facilities, parks, sidewalks, paths, trails, streets or other public areas** or the **temporary use of private property in a manner that varies from its current land use**, that lies within the boundaries of the City of Leadville. This application does **not** apply to nor will it be reviewed by any state or federal entity; this is the applicant's responsibility.

Impact is defined as: *Any closure, impedance, damage, destruction, abnormal wear and tear, interference or use of any public facility, property, roadway, trail, structure, ingress, egress or business function that causes extraordinary or unusual expense, or deters or detracts from other duties for any governmental agency within the City of Leadville, Colorado.*

All Event Permit applications are handled through the Director of Administrative Services office. After the applicant completes the Application and attaches any required documents, it is to be returned to the Director of Administrative Services. Applications are available on line at www.cityofleadville.com. They can be printed and faxed or emailed back to the City.

Reasons that your application may be denied are:

- Agencies may not have the resources to dedicate to your event,
- Your event may be deemed as too intrusive to the community,
- Your event may be deemed as inappropriate for the community or
- Your event may be deemed to be too destructive to the community.
- Other reasons may be expressed in the denial.

Acceptance of your application should in no way be construed as final approval or confirmation of your request. You will be notified if your event requires any additional information, permits, licenses or certificates. During the initial application screening process you will be given time to provide us with all pending documents (e.g. certificate of insurance, secondary permits, etc.). All documentation must be received before a Special Event Permit will be issued.

Permit applications must be received no later than ninety (90) days prior to the actual date of your event if the event will require closure of Harrison Ave/HWY 24 (unless City Council agrees and approves to a less amount of time for the submission). For applications that will require a temporary closure of Harrison Ave/HWY 24, that would delay access to Harrison Ave for two hours or less, do not require a ninety (90) application submittal. Permit applications must be received no later than thirty (30) days prior to the actual date of your event for all other requests that do not require closure of Harrison Ave/HWY 24 or for temporary closure as noted above. **Information from your permit application is considered public information** and may be used in developing the calendar of community events or reviewed by the public under the Open Records Act.

Issuance of a Special Events Permit **does not create any liability** for the issuing entities outside of their normal responsibilities under Colorado Revised Statutes. **It does not create a contractual agreement** with you and the issuing entities to perform any duty, responsibility or to perform any function other than what is provided for under the permit. **The applicant will not have any fees returned after the permit has been issued due to weather, lack of participation or any other reason.**

The applicant is responsible to ensure appropriate porta-potties, trash receptacles, arrange for Fire, ambulance, or law enforcement to manage their event as needed. If the event is deemed by local officials that these needs have not been met and additional resources are called in, the event will pay for those costs.



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION

Event Title: Leadville Trail Marathon and Heavy Half

Description: (Describe what your event is about, who and what will be involved, how it will work and any special information that you feel is important to help us understand the details of the event)

This will be the 20th year of the Marathon and the 16th year of the Heavy Half. The marathon will start at 0700 and the Heavy Half at 0800, both with the same finish time of 16:30. The race course is an out and back through the historic mining district on the east side of Leadville. The course is primarily on old mining roads and trails, topping out at 13,185' at Mosquito Pass. The Marathon climbs Adelaide then descends to California Gulch. prior to climbing up the Venir. Athletes then descend back to Adelaide before climbing to Lincoln Gulch on the way to Mosquito pass. Athletes then return via the same route to the finish.

COVID-19 Protocols will be in place (if required at the time and will match local requirements at the time of the event; They will include but not limited to: masks required at Registration, start, finish, and aid stations, hand sanitizer readily available at Registration, Start, Aid Stations, Finish line, restrooms, etc, spectators highly discouraged, social distancing highly encouraged, different start times to keep athletes distanced throughout the day

Set up Date: June 15 th, 2023 Time 0600 Day of Week Thursday

Event Starts Date: June 16th , 2023 Time: 1300 Day of Week: **Friday-Expo Saturday-Race**

Event Ends Date: June 17th , 2023 Time: 1800 Day of Week: Saturday

Dismantle Date: June 17th & 18th, 2023 Time: 1200 Day of Week: Sunday

Location(s) requested: * Closure of east 1/2 of the 100 block of East 6th from Alley East to Poplar. Leadville City Streets requested to post closing at 0300 on Thursday June 15 for Set-up. All other equipment to be set up by race official staff.

See operating plan

Anticipated Attendance Total _1500

1000 Per Day 1000 (not including participants)

Anticipated Participants Total _1500_ Total: 1500__

Anticipated # of vehicles 1500

CONTACTS

Host Organization LTF Triathlon Series, LLC

Chief Officer of Host Organization Bahram Akradi

Applicant (Contact) Name Tamira Jenlink

Address 213 Harrison Avenue City Leadville State CO Zip 80461



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

Telephone Number Tamira 303-990-2559__ FAX Number _____ Pager/Cellular

_Above_____ E-Mail Address: tjenlink@lt.life_____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION, CONTINUED

If your event will impact city services please give description:

Closure of east 1/2 of the 100 block of East 6th from east side of alley near 135 East 6th street to Poplar. All other equipment to be setup by race official staff. City Streets requested to sign advance notice of closure on Wednesday June 14th for closure of street by 0300 Thursday June 15th. Also Request PD leadout for Marathon at 0645 am and Heavy Half at 0845 am from 6th and Poplay to Fryers and over to 5th where runners head up and take dirt before mineral belt bridge. **If your event involves alcohol, weapons, speed activities, high speed vehicles, pyrotechnics, loud noise of any kind or any unusual activity please describe:** Race begins and ends with a shotgun blast. Emcee entertaining spectators throughout the day, and alcohol is planned to be served by the Leadville Sports Hall of Fame (separate permit)_____

Does your event require Harrison Ave/ HWY 24 to be closed? Please indicate in the box below. If it does require closure of Harrison/HWY 24 you will be required to adhere to the City of Leadville traffic control plan A or B. If you have comments related to this section please indicate in the space below.

YES NO

Does your event require Harrison Ave/ HWY 24 to be closed for a short term duration of up to a few hours? Please indicate in the box below. If it does require temporary closure of Harrison/HWY 24 you will be required to adhere to the City of Leadville traffic control plan C. If you have comments related to this section please indicate in the space below.

YES NO

Please see Operating Plan.

If required, an original Certificate of Insurance must be received by the City of Leadville prior to the approval and issuance of your Special Event Permit.

The applicant will need commercial general liability insurance that names as Additional Insured, the "City of Leadville its officers, employees, and agents" and any other public entities impacted by your event to which this permit applies. Insurance coverage must be maintained for the duration of the event including setup and dismantle dates.

Name of Insurance Agency ___Hays Companies_____

Address _80 South 8th Street Suite 700_City Minneapolis__ State _MN_ Zip _55402_____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

Telephone Number 1-612-333-3323 Pager/Cellular _____

Contact Name Dawn Heinemann and Angela Whirley

Policy Type Commercial General Liability

Policy Amount \$1,000,000 Policy Number PHPK2073324

*** Please see attached COI



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION, CONTINUED

Please Provide an Event Map that includes the following information

If the item does not apply please write N/A in the box.

- Location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- Provision of minimum twenty foot (20') emergency access lanes throughout the event venue.
- Location of first-aid facilities and ambulances.
- Location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- A detailed or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills.
- Generator locations and/or source of electricity.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- Other related event components not listed above. _____

_____ Map Attached with all info included.

CERTIFICATION:

I/we certify that the information contained in the foregoing application is true and correct to the best of my/our knowledge and belief that I/we have read, understand and agree to abide by the requirements, rules and regulations governing the proposed Special Event Permit under the City of Leadville. I/we agree to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event, I/we agree to pay all fees, taxes and the City shall not be liable for the payment of such taxes. I/we agree to abide by the requirements of the Special Events Permit, and further certify that I/we, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible, in conjunction with the Host Organization, for any costs and fees that may be incurred by or on behalf of the Event to the City of Leadville.

Print Name Host Organization ___LTF Triathlon Series, LLC_____

Print Name of Authorized Agent __Tamira Jenlink_____

Title ___Event Manager_____

Signature *Tamira Jenlink*_____

Date _3/6/2023_____

Approved by: _____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPROVAL/DENIAL PAGE

(copy to be given to applicant along with the application, and filed with documentation)

REQUEST HAS BEEN:

Event approved: _____
Date

Event Denied: _____
Date

INSURANCE REQUIRED? YES
(Attach Certificate of Insurance to file copy)

NO

Special Events Permit Requirements:

Approval Granted by: _____

Date: _____

LEADVILLE TRAIL MARATHON AND HEAVY HALF MARATHON

2023 OPERATING PLAN

1. On site agents:

Events Manager: Tamira Jenlink

Cell:303-990-2559

Email: tjenlink@lt.life

Office: 303-990-2559

2. Dates:

Pre-Event Set-up:	Thurs June 15, 2023	6:00am – 10:00pm
Security:	Thurs June 15, 2023	8:00 pm – 7:00 am Sat.
Expo:	Friday June 16, 2023	1:00 pm – 7:00pm
Security	Friday June 16, 2023	8:00pm – 5:00am Sat.
Race:	Saturday June 17, 2023	5:00 am – 6:00 pm
Post Race Clean-up:	Saturday June 17, 2023	6:00pm – 10:00pm

3. Description of event:

- **Trail Marathon climbs 6th St. to Fryer**
- Fryer to CR 1
- CR 1 to connector below Mineral belt up to Adelaide
- Adelaide to California Gulch
- California Gulch / CR 2 up to dirt to Venir and back down to Adelaide
- Adelaide over to CR 1 up to CR 38A
- CR 38 A to Cr 3B/Lincoln Gulch up CR 3 to Mosquito Pass and back down.

- **The Heavy Half Marathon goes 6th to Fryer to CR 1**
- CR 1 to 38A
- CR 38 A to Cr 3B to Mosquito Pass and back down.

4. Location (map attached): See map

- **Expo:** 6th and Poplar
- **Start/Finish:** 100 Block of E. 6th to Poplar
- **Staff Locations** Throughout the course, and at all aid stations including Start/Finish

5. Services needed:

Street Closures

- **6th Street – ½ of 100 Block of East 6th** - starting at corner of LT property (135 E. 6th), leaving alley access between LT property/city ROW and the church, going to intersection of Poplar.
 - **Closure Time requested:** June 15, 2023 at 3:00am – Saturday June 17, 2023 at 10:00 pm
 - **City Streets Requested to Sign:** Wednesday June 14, 2023 by 12:00pm for residence and business owners in the area.

Police Lead out Requested

1. **Lead out Date and Time Requested:** Saturday June 17, 2023 at 0700 and 0900.
2. **Location:** From 135 E.6th St. up 6th to end of 6th South to 5th St. and up CR 1 to just before Mineral Belt as athletes turn onto dirt before MB.
3. Stage no later than 0645 am for the Marathon and 0845 am for the Heavy Half.
4. Lead out at Gun start at 0700 and 0900.

6. **Planned number of participants:** 1500 **Maximum number:** 1600

7. **Number of spectators anticipated:** 1500 **Maximum number:** 2000

8. **Duration of event:**

- June 14/15 – Trash receptacles, port-a-potties staged, tent installed
- June 15/16 - Expo set - up and Packet Pick-up in H&R block parking lot
- June 16 – Expo from 1:00 – 7:00pm
- June 17 - 0500 – 1700 Race
- June 17 – 1700 – 2200 Break down Start/ Finish line at 6th and 6th Street Gym area / and breakdown the Expo
- June 18/19 – Pick up port-a-potties (course picked up June 19)

9. **Overnight areas needed:** No

10. **After hour activities for multiple-day events** (music, food, etc.): Not applicable

11. **Notification of adjacent permit holders or landowners:** N/A

12. **Other permits required and coordination or cooperating agreements:**

- City of Leadville
- Lake County
- Dept. of the Interior: Bureau of Land Management
- Dept. of the Interior: Bureau of Reclamation
- U.S. Department of Agriculture, Forest Service
- City of Leadville Police Dept.
- Lake County Sheriffs Dept.

13. **Facilities provided:**

- Temporary facilities include tents, port-a-potties, dumpsters, water “buffalo”, and trail signage and markings.
 - The trail markings will include trail marking tape, signs, and flour arrows along course.

- Tents will be erected at aid stations, located at Adelaide, Venir, Resurrection and Mosquito Pass.
- Smaller tent if any will be erected at Mosquito Pass.
- Port-a-potties will be located as noted in section 16 of Sanitation Plan
- Cloud City Conservation staff located at all Aid Stations

14. Provisions for drinking water:

Filtered Water is available at all aid stations, and start / finish area. In addition, there will be single serve canned water available for all participants and staff.

15. Signing:

- Temporary race route marking will be put up the week of the race and removed within one week following the event.
- This signage will include Pre-Event and ‘Race in Progress’ Signage to alert public and residents to upcoming event and ensure safety of both motorists and athletes.
- Course signage will vary from ribbon on clothes/pins along trail (to decrease any harm to trees), to 3’x4’ sandwich board signage to draw appropriate attention to event end ensure safety.

16. Sanitation Overview:

- Port-a-potties will be located throughout the course from Start /Finish to the turn-around. Schedule included below.
- Dumpsters located at or near
 - 2 Dumpsters - The courthouse in Leadville
 - 1 Dumpster - Rodeo Grounds –
 - Work with County on Yellow bag program
 - Life Time property behind 6th street.
 - 1 Dumpster – Near USFS Toilets South of HWY 82 / across from general store
- C4 will handle all recycling and trash disposal.
 - Garbage boxes and recycling/compost at every aid station.

28	DXR	H&R Block Building - 135 E. 6th Street
1	ADA	H&R Block Building - 135 E. 6th Street
2	Dual Hand	H&R Block Building - 135 E. 6th Street
4	DXR	Resurrection aid station
4	DXR	Adelaide aid station
4	DXR	Lincoln Gulch aid station
1	DXR	6th and Fryer
2	DXR	CR 2A and CR 3

Recycling boxes and dumpster or other garbage receptacles located at LRS gravel lots. Recycling and garbage boxes at every aid station.

17. Accommodations for disabled visitors (i.e., parking, access):

Accommodations will be made on a per-case, as needed basis.

- Currently, Start/ Finish area has designated special accessibility parking
- ADA Toilets will be at all major aid station and toilet locations.
-

18. Power supply requirements:

Power needed for the announcer stand and timing system – portable generator will supply this need and be located at start/finish at 125 E. 6th St.

19. Public address system requirements: N/A

VENDORS

20. Will food or beverages be provided?

- Yes, they are required to have a single Dry Chemical Extinguisher accessible near the heat source.
- All aid stations will provide food and water per permitting required by Lake County Public Health.
- Food will also be served at or near the finish line by Silver Dollar Saloon which will also meet Lake County Public Health permitting requirements.

21. Included in price? Yes

22. Agreements with vendors or caterers: Yes

- Vendors within expo will be approved per Lake County Public Health requirements and permitting.
- They will have all public health requirements for wash stations and fire extinguisher etc and are licensed in Lake County.

23. Numbers of vendors or caterers: 2 / One Caterer and one Non-Profit for disseminating beer.

24. Location of food or beverage:

- 135 East 6th Street in expo area/ H& R block parking lot across from 6th street

25. Alcohol for sale: No

- But available for athletes at both expo and post-race through local non-profit if approved

- Sports Hall of Fame has submitted all permit apps for this.

26. **Insurance coverage for alcohol:** Yes

27. **Other products for sale:** N/A

28. **Other equipment for rental:** N/A

29. **Additional third party agreements:** N/A

PARKING AND VEHICLES

When planning for parking volunteers at aid stations, one lane will **always** be open for emergency vehicles. LRS plans to secure the community field for parking and provide additional shuttle resources to decrease burden on immediate parking within the community.

- Parking is temporary and moves with the race route.
- Amount of parking is dependent upon the location along the course and the time of day.
- Most impacted area and controlled area will be:
 - Start/Finish / Expo area
 - CR 3 and Resurrection Mine area

31. Locations:

- Racers and spectators will be advised of parking locations in town with specific focus on the community fields, Middle School and High School Parking areas.
- Shuttles will be made available to move people to and from Expo and Start/Finish
- Shuttles will also be looping from Start/Finish to Resurrection

32. Parking attendants and locations used:

Parking areas will be monitored by paid traffic control staff and volunteers, wearing safety vests.

- Rodeo Grounds / Community fields
- Middle School/High School Parking Lots
- Road to the South of the H.S.
- Parking Staff near Resurrection mine and Aid Station

33. Parking security: N/A

34. Traffic controls:

- Course Marshalls at all highway crossings or intersections.
- Course Marshalls will be required to wear safety vests.
- Traffic control need will be minimal on this course.

35. Shuttle service:

- Friday June 16th: 1:00 pm – 7:00pm Looping from Community Fields to Expo/135 E. 6th
- Saturday June 17th: 6:00am – 6:00pm Looping from Community Fields to Expo/135 E. 6th

- Saturday June 17th: 7:00am – 4:00pm Looping from Community Fields to Resurrection Aid

36. Will any road closures be needed?

1. East ½ of the 100 block of East 6th Street – From Corner of 135 E. 6th to Poplar St.

SAFETY/COMMUNICATIONS/MEDICAL

37. Medical Plan:

- Emergency vehicle access is always a top priority.
- All Major Aid Stations are also First Aid Stations
- SARS will be managing both Aid Stations and Mobile Response

Lake County Search and Rescue: Starting in 2022 LCSARS, became the primary medical response team on course and at all aid stations.

Contact: Becky Young – (815)-210-5477

Leadville Police Department (719) 486-1365

Lake County Sheriff’s Department :

Sheriff Heath Speckman /Undersheriff Caleb Cramer – (719) 486-1249

Colorado State Patrol – Sergeant Greg Muse – (720) 576-3893

St. Vincent’s Hospital – Jeremiah Grantham (719) 486-0230

38. Communication type and number of equipment:

Permit holder will use

- Cell phones
- Up to 25 hand-held radios with dedicated LRS channel
- Integrated / Unified Command and Communication Structure with Lake County Emergency Response and OEM as needed.

39. Safety closures for high risk areas and protection of spectators: N/A

ADVERTISING

40. Description of event advertising:

All event advertising includes, but not limited to –

- Entry forms
- Informational booklets
- Newspaper postings
- Radio announcements
- Magazine ads

- Social media
- Race website.
- Athlete Guides

41. Target audiences:

Local and regional/national and international participants.

42. Planned filming

At this time, there are no plans for filming.

43. What is the reason for filming: N/A

44. Type of advertising proposed for the event:

Aid Station signs, banners.

CLEANUP

45. Time frame to remove all facilities and garbage after the event:

- Clean up begins following last athlete
- Also dedicated trash/garbage team for day following event.
- All Course Markings to be completely removed the week following the event.

46. Garbage collection site location:

- We are partnering with Cloud City Conservation Center in an effort to move toward a Zero Waste event.
- Race volunteers are assigned to clean-up, remove trail marking, and police the trail.
- Each aid station is equipped with compost, recycling, and trash receptacles.
- C4 will further ensure that all recycling and garbage is appropriately managed and disposed of.
- **Special attention will be given to a final review of each aid station on Sunday afternoon and Monday to ensure all pieces and gear are removed.**

Leadville Trail Marathon and Heavy Half 2022

Event Schedule

Friday, June 16

- **Registration and Packet Pick Up - 1:00pm - 7:00pm**
 - 6th and Poplar Streets - LRS Gravel Lots
 - Outdoor Packet Pick Up
 - Athletes ONLY
 - Longer hours to spread out the field

- One way direction in and out
- Signage regarding social distancing
- Mask requirements
- Hand Sanitizer Stands
- NO Expo or Sponsor Tents/Activations

Saturday, June 17

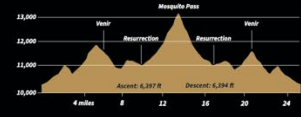
- **Registration and Packet Pick Up** - 5:45am-8:30am
 - Same as above
- **Race Start!** Marathon at 7:00am - Wave Start - 650 total athletes
 - Location: 6th and Poplar
 - Masks Required until out of Start Corral/Safely away from others
 - Waves of 100 every 5 minutes
 - Wave 1 - 7:00am
 - Wave 2 - 7:05am
 - Wave 3 - 7:10am
 - Wave 4 - 7:15am
 - Wave 5 - 7:20am
- **Race Start!** Heavy Half Marathon at 9:00am - Wave Start - 650 total athletes
 - Location: 6th and Poplar
 - Masks required until out of Start Corral/Safely away from others
 - Waves of 100 every 5 minutes
 - Wave 1 - 8:00am
 - Wave 2 - 8:05am
 - Wave 3 - 8:10am
 - Wave 4 - 8:15am
 - Wave 5 - 8:20am
- **Cut-Offs** - these will be implemented at the following times and locations
 - **Outbound**
 - Resurrection Aid Station: 11:20am
 - **Inbound**
 - Resurrection Aid Station: 1:30pm
 - Lincoln Gulch Aid Station: 2:00pm
 - Venir Aid Station: 3:00pm

Start/Finish Layout

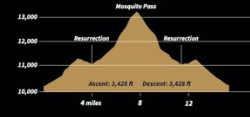


Course Map

Course Profile - Leadville Trail Marathon



Course Profile - Leadville Heavy Half



Explanation of Symbols

- Aid Station
- Course Route (Bidirectional)
- Course Route (Outbound)
- Course Route (Inbound)
- Primary Road
- Secondary Road
- Dirt or Gravel Road
- Private Lands
- National Forest Lands
- Bureau of Land Management
- State Lands
- Bureau of Reclamation Lands

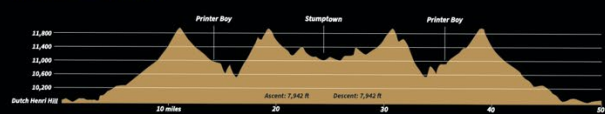


Leadville Trail Marathon, Heavy Half & 10K Courses



Leadville Silver Rush 50 & 15 Run Course

Course Profile - Silver Rush 50 MTB



LEADVILLE RACE SERIES
Silver Rush 50, Marathon, & Short Courses



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Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
*CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE *Chapin LaChance* APPROVED
By Chapin LaChance at 12:56 pm, Mar 30, 2023 DATE 03/30/2023

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



Heavy
Hwy &
Marathon

Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICIAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

[Signature] *3/30/23*

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



Email: adminservices@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

No concerns

SIGNATURE *K. D. Chauzy* _____ DATE *4-23-2023*

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



LTR/LRS Marathon
Heavy Half TUP
2023

Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
**CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD*
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

NO parking in front of hydrants or alleyways Any parking on roads shall not obstruct emergency access

SIGNATURE Steph Bay DATE 03/30/2023

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICIAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

Heavy Half / marathon
SIGNATURE *[Signature]* DATE *3/29/23*

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

Temporary Use Permit Application (Event):

A **Temporary Use Permit** is required for any organized activity involving the use of, **or** having impact upon, **public property, public facilities, parks, sidewalks, paths, trails, streets or other public areas** or the **temporary use of private property in a manner that varies from its current land use**, that lies within the boundaries of the City of Leadville. This application does **not** apply to nor will it be reviewed by any state or federal entity; this is the applicant's responsibility.

Impact is defined as: *Any closure, impedance, damage, destruction, abnormal wear and tear, interference or use of any public facility, property, roadway, trail, structure, ingress, egress or business function that causes extraordinary or unusual expense, or deters or detracts from other duties for any governmental agency within the City of Leadville, Colorado.*

All Event Permit applications are handled through the Director of Administrative Services office. After the applicant completes the Application and attaches any required documents, it is to be returned to the Director of Administrative Services. Applications are available on line at www.cityofleadville.com. They can be printed and faxed or emailed back to the City.

Reasons that your application may be denied are:

- Agencies may not have the resources to dedicate to your event,
- Your event may be deemed as too intrusive to the community,
- Your event may be deemed as inappropriate for the community or
- Your event may be deemed to be too destructive to the community.
- Other reasons may be expressed in the denial.

Acceptance of your application should in no way be construed as final approval or confirmation of your request. You will be notified if your event requires any additional information, permits, licenses or certificates. During the initial application screening process you will be given time to provide us with all pending documents (e.g. certificate of insurance, secondary permits, etc.). All documentation must be received before a Special Event Permit will be issued.

Permit applications must be received no later than ninety (90) days prior to the actual date of your event if the event will require closure of Harrison Ave/HWY 24 (unless City Council agrees and approves to a less amount of time for the submission). For applications that will require a temporary closure of Harrison Ave/HWY 24, that would delay access to Harrison Ave for two hours or less, do not require a ninety (90) application submittal. Permit applications must be received no later than thirty (30) days prior to the actual date of your event for all other requests that do not require closure of Harrison Ave/HWY 24 or for temporary closure as noted above. **Information from your permit application is considered public information** and may be used in developing the calendar of community events or reviewed by the public under the Open Records Act.

Issuance of a Special Events Permit **does not create any liability** for the issuing entities outside of their normal responsibilities under Colorado Revised Statutes. **It does not create a contractual agreement** with you and the issuing entities to perform any duty, responsibility or to perform any function other than what is provided for under the permit. **The applicant will not have any fees returned after the permit has been issued due to weather, lack of participation or any other reason.**

The applicant is responsible to ensure appropriate porta-potties, trash receptacles, arrange for Fire, ambulance, or law enforcement to manage their event as needed. If the event is deemed by local officials that these needs have not been met and additional resources are called in, the event will pay for those costs.



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION

Event Title: Leadville Trail 100 RUN And MTB Camp

Description: (Describe what your event is about, who and what will be involved, how it will work and any special information that you feel is important to help us understand the details of the event)

Both run and mtb camp offer athletes an on course experience for prep/training and to glean better overall experience/ understanding of course to support in their full one-day race later in the season. In addition, this allows an opportunity for training at altitude. Both events are guided by elite and veteran athletes, to offer full spectrum of experience about the course.

Set up - RUN	Date:	June 22nd , 2023	Time:	0600	Day of Week:	Thursday
Set-up - MTB	Date:	June 29th, 2023				
Run Cmp Starts	Date:	June 23, 2023	Time:	1200	Day of Week:	Friday
MTB Cmp Start	Date:	June 29, 2023	Time:	1200	Day of Week	Saturday
Run Cmp Ends	Date:	June 25, 2023	Time:	1700	Day of Week	Sunday
MTB Ends	Date:	July 2, 2023	Time:	1200	Day of Week	Sunday
Dismantle	Date:		Time	1700		

Location(s) requested:

- * No specific needs here other than: CSO (Community Service Officer or other PD to help with Light at 6th and Harrison as we move MTB riders out on Saturday July 1, 2023 for the start of Day two of the ride. (Should be about 15 minutes max) and Start time should be 0730.)
- * All other needs will only effect county vs. City other than gatherings at 316 Harrison on our Pavers.

Anticipated Attendance
(not including participants)

Total: 100 max for each

Anticipated Participants

Total: 150 for each **Total:** 250

Anticipated # of vehicles:

Total: 100

CONTACTS

Host Organization: LTF Triathlon Series, LLC
Chief Officer of Host Organization: Bahram Akradi

Applicant (Contact) Name : Tamira Jenlink

Address: 213 Harrison Avenue **City:** Leadville **State:** CO **Zip:** 80461

Telephone Number: Tamira - 303-990-2559

Pager/Cellular: Above **E-Mail Address:** tjenlink@lt.life



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION, *CONTINUED*

If your event will impact city services please give description:

Requesting:

1. City Support for Lead Out on Saturday July 1 at 0730 - Just from 316 Harrison to the stoplight / Support at the stoplight to hold traffic till riders move through is all that is needed.

If your event involves alcohol, weapons, speed activities, high speed vehicles, pyrotechnics, loud noise of any kind or any unusual activity please describe:

* No extras here for these two events.

Does your event require Harrison Ave/ HWY 24 to be closed? Please indicate in the box below. If it does require closure of Harrison/HWY 24 you will be required to adhere to the City of Leadville traffic control plan A or B. If you have comments related to this section please indicate in the space below.

YES NO

[Redacted comment area]

Does your event require Harrison Ave/ HWY 24 to be closed for a short term duration of up to a few hours? Please indicate in the box below. If it does require temporary closure of Harrison/HWY 24 you will be required to adhere to the City of Leadville traffic control plan C. If you have comments related to this section please indicate in the space below.

YES NO

[Redacted comment area]

If required, an original Certificate of Insurance must be received by the City of Leadville prior to the approval and issuance of your Special Event Permit. (This has been sent over to Lori Tye)

The applicant will need commercial general liability insurance that names as Additional Insured, the "City of Leadville its officers, employees, and agents" and any other public entities impacted by your event to which this permit applies. Insurance coverage must be maintained for the duration of the event including setup and dismantle dates.

Name of Insurance Agency Hays Companies

Address 80 South 8th Street Suite 700 City Minneapolis State MN Zip 55402



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

Telephone Number 1-612-333-3323 Pager/Cellular _____

Contact Name Dawn Heinemann and Angela Whirley

Policy Type Commercial General Liability

Policy Amount \$1,000,000 Policy Number PHPK2073324



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPLICATION, CONTINUED

Please Provide an Event Map that includes the following information

If the item does not apply please write N/A in the box.

- Location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- Provision of minimum twenty foot (20') emergency access lanes throughout the event venue.
- Location of first-aid facilities and ambulances.
- Location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- A detailed or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills.
- Generator locations and/or source of electricity.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- Other related event components not listed above. _____

CERTIFICATION:

I/we certify that the information contained in the foregoing application is true and correct to the best of my/our knowledge and belief that I/we have read, understand and agree to abide by the requirements, rules and regulations governing the proposed Special Event Permit under the City of Leadville. I/we agree to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event, I/we agree to pay all fees, taxes and the City shall not be liable for the payment of such taxes. I/we agree to abide by the requirements of the Special Events Permit, and further certify that I/we, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible, in conjunction with the Host Organization, for any costs and fees that may be incurred by or on behalf of the Event to the City of Leadville.

Print Name Host Organization: LTF Triathlon Series, LLC

Print Name of Authorized Agent: Tamira Jenlink

Title: Event Manager

Signature Tamira Jenlink

Date 3/13/2023

Approved by: _____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

APPROVAL/DENIAL PAGE

(copy to be given to applicant along with the application, and filed with documentation)

REQUEST HAS BEEN:

Event approved: _____
Date

Event Denied: _____
Date

INSURANCE REQUIRED? YES
(Attach Certificate of Insurance to file copy)

NO

Special Events Permit Requirements:

Approval Granted by: _____

Date: _____

LEADVILLE RACE SERIES CAMP OF CHAMPIONS OPERATING PLAN

On site agent:

Events Manager: Tamira Jenlink

Cell: 303-990-2559

Email: tjenlink@lt.life

Office: 303-990-2559

2. **Dates:** June 29 – July 2, 2023

3. **Description of event:** MTB camp

4. **Location :** See map at bottom

5. **Number of acres needed:** 44 ½ road miles within the National Forest, 2 miles in BLM

6. **Planned number of participants:** 125

Maximum number: 200

7. **Number of spectators anticipated:** 0

Maximum number: 0

8. **Duration of event:**

- Aid stations will be set up the morning of and cleaned up that afternoon of each day.
- Trail marking will be put up the week prior to the camp and removed within one week following camp.
- Port-a-potties will be delivered to aid stations the week before the camp and removed the week following camp.
- All infrastructure for the camp will be temporary with no construction or permanent structures.

9. **Overnight areas needed:** No

10. **After hour activities for multiple-day events (music, food, etc.):** None

11. **Notification of adjacent permit holders or landowners:** Yes

12. **Other permits required and coordination or cooperating agreements:**

- City of Leadville
- Lake County
- Dept. of the Interior: Bureau of Land Management
- Dept. of the Interior: Bureau of Reclamation
- U.S. Department of Agriculture, Forest Service
- Colorado State Patrol
- City of Leadville Police Dept.
- Lake County Sheriffs Dept.

13. Facilities provided:

- Temporary facilities include tents, port-a-potties, water tank, and trail signage and markings.
- Trail markings will include trail marking tape, signs, and arrows along the course.
- Small tents will be erected at aid stations, located at:
 - Pipeline
 - Lost Canyon Road.
 - And Back of a truck along Hagerman Pass and
 - Bottom of Powerline
 - Port-a-potties will be located at Pipeline and Lost Canyon Road.
 - Self-contained camp toilets will serve Columbine Mine.

14. Provisions for drinking water:

- Filtered water is available at all aid stations,
- It is filtered Parkville Water District water.

15. Signing:

- Temporary race route marking will be put up the week ahead of camp and removed within a day following camp.
- Signage will be along road to advise motorists of bikers on the roads

16. Sanitation Plan:

- Port-a-potties will be used at
 - 316 Harrison Ave. -LRS Pavers (6),
 - Pipeline
 - Lost Canyon Road.
- They will be placed the week leading up to the camp.

3	DXR	316 Harrison - behind retail store
1	Handwash	316 Harrison - behind retail store
2	DXR	Pipeline aid station
1	Handwash	Pipeline aid station
1	DXR	Lost Canyon aid station (trailer/LRS staff)

17. Accommodations for disabled visitors (i.e., parking, access):

Accommodations will be made on a per-case, as needed basis.

18. Power supply requirements:

We use small, portable generators where required.

19. Public address system requirements: N/A

VENDORS

42. Planned filming

Any filming will seek the appropriate licenses / permits as is related to specifications per drone usage with the USFS etc. In addition, we will request that any independent film crews acquire their own permits and licensing in accordance with all areas involved.

43. What is the reason for filming: N/A

44. Type of advertising proposed for the event:

Aid Station signs, banners and web/email

CLEANUP

45. Time frame to remove all facilities and garbage after the event:

- All clean up will be completed at the completion of each day's ride.
- Final course clean-up within two days post final day of the camp.

46. Garbage collection site location:

- Race volunteers are assigned to clean-up, remove trail marking, and police the trail.
- Litter will be bagged and disposed of off National Forest/BLM lands at the Lake County Landfill and through C4.
- C4 will support to ensure all recycling and waste are appropriately disposed of.

47. Mitigation plan to rehabilitate resource damage:

- Participants will stay on designated roads/trails.
- Excessive disturbance and/or damage will be addressed by the Race Management, in coordination with the Forest Service and BLM.
- No parking will be permitted on any vegetation

48. Time frame to complete mitigation:

Mitigation will be performed in a timely manner by joint agreement with the Forest Service/BLM and Race Management.

Camp MTB 2023

Event Schedule

Thursday, June 29

- **Registration and Packet Pick Up - 11am - 2pm**
 - 316 Harrison Ave. -LRS Pavers
 - Outdoor Packet Pick Up
 - Athletes ONLY
 - Longer hours to spread out the field

- One way direction in and out
- Signage regarding social distancing
- Mask requirements
- Hand Sanitizer Stands
- NO Expo or Sponsor Tents/Activations
- **Descending Clinic and Camp: 2pm-5pm**
 - 316 Harrison Ave. -LRS Pavers
 - Printer Boy to CR2 - Descending Skills Route
- **Dinner - 6pm**
 - Freight

Friday, June 30

- **Breakfast - 6:30am** - single serve meals
 - 316 Harrison Ave. -LRS Pavers
- **Camp Route** - Pipeline to Columbine and back - 7:30am
 - Location: Pipeline to Columbine Summit
 - Athletes to drive themselves to location
- **Dinner: 6:00pm**
 - Freight

Saturday, July 1, 2022

- **Breakfast: 6:30am**
 - 316 Harrison Ave. -LRS Pavers
- **Camp Route** - 316 Harrison Ave. to Pipeline and back - 7:30am
 - Location: 316 Harrison Ave.
 - Law Enforcement Lead-Out vehicle requested at 7:30
 - 6th and Harrison to Harrison and McWethy Drive
- **Dinner: 6:00pm** - last day of Camp
 - Location: Freight

Sunday, July 2

- **Casual Shakeout Ride**
 - **Location:** 316 Harrison Ave. -LRS Pavers to CMC Trails
 - Usually only about **20** athletes participate; most have left town or do on Sunday

Course Map



LEADVILLE TRAIL 100 RUN TRAINING CAMP

OPERATING PLAN

1. On site agent:

Events Manager: Tamira Jenlink

Cell: 303-990-2559

Email: tjenlink@lt.life

Office: 303-990-2559

2. Dates: June 23 – 25, 2023

3. Description of event:

Training Camp – 3 runs on 3 separate days.

Dates and mileages

- **Day 1)** 13 mile at night from MayQueen Campground back to 316 Harrison Ave. - LRS Pavers
- **Day 2)** 26 miles from MayQueen Campground to Twin Lakes Fire Station
- **Day 3)** 24 miles from Llama Parking area to Winfield to Llama Parking area

4. Location (map attached): See map

5. Number of acres needed: 59 miles both within San Isabel National Forest and outside the boundaries of the National Forest, 1.5 miles in BLM.

6. Planned number of participants: 145

Maximum number: 150

7. Number of spectators anticipated: 0

Maximum number: 0

8. Duration of event:

- There will be no construction, no permanent or temporary structures.
- Roving aid stations will be set up from the back of vehicles and one for Day 2 & 3 that will only be in place for the event. Further description provided under Number 31 under Locations.
 - To include an aid station area at the following locations:
- Usage will be for a training run only, not a race. Groups will be small and will be accompanied by experienced Leadville Trail 100 finishers.

9. Overnight areas needed: No

10. After hour activities for multiple-day events (music, food, etc.): None

11. Notification of adjacent permit holders or landowners: Yes

12. Other permits required and coordination or cooperating agreements:

- City of Leadville
- Lake County
- Dept. of the Interior: Bureau of Land Management
- Dept. of the Interior: Bureau of Reclamation

- U.S. Department of Agriculture, Forest Service
- Colorado State Patrol
- City of Leadville Police Dept.
- Lake County Sheriffs Dept.

13. Facilities provided:

- Port-a-potties will be utilized at May Queen Campground, Outward Bound, Halfpipe, Twin Lakes and in the Llama Parking area off of State HWY 82 (Per USFS discussion on best location and further discussion / description given under Sanitation.)

14. Provisions for drinking water:

- Filtered water is available at all aid stations,
- It is filtered Parkville Water District water..

15. Signing:

- Temporary race route marking will be put up the week of the event on June 21/22 for the Day 1 course, and then on June 23/24 for the additional days.
- All Course markings will be removed no later than two days following the event.

16. Sanitation Plan:

Additional Port-a-potties will be placed at the MayQueen Campground, Outward Bound, Half Pipe Aid Station, and Twin Lakes. Trash, recycling, and compost bins available at all aid stations and disposed of properly by LRS staff.

RUN CAMP

NUMBER OF POTS	TYPE	LOCATION
4	DXR	MayQueen Aid
1	Handwash	MayQueen Aid
1	DXR	Top of Mini Powerline
1	DXR - portable	Half-Pipe/LRS staff& trailer
3	DXR	Llama Parking off SHwy 82
1	Handwash Dual	Llama Parking off SHwy 82
2	DXR	Twin Lakes Fire Station
1	Handwash Dual	Twin Lakes Fire Station

17. Accommodations for disabled visitors (i.e., parking, access):

Accommodations will be made on a per-case, as needed basis.

18. Power supply requirements:

We use small, portable generators where required.

19. **Public address system requirements:** N/A

VENDORS

20. **Will food or beverages be provided?**

- Yes, a dry chemical extinguisher is required near the heat source. Single serve meals for participants.
- Food will be served per Lake County Public Health Permitting – For aid stations for all days.
- **Day 1** – Food will be served on Leadville Race Series property
- **Day 2 & 3** – Food will be served at Freight and all licensing handled by them
- **Day 3** – Silver Dollar Saloon will serve food per Lake County Public Health Permits. We will stage them at the Llama Parking Area per USFS request.

21. **Included in price?** Yes

22. **Agreements with vendors or caterers:** Yes

23. **Numbers of vendors or caterers:** 3

24. **Location of food or beverage:** Outdoors at 316 Harrison Ave.

25. **Alcohol for sale:** No

26. **Insurance coverage for alcohol:** N/A

27. **Other products for sale:** N/A

28. **Other equipment for rental:** N/A

29. **Additional third party agreements:** N/A

PARKING AND VEHICLES

When planning for parking, one lane will always be open for emergency vehicles.

30. **Amount of parking needed:**

- In general: parking is temporary and moves with the training camp route.
- **Days 1 & 2** we will drop and pick up runners via shuttles.
- **Day 3** – Runners and shuttles will utilize the llama parking area.

31. **Locations:**

Temporary aid stations at Outward Bound, Half Pipe Aid Station, Twin Lakes Fire Station, Willis Gulch Trailhead / Llama Parking and Winfield.

- **Day 1:** Turquoise Dam area at the top of mini powerline on the east side of the dam road.

- **Day 2:** Briefly out of the back of a truck on Hagerman Pass road where they enter from the CT on CR 4/Hager Pass Road and head west towards 105 A.
- **Day 2:** Briefly at the bottom of power line where they enter onto CR 5A / State HW 300
- **Day 2** – Possible addition on Outward Bound Property per Outward Bound approval.
- **Day 2 :** Briefly at intersection of FS 130 and 130S where the Half Pipe Aid station is for run.
- **Day 2:** Twin Lakes Fire Station area – per Twin Lakes Village
- **Day 3:** Small table at the entrance to Willis Gulch TH
- **Day 3:** Winfield in approved Winfield location
- **Day 3:** Llama Parking area for

32. **Parking attendants and locations used:** N/A

33. **Parking lot security:** N/A

34. **Traffic controls:** N/A

35. **Shuttle service:**

We will shuttle participants to each day's starting location and pick them up from the end location.

36. **Will any road closures be needed?** No

SAFETY/COMMUNICATIONS/MEDICAL

37. **Medical Plan:**

Since this is a training run, rather than a race, there should be no specific medical needs. We have the support of the Leadville Police Department, Lake County Sheriff's Department, and St Vincent Hospital.

- As this is a training run, these resources are alerted and ready for response but not on course.
- This is per collaboration with Lake County Search and Rescue and Lake County Sheriff's Office

Leadville Police Department – (719) 486-1365

Lake County Sheriff's Department – Sheriff – (719) 486-1249

Colorado State Patrol – Corporal Greg Muse – (720) 576-3893

Lake County Search and Rescue – (719) 293-1244

St. Vincent's Hospital – (719) 486-0230

38. **Communication type and number of equipment:**

Permit holders will use cell phones and hand-held radios by all staff to include up to 15 handheld radios under our own licensing.

39. **Safety closures for high risk areas and protection of spectators:** N/A

ADVERTISING

40. Description of event advertising:

All event advertising includes, but not limited to – entry forms, informational booklets, newspaper postings, radio announcements, magazine ads, social media, and the race website.

41. Target audiences:

Local, national, and international participants.

42. Planned filming:

Any filming will seek the appropriate licenses / permits as is related to specifications per drone usage with the USFS etc. And we will request that any independent film crews acquire their on permits and licensing in accordance with all areas involved.

43. What is the reason for filming: N/A

44. Type of advertising proposed for the event:

Aid Station signs, banners and web/email

CLEANUP

45. Time frame to remove all facilities and garbage after the event:

All clean up will be completed at the completion of each day's run and final course clean-up within two days post final day of the camp.

46. Garbage collection site location:

- Race volunteers are assigned to clean-up, remove trail marking, and police the trail.
- Litter will be bagged and disposed of off National Forest/BLM lands at the Lake County Landfill an through C4/
- C4 will support to ensure all recycling and waste are appropriately disposed of.

47. Mitigation plan to rehabilitate resource damage:

- Participants will stay on designated roads/trails.
- Excessive disturbance and/or damage will be addressed by the Race Management, in coordination with the Forest Service and BLM.

- No parking will be permitted on any vegetation

48. Time frame to complete mitigation:

Mitigation will be performed in a timely manner by joint agreement with the Forest Service/BLM and Race Management.

Camp Run 2023

Event Schedule

Friday, June 23

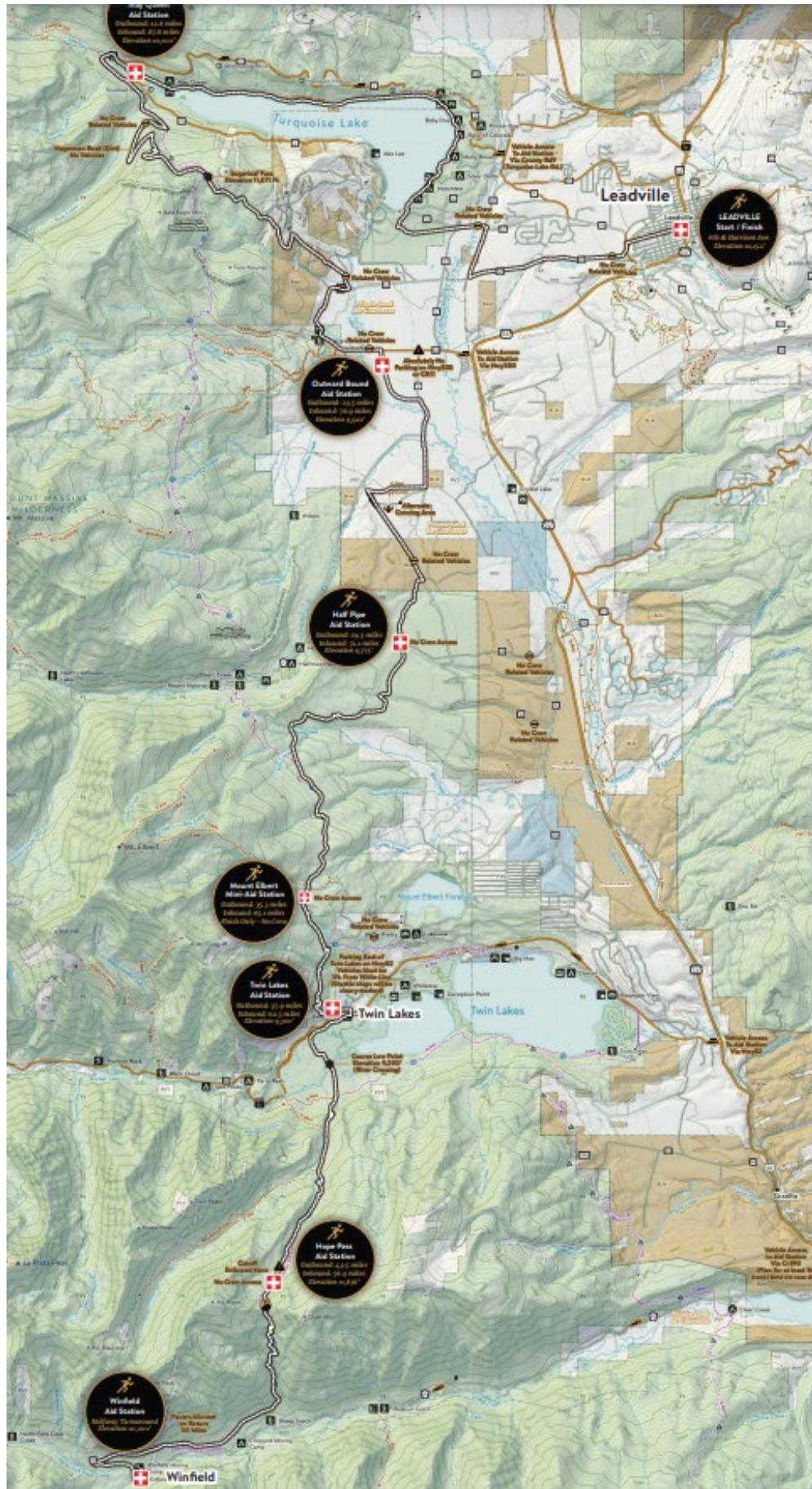
- **Registration and Packet Pick Up - 4pm-8:00pm**
 - 316 Harrison Ave. - LRS Pavers
 - Packet Pick Up
- **Night Run - 8pm**
 - Location: Mayqueen to 316 Harrison Ave. - LRS Pavers
- **Dinner - 10pm - until last athlete (12am)**
 - 316 Harrison Ave. - LRS Pavers

Saturday, June 24

- **Breakfast – 6:30am - single serve meals**
 - 316 Harrison Ave. - LRS Pavers
- **Camp Route - Mayqueen to Twin Lakes - 7:30am**
 - Location: Mayqueen to Twin Lakes
 - Athletes to drive themselves or shuttle bus
- **Dinner: 6:00pm**
 - Freight

Sunday, June 25

- **Breakfast: 6:30am**
 - 316 Harrison Ave. - LRS Pavers
- **Camp Route - Willis Gulch Trailhead to Winfield and back - 8:00am**
 - Location: Meet at Llama parking area and start at Willis Gulch Trailhead
 - Athletes to drive themselves or shuttle bus
- **Dinner: 5:00pm - last day of Camp**
 - Location: Freight





Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
*CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE *Chapin LaChance* APPROVED
By Chapin LaChance at 12:56 pm, Mar 30, 2023 DATE 03/30/2023

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



Camps

Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-581

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

Ty Mc *3/30/23*
SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



100 Run + MTS
CAMP

Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE *NO CONCERNS*
K O Conway DATE *4-23-2023*

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



Email: admins@leadville-co.gov

Phone: 719-486-2092 Fax: 719 486-5813

FOR OFFICIAL USE ONLY: SIGN OFF REQUIRED FROM ALL CHECKED BOXES
***CAN BE EMAIL DIRECTED TO PLANNING OFFICIAL BY DEPARTMENT HEAD**
DEPARTMENT INPUT (to be attached to the permit file copy):

City of Leadville (Planning Official): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

City Street Dept.: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Police Department: CONDITIONS / RESTRICTIONS/COMMENTS

SIGNATURE _____ DATE _____

Fire Department: CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____

Health Dept. (food): CONDITIONS / RESTRICTIONS/ COMMENTS

MTB + Run Camp
SIGNATURE *KAP* DATE 3/29/23

Lake County Building & Land Use (HWY 24 Closure): CONDITIONS / RESTRICTIONS/ COMMENTS

SIGNATURE _____ DATE _____



AGENDA ITEM #8A

CITY COUNCIL COMMUNICATION FORM

MEETING DATE: May 2, 2023

SUBJECT: Resolution No. 9, Series of 2023: A Resolution Approving the Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement and Bylaws of the Lake County Emergency Telephone Service Authority

PRESENTED BY: Laurie Simonson, City Administrator

ORDINANCE
 RESOLUTION
 MOTION
 INFORMATION

I. **REQUEST OR ISSUE:**

Before the City Council for consideration is Resolution No. 9, Series of 2023 a Resolution Approving the Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement and Bylaws of the Lake County Emergency Telephone Service Authority ("Resolution"), which would approve an intergovernmental agreement ("IGA") and By-Laws continuing an E911 authority.

II. **BACKGROUND INFORMATION:**

On October 17, 1990, the City of Leadville and Lake County entered into an Intergovernmental Agreement for E9-1-1 Telephone Service (the "Original IGA") which created the Lake County Emergency Telephone Service Authority (the "Authority"). The Original IGA was subsequently superseded by the First Amended and Restated Lake County 911 Authority Intergovernmental Agreement dated July 1, 2018, between Leadville and Lake County (the "First Amended IGA"). The Parties now wish to amend and restate the First Amended IGA through this IGA to add new parties to the IGA and further clarify the roles and responsibilities of the Parties. (St. Vincent Hospital District and the Sheriff's Office are new parties to this IGA.) Therefore, this IGA is between the City of Leadville, Lake County, St. Vincent Hospital District, and the Lake County Sheriff's Department. The Authority created under the Original IGA shall remain in existence and continue as a separate legal entity subject to the provisions of the IGA. The name of the Authority shall be the "Lake County 911 Authority."

Pursuant to Part 1 of Article 11, Title 29, C.R.S. (the “Emergency Telephone Service Law”), the parties have the authority to enter into this IGA for the purpose of providing emergency telephone service and emergency notification services and to impose an emergency telephone charge (the “ETC”). Part 2 of Article 1, Title 29, C.R.S., encourages and authorizes governmental entities to make the most efficient and effective use of their powers and responsibilities by cooperating and contracting with other governmental entities. Specially, C.R.S. § 29-1 authorizes the establishment of a separate legal entity for those purposes.

Any party may withdraw from this IGA by giving written notice to the other parties, and if such notice is given on or before June 30 of any given year, their participation under the IGA shall terminate on or before June 30 of the following year, with a prorated fee being paid for the period of the year in which their participation ends. If notice is given after June 30th of a given year, the party’s participation under the IGA shall terminate on December 31st the following year. The parties may terminate the IGA through a three-quarter (3/4) majority vote of the parties. Upon termination of the IGA, (i) the Authority shall remain in existence to wind up its business affairs and then shall cease to exist and (ii) the Authority’s assets, net of any of the Authority’s outstanding liabilities, shall be returned to the Lake County Office of the Treasurer, for the E911 Fund, with the intention of restructuring Lake County Dispatch, which may be under the Lake County Government or Sheriff’s Office.

III. FISCAL IMPACTS:

The fiscal impact of the IGA was explained in the presentation to the City Council by County Manager Tim Bergman on April 18, 2023. Please see the attached presentation.

V. LEGAL ISSUES:

The IGA and By-Laws have been reviewed by the City Attorney and her comments and edits have been incorporated into this final version.

VI. RECOMMENDATION:

Adopt Resolution No. 9, Series of 2023 a Resolution Approving the Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement and Bylaws of the Lake County Emergency Telephone Service Authority which would approve an Intergovernmental Agreement (“IGA”) and By-Laws continuing an E911 authority.

VII. COUNCIL OPTIONS:

Council may take one of the following actions:

1. Adopt the Resolution.
2. Adopt the Resolution with amendments.
3. Table for further discussion and consideration.

VIII. PROPOSED MOTION:

“I move to adopt Resolution No. 9, Series of 2023, a Resolution Approving the Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement and Bylaws of the Lake County Emergency Telephone Service Authority.”

IX. ATTACHMENTS:

1. Resolution No. 9, Series of 2023 Resolution Approving the Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement and Bylaws of the Lake County Emergency Telephone Service Authority
2. Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement
3. Bylaws of the Lake County Emergency Telephone Service Authority
4. April 18, 2023 Presentation to the City Council by County Manager Tim Bergman

**CITY OF LEADVILLE, COLORADO
RESOLUTION NO. 9
SERIES OF 2023**

**A RESOLUTION APPROVING THE SECOND AMENDED AND RESTATED LAKE
COUNTY 911 AUTHORITY INTERGOVERNMENTAL AGREEMENT AND
BYLAWS OF THE LAKE COUNTY EMERGENCY TELEPHONE SERVICE
AUTHORITY**

WHEREAS, the provisions of Section 18 of Article XIV of the Colorado Constitution and Section 29-1-203 of the Colorado Revised Statutes (“C.R.S.”) allow Colorado governments to cooperate or to contract with one another to provide any function, service or facility lawfully authorized to each local government; and

WHEREAS, the City Council of the City of Leadville recognizes the benefits and advantages for the City, County, St. Vincent Hospital District and Sheriff’s Department to collaborate and support each other and the public to provide available, coordinated, and quality law enforcement and other emergency services; and

WHEREAS, the City of Leadville, Lake County, St. Vincent Hospital District, and the Lake County Sheriff’s Department each desire to continue the E911 authority; and

WHEREAS, City Council therefore finds that it is in the best interests of the public health, safety, and welfare to enter into an intergovernmental agreement and approve by-laws, in substantially the form attached to this Resolution as **Exhibit 1**, with Lake County, St. Vincent Hospital District, and the Lake County Sheriff’s Department for the continuation of an E911 authority.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEADVILLE, COLORADO AS FOLLOWS:

Section 1. The foregoing recitals are incorporated by this reference as findings and determinations of City Council.

Section 2. The City Council hereby: (a) approves the Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement and Bylaws of the Lake County Emergency Telephone Service Authority (“Agreement” and “By-Laws”) in substantially the form attached as **Exhibit 1**; (b) authorizes the City Attorney, in consultation with the City Administrator, to negotiate any changes to the Agreement as may be necessary that do not increase the obligations of the City; and (c) authorizes the Mayor to execute the Agreement on behalf of the City once in final form.

Section 3. Severability. If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

Section 4. **Effective Date.** This Resolution shall take effect upon its adoption by the City Council.

ADOPTED this 2nd day of May 2023 by a vote of _____ in favor, _____ against,
and _____ absent.

CITY OF LEADVILLE, COLORADO:

Greg Labbe, Mayor

ATTEST:

Deputy City Clerk

EXHIBIT 1

**INTERGOVERNMENTAL
AGREEMENT AND BY-LAWS**

(See attached documents)

**SECOND AMENDED AND RESTATED
LAKE COUNTY 911 AUTHORITY
INTERGOVERNMENTAL AGREEMENT**

Effective [Month Day, Year]

This Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement (“Agreement”) is made as of Month Day, Year (the “Effective Date”), by and between Lake County, a political subdivision of the State of Colorado acting by and through its Board of County Commissioners (“Lake County”), the City of Leadville, a municipal corporation (“Leadville”), St. Vincent Hospital District, a Colorado Special District and quasi-municipal district., a political subdivision of the State of Colorado as a duly organized and existing special district pursuant to Title 32, Article 1 C.R.S. (“SVH”), Leadville-Lake County Fire Rescue, the fire authority for Leadville and Lake County (“LLCFR”), and Leadville Police Department, the City of Leadville’s police authority (“LPD”), Lake County Office of Emergency Management, the disaster coordinating agency for Lake County, (LCOEM),and Lake County Sheriff’s Office, the law enforcement authority for Lake County (“LCSO”).

All entities referenced above may be referred to as a “Party” or the “Parties.” Capitalized terms are defined throughout this Agreement.

Recitals

- A. The Parties are bodies politic and corporate within the State of Colorado.
- B. Leadville and Lake County entered into that certain Intergovernmental Agreement for E9-1-1 Telephone Service (the “Original IGA”) dated October 17, 1990, which created the Lake County Emergency Telephone Service Authority (the “Authority”). The Original IGA was subsequently superseded by the First Amended and Restated Lake County 911 Authority Intergovernmental Agreement dated July 1, 2018, between Leadville and Lake County (the “First Amended IGA”). The Parties now wish to amend and restate the First Amended IGA through this Agreement to add new parties to the IGA and further clarify the roles and responsibilities of the Parties.
 - a. SVH is a new Party to this Agreement.
- C. Pursuant to Part 1 of Article 11, Title 29, C.R.S. (the “Emergency Telephone Service Law”), the Parties have the authority to enter into this Agreement for the purpose of providing emergency telephone service and emergency notification services and to impose an emergency telephone charge (the “ETC”).
- D. Part 2 of Article 1, Title 29, C.R.S., encourages and authorizes governmental entities to make the most efficient and effective use of their powers and responsibilities by cooperating and contracting with other governmental entities. Specially, C.R.S. § 29-1authorizes the establishment of a separate legal entity for those purposes.

Agreement

Now, therefore, in consideration of the recitals set forth, which are incorporated into the body of this Agreement, and the mutual promises set forth in this Agreement, the Parties agree as follows:

Article 1. The Authority

Section 1.01 Continuation of the Authority as a Separate Legal Entity. The Authority created under the Original IGA shall remain in existence and continue as a separate legal entity subject to the provisions of this Agreement.

Section 1.02 Name of the Authority. The Name of the Authority shall be the Lake County 911 Authority.

Section 1.03 State of the Authority.

- (a) The Authority is a separate legal entity pursuant to C.R.S. § 29-1-103.5. As such, the Authority is a political subdivision and public corporation of the State of Colorado and is separate from the Parties.
- (b) The Authority is and shall be a “public entity” pursuant to the Colorado Governmental Immunity Act, Article 10 of Title 24, C.R.S. (“CGIA”) and shall be operated in conformance with CGIA.

Section 1.04 Boundaries of the Authority. The boundaries of the Parties and their respective members, if any, as they may from time to time be changed, shall comprise the jurisdictional boundaries of the Authority.

Section 1.05 Purpose of the Authority. The purpose of the Authority is to support 9-1-1 service in the Authority’s jurisdiction, including without limitation emergency telephone service, emergency notification service and basic emergency service. “9-1-1” means a three-digit telephone number to facilitate the reporting of an emergency requiring response by a public safety agency.

Section 1.06 Powers of the Authority.

- (a) Emergency Telephone Service Law
 - (i) Generally. The Authority shall have all the rights and obligations of a “governing body” under the Emergency Telephone Service Law.
 - (ii) Emergency Telephone Charge
 - (1) Amount of the ETC. The Authority may set the amount of the ETC pursuant to the Emergency Telephone Service Law, specifically C.R.S. § 29-11-102(2).
 - (2) Annual Determination of the ETC Rate. Pursuant to the Emergency Telephone Service Law, specifically C.R.S. §29-11-103(3), the Authority shall annually establish the amount of the ETC such that, together with any surplus revenues carried forward, the ETC will produce sufficient revenues to fund the Authority’s authorized expenditures with the additional funds contributed by the Parties.
 - a. Each Party will contribute a payment to fund the Authority and Dispatch. This payment shall be due the 31st of January of the new calendar year, and the amount will be determined based on call volume at the time of the Authority budget adoption. The amount will be revised every three (3) years based on call volume statistics.

(3) Handling of ETC Revenue. Monies collected from the ETC ("ETC Funds") shall be kept in accordance with the Emergency Services Telephone Law, specifically C.R.S. § 29-11-104(2).

- (b) Additional Authority. In order to enable the Authority to exercise its rights and perform its obligations, the Authority shall have the power and authority to do all of the following:
- (i) Acquire, hold, lease (as lessor or lessee), sell, or otherwise dispose of any legal or equitable interest in real or personal property; (ii) adopt bylaws, rules and regulations regarding the exercise of its powers and the carrying out of its purposes; (iii) apply for and receive grants in its own name; (iv) conduct its business and affairs for the benefit of the Parties and their residents; (v) enter into, make, and perform contracts of every kind; (vi) engage, employ or appoint agents or service providers, including accountants, architects, attorneys, consultants, employees, engineers, and managers, and to pay the direct and indirect reasonable costs for services rendered to the Authority; (vii) purchase insurance; (viii) litigate, arbitrate, and/or mediate in its own name, (ix) receive contributions of gifts, grants, or services; and (x) exercise any additional power or authority not inconsistent with this Agreement, that is necessary or appropriate to carry out the intent of this Agreement.
 - (ii) The Board has promulgated Bylaws detailing all governance matters it deems necessary, including but not limited to: the scheduling and conduct of Board meetings, voting, and director removal; establishment and responsibilities of officer positions, their terms, and the filling of any vacancies; the establishment and responsibilities of committees; and operating and fiscal procedures. Such Bylaws may be amended by the Board in accordance with the procedures set forth in the Bylaws. In the event of a conflict, direct or indirect, between a provision the Bylaws and this Agreement, this Agreement shall control.
- (c) Restrictions on Authority. Except as expressly authorized in this Agreement, the Authority shall not have the power or authority to do any of the following: (i) incur debt or issue revenue bonds, unless the Authority has sufficient unencumbered cash in its possession to pay the same; (ii) take property by eminent domain; or (iii) impose taxes; provided, however, that any Party, acting individually or jointly with another Party, may make any of the foregoing prohibited actions for the benefit of the Authority.

Section 1.07 Obligations of the Authority.

- (a) Annual Budget. Unless the financial activities of the Authority are fully reported in the budget of one of the Parties, the Authority shall annually prepare a budget in accordance with the Local Government Budget of Colorado, Part 1 of Article 1, Title 29, C.R.S. The annual budget shall also be in compliance with the Lake County Government Financial Policies and include long range planning of at least three years from the budget year. **The budget shall also include an overhead expense line item, to transfer to the Lake County Government General Fund, to cover overhead expenses provided by Lake County Government to include but not limited to services provided by Lake County Government. The Authority shall also follow the Lake County Government Procurement Policies.**

- (a) Overhead services are administrative support services provided to the Authority by Lake County Government and include, but are not limited to: Human Resources, Information Technology, and Finance.
- (b) Annual Payments. The Parties shall make annual contributions to fund the Authority. The amount of these payments will be based on call volume and the Party's use of the dispatch center over a three-year average. During the budget process, the Board will review the past three years' call data from the Call Type Analysis CAD report provided by the Executive Director. The three years will consist of the last full calendar year, and the two prior years. Every year, the oldest year will roll off the average. The amounts paid will be sufficient to cover the approximate cost of the communication center, minus the expected yearly amount contributed by the ETC. ~~The~~ these payments will be due by January 31st of the new fiscal year, and will be paid to the Lake County Treasurer.
- (b) The E911 board may request a change to this process and submit a proposal to the Lake County Board of County Commissioners. This proposal shall be voted on by the E911 Board of Directors and pass by a supermajority before being submitted to the Board of County Commissioners and shall include a formula to determine annual payments to fund the approximate cost of the communication center, minus the expected yearly amount contributed by the ETC, and be aligned with the Lake County Government Financial Policies. The Lake County Board of County Commissioners shall vote on the proposal, and if it is rejected the method to determine annual payments will remain as it is in the IGA. The Board of County Commissioners may give direction to the E911 Board on the proposal.
- (c) Distribution of Funds. Distribution of the Authority's funds, including of ETC Funds, shall only be made by check pursuant to approval by the Board. The Board may, however, approve payment of regularly recurring expenses without considering each such expense individually.
- (d) Books and Records. The Authority shall maintain adequate and correct accounts of its funds, properties, and business transactions. The Authority's accounts shall be open to inspection at any reasonable time by the Parties, their attorneys, and their authorized agents.
- (e) Audit. Unless the financial activities of the Authority are fully reported in the audit of one of the Parties, the Authority shall cause to be made an annual audit of the financial statements of the Authority for each fiscal year, which audit shall be conducted by an independent certified public account licensed to practice in the State of Colorado and which shall be conducted in accordance with the Colorado Local Government Audit Law, Part 6 of Article 1, Title 29 C.R.S.
- (f) Compliance with Law. The Authority shall comply with any applicable law or regulation. If the Authority's performance of an obligation imposed by this Agreement would result in the Authority's violation of an applicable law, the Authority shall take a course of action that, in its reasonable determination, would carry out the intent of this Agreement while not violating the law.
- (g) Ownership of Records and Data. All records of the Authority related to calls dispatched, including electronically stored data, geographic information systems ("GIS") data, computer aided dispatch ("CAD") data, and audio tapes shall be collectively owned by the Authority. Copies of any such records may be made by any party to this agreement through a Colorado Open Records Act ("CORA") request, and shall not be disposed of without prior authorization

from, or in compliance with a retention schedule adopted by the Board of Directors and any State of Colorado mandated retention schedule.

- (h) Access to Data. Each party and user shall have access to all data and audio recordings maintained by the Authority for use in internal analysis and training purposes. It is the responsibility of each Party or User to provide any criminal justice records for case filing and investigation purposes in response to requests received from the respective courts or district attorney's office(s).
- (i) Records. Records subject to the Colorado Open Records Act that are owned, created, or maintained by the Authority shall be subject to the provisions and limitations of C.R.S. § 24-72-201, et. seq.
- (j) Forfeiture. Any Party which is terminated under the provisions of the IGA shall forfeit all right, title and interest in and to any property or funds acquired or held by the Authority that the Party may have contributed. This section is not intended to limit the right of any Party to this Agreement to pursue any and all other remedies it may have for breach of this Agreement.

Article 2. Board of Directors

Section 2.01 Board of Directors. All powers of the Authority shall be exercised by or under the authority of, and the business and affairs of the Authority shall be managed under the direction of, the Authority's Board of Directors (the "Board"), in which all administrative and legislative power of the Authority is vested.

Section 2.02 General Standards for Directors.

- (a) Standard. Each Director of the Board (a "Director") shall discharge the Director's duties as a Director: (i) in good faith; (ii) with the care of ordinarily prudent person in a like position should exercise under similar circumstances; (iii) in a manner the Director reasonably believes to be in the best interest of the Authority; and (iv) otherwise in accordance with applicable law.
- (b) Reliance on Experts. In discharging his or her duties, a Director is entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, if prepared or presented by one of more of the following persons or groups: (i) one of more employees of either Party whom the Director reasonably believes to be reliable and competent in the matters presented and (ii) legal counsel, public accountant, or another person as to matters that the Director reasonably believes to be within such person's professional or expert competence.
- (c) Qualifications and Knowledge. Each Director shall either be a resident of Lake County, or an elected official or full-time employee of a Party with an established scope of responsibility and delegated authority to make and implement policy-making or management-level decisions for the Party. A Director shall not be considered to be acting in good faith if the Director has knowledge concerning the matter in question that makes reliance otherwise permitted by Section 2.02(b) unwarranted.
- (d) Liability for Actions. The Authority and its directors, officers, and employees shall be immune from suit and civil liability as provided by applicable law because the Governing Body is a nonprofit, public entity and political subdivision of the State of Colorado established pursuant to C.R.S. §§ 29-1-203 and 29-11-102(1)(b), as amended; the Governing Body is a public entity under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 through 120, as amended; and the

Governing Body is a “nonprofit organization” under C.R.S. § 13-21-115.5, as amended (the Volunteer Service Act), C.R.S. § 13-21-115.7, as amended, and C.R.S. § 13-21-116, as amended. The Authority may purchase insurance for the Authority and its Board, officers and employees, which insurance will provide reasonable coverage against any claims, suit or proceeding arising out of or relating to any act or omission under this Agreement. A Director shall not be liable as such to the Authority for any action taken, or omitted to be taken, as a Director performing the duties of the position in compliance within Section 2.02.

Section 2.03 Number of Directors. The Board shall be comprised of five (5) Directors, with each seat being filled by an appointed representative of the Parties to this Agreement.

Section 2.04 Appointment of Directors. Lake County, acting through its Board of County Commissioners, shall appoint each Director, one from each Party to this IGA, as follows, one (1) Director representing St. Vincent Health; one (1) Director representing the Leadville-Lake County Fire Rescue; one (1) director representing the Leadville Police Department; one (1) Director representing Lake County Sheriff’s Office; one (1) director representing Lake County Office of Emergency Management. Appointments shall be made on or before January 31st of the applicable year or as soon as practicable thereafter.

- (a) Each Chief Executive, or designated signer of this Agreement, of the Parties will submit up to two (2) recommendations to the Board of County Commissioners of Lake County (“BOCC”) for their Party’s Director seat.
 - (i) If the Chief Executive or Designated Signer submits their own name, they must also submit a second name.

Section 2.05 Director Qualifications. To serve as a Director, a person must be at least 18 years of age. A Director must be employed, contracted, or in service through an established volunteer program, to Lake County, the City of Leadville, Leadville-Lake County Fire Rescue, St. Vincent Health, and/or Lake County Sheriff’s Office and endorsed by the Chief Executive or Designated Signer of this IGA of the organization.

Section 2.06 Director’s Terms.

- (a) Each Director may serve up to two, three-year terms (each, a “Term”). Each Term shall expire on January 31st of the third year of the Term; provided however, that a Director shall remain in office until their successor is appointed (unless the Director resigns or is removed pursuant to this Agreement). Terms may be served successively.

Section 2.07 Resignations, Removals and Vacancies.

- (a) Resignations of Directors. A Director may resign at any time by giving written notice to the Board Chair. Such resignation shall take effect at the time specified in the resignation and, unless otherwise specified, the acceptance of such resignation shall not be necessary to make it effective.
- (b) Removal of Directors. A Director may be removed for cause by the unanimous affirmative vote of the remaining Directors (i.e., all of the Directors except the Director being removed); provided, however, that the unanimous affirmative vote of the remaining Directors totals at least three Directors. A Director may also be removed at the discretion of the Lake County

- Board of County Commissioner by an affirmative majority vote at a duly posted meeting. A Director removed for cause under this Section 2.07(b) may not be reappointed as a Director.
- (c) Vacancies on the Board. A vacancy occurring on the Board shall be filled in accordance with Section 2.04. Any person appointed to fill a vacancy shall complete the prior Director's term.

Section 2.08 Officers of the Board. The Board shall elect one Director to each of the following officer positions: (a) Chair of the Board ("Board Chair"); (b) vice-chair of the Board; (c) secretary of the Board; and (d) treasurer of the Board. Each elected officers shall serve for terms of three years and/or until their successor has been duly elected and shall perform the duties incident to the office to which they were elected as described the in the Authority's bylaws.

- (a) If a vacancy occurs with a Director holding one of the officer positions, once such vacancy is filled, the new Director will also assume the office held by the previous Director, or the Board may call a new election to fill the office.

Section 2.09 Executive Director. The Board of Directors shall appoint a Chief Executive Officer of the Authority who shall have such powers and responsibilities as may be determined by the Board. The Executive Director shall have general supervision, direction, and control of the affairs and business of the Authority, subject of the control and limitations placed by the Board of Directors. The Executive Director shall have no power to amend the annual budget, sign checks, change the Emergency Telephone Charge, or change the scope of the emergency telephone service provided by the Authority.

- (a) The Executive Director and all other employees of the Authority will be considered Lake County Government employees who shall be subject to all Lake County Government Human Resource Policies, including without limitation those applicable to conduct and standards, benefits and pay, and Information Technology. The Board may provide input on the compensation of the Executive Director and all other personnel.

Section 2.09 Meetings

- (a) Regular Meetings. The Authority shall hold at least four regular meetings per year. The Board may hold additional regular meetings as it deems necessary. At least one meeting shall be held in September for the following year's budget review and approval, and one meeting shall be an annual meeting for the purpose of the election of officers and for such other purposes as the Board of Directors may determine.
- (b) Special Meetings. Special meetings of the Board may be called by (i) the Board Chair or (ii) two Directors.
- (c) All meetings shall be held in compliance with the Open Meetings Law, C.R.S. § 24-6-401-402.

Section 2.10 Quorum and Voting. A quorum for the transaction of business shall be present if the number of Directors present at a meeting equals or exceeds the majority of the Directors in office immediately before the meeting, but in no case less than two Directors. The vote of the majority of the Directors present in person, or through participation by electronic device as described in Section 2.11, shall be the act of the Board. No Director may vote or act by proxy at any meeting of the Board of Directors.

Section 2.11 Participation by Electronic Means. Directors may participate in a meeting of the Board by electronic means, including without limitation by telephone conference, video link or similar

communications equipment by which all persons participating in the meeting can hear each other at the same time. Such participation shall constitute presence in person at the meeting. In any event, no action shall be taken on any matter as provided in this paragraph except as permitted by C.R.S. §29-9-101.

Section 2.12 Compensation. Directors shall not receive compensation for their services, although the reasonable expenses incurred by a Director in performance of official duties may be paid or reimbursed by the Authority, following Lake County Government Reimbursement Policies. Directors shall not be disqualified to receive reasonable compensation for services rendered to or for the benefit of the Authority in any other capacity as long as there is no conflict of interest in the procurement of such services.

Section 2.13 Committees. By one or more resolutions, the Board may establish one or more committees. The normal role of a committee is to consider matters of concern to the committee and to make recommendations thereon to the Board. A committee shall not have any authority to bind the Board or the Authority. The Chair and members of any such committee shall be appointed by the Board on an annual basis. Unless a future termination date is specified by resolution, a committee shall exist until disbanded by a resolution of the Board.

Article 3. Term and Termination

Section 3.01 Term. This Agreement shall be in full force and effect from the Effective Date, subject to any amendments, until terminated as provided for herein.

Section 3.02 Withdrawal and Termination.

- (a) Any Party may withdraw from this Agreement by giving written notice to the other Parties, and if so notice is given on or before June 30 of any given year, their participation under this agreement shall terminate on or before June 30 of the following year, with a prorated fee being paid for the period of the year in which their participation ends. If notice is given after June 30th of a given year, the Party's participation under this Agreement shall terminate on December 31st the following year.
- (b) The Parties may terminate the Agreement through a three-quarter (3/4) majority vote of the Parties.

Upon termination of this Agreement, (i) the Authority shall remain in existence to wind up its business affairs and then shall cease to exist and (ii) the Authority's assets, net of any of the Authority's outstanding liabilities, shall be returned to the Lake County Office of the Treasurer, for the E911 Fund, with the intention of restructuring Lake County Dispatch, which may be under the Lake County Government or Sheriff's Office.

Article 4. General Provisions.

Section 4.01 Amendments. Any amendment or addition to this Agreement will be effective only if in writing and approved and signed by all Parties.

Section 4.02 Further Assurances. Each Party shall execute all further documents and take all further acts reasonably necessary or appropriate to carrying out the intent of this Agreement.

Section 4.03 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado, without regard to such jurisdiction's conflict of laws principles.

Section 4.04 Venue. An action brought by any Party or the Authority to interpret or enforce any provision of this Agreement may be brought only in a state court located in Lake County, Colorado. Each Party submits to the jurisdiction and venue of such courts and, waives any objection to which it otherwise might be entitled regarding such jurisdiction or venue.

Section 4.05 WAIVER OF RIGHT TO JURY TRIAL. EACH PARTY AND THE AUTHORITY HEREBY WAIVE ANY RIGHT IT HAS OR MAY HAVE TO A JURY TRIAL IN ANY ACTION, SUIT, OR PROCEEDING ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT.

Section 4.06 Relationship of the Parties.

- (a) Nothing in this agreement creates a joint venture or partnership between or among: (i) the Parties, or any of them; (ii) the Authority; and/or (iii) any third party.
- (b) Neither the Parties nor the Authority: (i) will be liable for the debts, liabilities, or obligations of the other Parties; (ii) is acting as the agent or partner of the other Parties or will hold itself out as such; or (iii) has the authority to bind the other Parties.

Section 4.07 Force Majeure. No Parties nor the Authority will be considered in default under this Agreement to the extent that their performance is delayed or prevented by fire, flood, hurricane, tornado, earthquake, other natural disasters, riot, war, terrorism, labor disputes, civil strife, or other event outside the reasonable control of the performing Party or Authority.

Section 4.08 Entire Agreement. This Agreement states the entire agreement between the Parties with respect to the subject matter of this Agreement and supersedes and replaces all previous discussions, negotiations, and agreements, including the Original IGA, the First Amended IGA, and any previously adopted bylaws of the Authority.

Section 4.09 Waiver. The failure of any Party to insist upon the performance of any provision of this Agreement or to exercise any right or privilege granted to such Party under this Agreement will not be construed as waiving such provision or any other provision of this Agreement.

Section 4.10 Severability. If any provision of this Agreement is held to be invalid or unenforceable, then the provision shall, if practicable, be modified or amended by the court to render it enforceable to the maximum extent permitted; if modification or amendment is not practicable, then the provision shall be severed from this Agreement with no effect upon the remaining provisions of this Agreement.

Section 4.11 Third Party Beneficiaries. No provision of this Agreement is intended, nor shall be interpreted, to provide or create any third-party beneficiary rights or any other rights in any kind in any person except the Parties and the Authority.

Section 4.12 Counterparts. This Agreement may be executed and delivered in counterparts (including by means of electronic signatures), all of which taken together will constitute one and the same agreement.

Section 4.13 Rules of Construction.

- (a) Numbered Sections. Unless otherwise stated, a reference to any numbered Section or subsection will be construed as a reference to the entire Section or subsection so numbered, including any subsections.
- (b) Headings. The headings in this Agreement are for convenience of reference only and will be ignored for purposes of construing and interpreting this Agreement.
- (c) Citation to Statutes. Any citation to one of more statutes in this Agreement shall be interpreted as a citation to those statutes as they may be amended from time to time.

Section 4.14 Notices. Notice to a Party is given by delivering a writing to its current address as listed by the Department of Local Affairs. Notice to a director is given by delivering a writing addressed to the director to their current address on file with the Authority. Notice shall be effective upon receipt if hand-delivered or three (3) days after mailing if sent by first-class or certified U.S. mail.

[signature page follows]

In witness whereof, the Parties are executing this Agreement to signify their acceptance of all the provision set forth above, to be effective as the Effective Date regardless of the actual date of signature.

Chair, Lake County Board of Commissioners Date

Attest:

Clerk and Recorder, Lake County Colorado; ex officio Clerk to Board Date

Greg Labbe, Mayor, City of Leadville Date

Attest:

Deputy City Clerk Date

Sheriff Heath Speckman, Lake County Sheriff's Office Date

Chief Ken Chavez, Leadville Police Department Date

Chief Dan Dailey, Leadville-Lake County Fire Rescue

Date

St. Vincent Health

Date

Claire Skeen, Lake County Office of Emergency Management

Date

Approved as legal from:

Chris Floyd, Lake County Attorney

Date

Approved as legal from:

Linda Michow, City Attorney, City of Leadville

Date

**BYLAWS OF THE
LAKE COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY**

Article I Purpose

These Bylaws are established pursuant to Article II of Title 29 of the Colorado Revised Statutes and are intended to supplement the provisions of the Second Amended and Restated Lake County 911 Authority Intergovernmental Agreement (the "IGA"), the original version of which established the Lake County Emergency Telephone Service Authority, the entity responsible for administering the operation of emergency telephone services in Lake County (the "Authority"). These Bylaws establish the operating procedures for the Authority. Any conflict between the IGA and these Bylaws shall be resolved in favor of the IGA.

Article II Board of Directors

2.1 General Powers. The affairs of the Authority shall be conducted by a Board of Directors consisting of five (5) members who shall be appointed as specified in Article 2 of the IGA, and who shall exercise the powers of the Authority as set forth in the IGA and in accordance with Colorado law, and these Bylaws.

The Board of Directors shall consist of one member representative for each Party to the IGA who shall be employed, contracted or in service to such Party through an established volunteer program and appointed by the Board of County Commissioners of Lake County (the "BOCC") with the approval of each Party's chief executive officer. Authority Directors shall serve at the pleasure of the Director of their respective agencies, but subject to removal as set forth in Section 2.3 below.

2.2 Voting. Each Director shall have one vote. There shall be no proxy voting.

2.3 Vacancies. The Authority may declare a vacancy on the Board of Directors on account of death, illness, resignation, removal vote of the Authority, or three consecutive absences from duly called meetings, and shall certify such vacancy to the BOCC. In such cases, the BOCC shall fill the vacancy in accordance with Article 2 of the IGA for the remainder of the term of the vacating member, with such vacancy to be filled by someone employed or in service to the Party previously holding the vacant seat. The Chief Executive of the Party seeking to have the vacancy filled will recommend qualified candidates to the Authority, who will in turn make a recommendation to the BOCC for filling the vacancy.

2.4 General Standards of Conduct. Each Board member shall discharge his or her duties, including the member's duties as an officer, in good faith, with the care an ordinarily prudent person in a like position would exercise under similar circumstances, and in a manner reasonably believed to be in the best interest of the Authority.

2.5 Conflict of Interest. The Board of Directors may, by resolution, establish policies regarding conflicts of interest. Members shall adhere to any such policies established by the Board of Directors regarding conflicts of interest.

Article III Meetings

3.1 Regular Meetings. Regular meetings for the transaction of the business of the Authority shall be held at such times and places as the Board of Directors may from time to time determine. The Authority shall hold at least four regular meetings per year. The Board shall hold at least one regular meeting in

September to adopting the annual budget pursuant to Article VI below, and to determine the rate of the emergency telephone charge for the following year. The Board shall designate one regular meeting per year as its annual meeting. The annual meeting shall be for the purpose of the election of officers and for such other purposes as the Board of Directors may determine. The Authority may consider such other matters as it deems appropriate at any regular or annual meeting.

3.2 Special Meetings. Special meetings of the Authority may be called by the Board Chair or any two Directors and shall be at such place and time as the Board Chair or such two Directors may determine. Special meetings require at least two (2) days' prior notice which shall be provided to each Board member in writing by personal delivery, regular mail or electronic mail at the address shown in the records of the Authority.

3.3 Meeting Agendas. For each meeting, excepting meetings conducted in accordance with paragraph 3.4, the Board Chair or their designee shall be responsible for the preparation and distribution of an agenda, which shall include all items of old business as well as any item of new business raised by any Director. Unless prior notice is required, any member may add items to the agenda upon a motion, second, and an affirmative vote of the majority of the quorum in attendance at the meeting.

3.4 Meetings by Electronic Device. Subject to the provisions of the Colorado Open Meetings Law, C.R.S. § 24-6-402, *et seq.*; the Directors may meet by electronic means, including without limitation by use of a conference telephone, video link or similar communications equipment, if all persons participating in the meeting can hear and speak to each other at the same time, and the meeting can be recorded. Participation in a meeting by these means constitutes presence at a meeting.

3.5 Quorum. A majority of the Directors in office shall constitute a quorum for the transaction of business, but in no case less than two Directors. Every act or decision done or made by a majority of the Directors present at a duly held meeting which a quorum is present shall be regarded as the act of the Authority.

3.6 Open Meetings. All meetings of the Authority shall be open to the public pursuant to C.R.S. §29-9-101 ("Open Meetings Law"). The Directors may meet in executive session as permitted by the Open Meetings Law.

3.7 Compensation. Directors shall not receive compensation for their services, although the reasonable expenses incurred by a Director in performance of official duties may be paid or reimbursed by the Authority. Directors shall not be disqualified to receive reasonable compensation for services rendered to or for the benefit of the Authority in any other capacity as long as there is no conflict of interest in the procurement of such services. A reimbursement will be approved by majority vote of the Directors at a Regular or Special meeting. All reimbursements will follow Lake County Government's Reimbursement and Travel policies.

3.8 Rules of Order. Robert's Rules of Order shall be used as a guide to govern Board of Directors meetings. The Board Chair shall have the authority to make the final ruling on all issues of procedure.

Article IV Officers

4.1 Officers. The Board of Directors shall elect from its own members officers, who shall be a Board Chair, Vice-Chair of the Board, Secretary of the Board, and Treasurer of the Board. The Authority may elect or appoint such other officers as it shall deem necessary.

4.2 Elections and Terms of Office. The Board Chair, Vice-Chair, Treasurer and Secretary shall be appointed in accordance with the IGA. Each officer will serve a term of three (3) years and/or until a successor has been duly elected and terms may be served successively.

4.3 Duties. The duties of the officers are as follows:

4.3.1 Board Chair. The Board Chair shall preside at all meetings of the Authority, shall see that the IGA is complied with, shall see that directives and resolutions of the Board of Directors are carried out, shall sign all written instruments, shall preside at all meetings, and shall perform such duties as required by the Board to meet the Authority's obligations. The Chair shall perform an annual performance evaluation of the Executive Director and may recommend to the Authority appropriate compensation for the Executive Director.

4.3.2 Vice-Chair. The Vice-Chair shall preside at any meetings of the Authority when the Board Chair is unavailable, absent, or not capable of performing their duties, and assist the Board Chair in performing their duties and responsibilities, and shall perform other duties as required by the Board.

4.3.3 Secretary. The Secretary shall record the votes of the Board of Directors, keep the minutes of all meetings and proceedings of the Authority, serve all notices for the Authority, keep records of actions taken by the Board and the Authority, attest written instruments as required by law or Authority policy, and shall perform other duties as required by the Board.

4.3.4 Treasurer. The Treasurer shall receive and deposit in appropriate bank accounts all money of the Authority, shall disburse such funds as directed by resolution of the Authority, shall co-sign all checks, shall keep proper books of account, shall cause an annual audit of the Authority's books to be made by a certified public account at the completion of the fiscal year as required by Colorado law, shall prepare an annual budget and statement of income and expenditures, and shall perform such other duties as required by the Board.

4.3.5 Committees. The Board of Directors in its discretion may appoint committees to assist in performance of its obligations. All committees shall serve at the will of the Board, which shall appoint the Chair of any committee.

4.3.6 Ex-Officio Board Members. In addition to the composition of the Authority as provided in Article IV Section 1, the Authority shall include one (1) ex-officio member from the Lake County Board of County Commissioners, to be selected by a majority vote of the Lake County Board of Commissioners by Resolution and one (1) ex-officio member from the City of Leadville, to be selected by a majority vote of their respective City Council.

4.4 Executive Director. The Board of Directors shall appoint an Executive Director of the Authority who shall serve as the chief executive officer and have such powers and responsibilities as may be determined by the Board. The Executive Director shall have general supervision, direction, and control of the affairs and business of the Authority, subject to the control and limitations placed by the Board of

Directors. The Executive Director is not authorized to unilaterally amend the annual budget; sign checks; or amend the Emergency Telephone Charge or the scope of the emergency telephone service provided by the Authority.

- (a) The Executive Director and all other employees of Lake County Government shall remain subject to all Lake County Government Human Resource Policies, including without limitation those applicable to conduct and standards, benefits and pay, and Information Technology. The Board may provide input on the compensation of the Executive Director and all other personnel.

Article V Books and Records

5.1 Inspection. The books and records of the Authority shall be subject to inspection by any member of the public at the Lake County Clerk and Recorder's Office during reasonable business hours upon three days' advance written notice by any person requesting such inspections.

5.2 Distribution of Minutes. Upon approval of the minutes of any meeting, a copy thereof shall be delivered to the BOCC, the County Manager, the Clerk and Recorder, and the Lake County Attorney, as well as the City of Leadville Administrator.

Article VI Budget and Finance

6.1 Budget. The Authority shall adopt a budget in compliance with the Local Government Budget Law of Colorado, Section 29-1-1001, 12A, C.R.S. (1992 Supp.), et. seq., Lake County Government Financial and Procurement Policies, and include long range projected expenses and revenues for a minimum of three (3) years ("Annual Budget" or "Budget"). The Annual Budget shall be filed with the Division of Local Government, Department of Local Affairs, State of Colorado, as provided by law.

6.2 Checks. Disbursement of funds shall be by check signed by the Treasurer. If the amount is over \$200.00 a second signature from any Director shall be required.

6.3 Contracts. Except as otherwise authorized by the Board of Directors, all contracts and other legally binding documents executed on behalf of Authority shall be signed by the Board Chair or another officer of the Board of Directors. All contracts and legally binding documents shall be approved at a regular or special meeting by majority vote of the Board prior to execution.

6.4 Overhead Expenses. The budget shall also include a line item for overhead expenses. Overhead expenses are defined as any expenses provided by Lake County Government to assist the Authority with administrative, technological, and human resources support. These services include, but are not limited to, Lake County Human Resources, Information Technology, and Finance. This line item will be transferred to Lake County Government as a deposit in the General Fund.

- (b) 6.5 Annual Payments. Each Party to the IGA shall make an annual contribution to fund the Authority. The amount of the contribution shall be determined by the proportion of call volume and each Party's three-year average proportional use of the dispatch center. During the budget process, the Board will review the past three years' call data from the Call Type Analysis CAD report provided by the Executive Director. The three years will consist of the last full calendar year, and the two prior. Every year, the earliest year will roll off the average. The amounts paid will be sufficient to cover the approximate cost of the communication center, minus the expected yearly amount contributed by the ETC. These payments will be due by January 31st of

the new fiscal year, and will be paid to the Lake County Treasurer. The Party(ies) of the IGA and/or E911 board may request a change to this process and submit a proposal to the Lake County Board of County Commissioners. The Authority's budget is subject to the Lake County Government Financial Policies.

- a. The E911 board may request a change to this process and submit a proposal to the Lake County Board of County Commissioners. This proposal shall be voted on by the E911 Board of Directors and pass by a supermajority before being submitted to the Board of County Commissioners and shall include a formula to determine annual payments to fund the approximate cost of the communication center, minus the expected yearly amount contributed by the ETC, and be aligned with the Lake County Government Financial Policies. The Lake County Board of County Commissioners shall vote on the proposal, and if it is rejected the method to determine annual payments will remain as it is in the IGA. The Board of County Commissioners may give direction to the E911 Board on the proposal.

Article VII Amendment of Bylaws

7.1 Bylaw Amendments. These Bylaws may only be altered, amended, or repealed and new Bylaws adopted by a majority vote of a quorum of the Board of Directors, in accordance with the Second Amended and Restated IGA.

Upon motion duly made, seconded and carried, the foregoing Second Amended Bylaws were adopted this ___ day of XXXX

LAKE EMERGENCY TELEPHONE AUTHORITY

By: _____
[Insert Name], Chair, Board of Directors

ATTEST:

[Insert Name], Secretary



LAKE COUNTY

911 Authority

Intergovernmental Agreement



Presented by:

Tim Bergman, County Manager,

Claire Skeen, Office of Emergency Management Director,

Sheriff Speckman

April 18, 2023

Background

- Lake County and the City of Leadville entered an original IGA October 17, 1990
- That IGA created the Lake County Emergency Telephone Service Authority
- Original IGA amended July 1, 2018
- Discussing second amended and restated IGA today
 - Pursuant to Part 1 of Article 11, Title 29, C.R.S. (the “Emergency Telephone Service Law”), the Parties have the authority to enter into this Agreement for the purpose of providing emergency telephone service and emergency notification services and to impose an emergency telephone charge (the “ETC”).
 - Part 2 of Article 1, Title 29, C.R.S., encourages and authorizes governmental entities to make the most efficient and effective use of their powers and responsibilities by cooperating and contracting with other governmental entities. Specially, C.R.S. § 29-1-103.5 authorizes the establishment of a separate legal entity for those purposes.

Proposal

- Create a Board of Directors consisting of: Lake County Sheriff, St. Vincent Health EMS Director, Leadville Police Chief, Leadville Lake County Fire Rescue Chief, Office of Emergency Management Director (ex officio: County Manager and City Administrator) or their delegates
- Emergency Communications Center moves under the purview of the E911 Board of Directors
- E911 Board of Directors hires E911 Executive Director to oversee Emergency Communications Center
- E911 Board of Directors determines emergency telephone charge pursuant to the Emergency Telephone Service Law (C.R.S. § 29-11-102(2))
- With the recommendation of E911 Executive Director and Emergency Communications Staff develops an annual budget and long-range financial plans

Proposal and Budget

- Total E911 Budget for FY23: \$703,778
 - Salaries, wages & fringe: \$526,128
 - Back up equipment, contract agreements, office and operating supplies, travel, transportation and trainings: \$177,650
- Proposed budget structure is to evaluate a 3-year rolling average of dispatch call volume, divide call volume of lead agency by total E911 budget, and each agency funds a portion of Emergency Communications center.

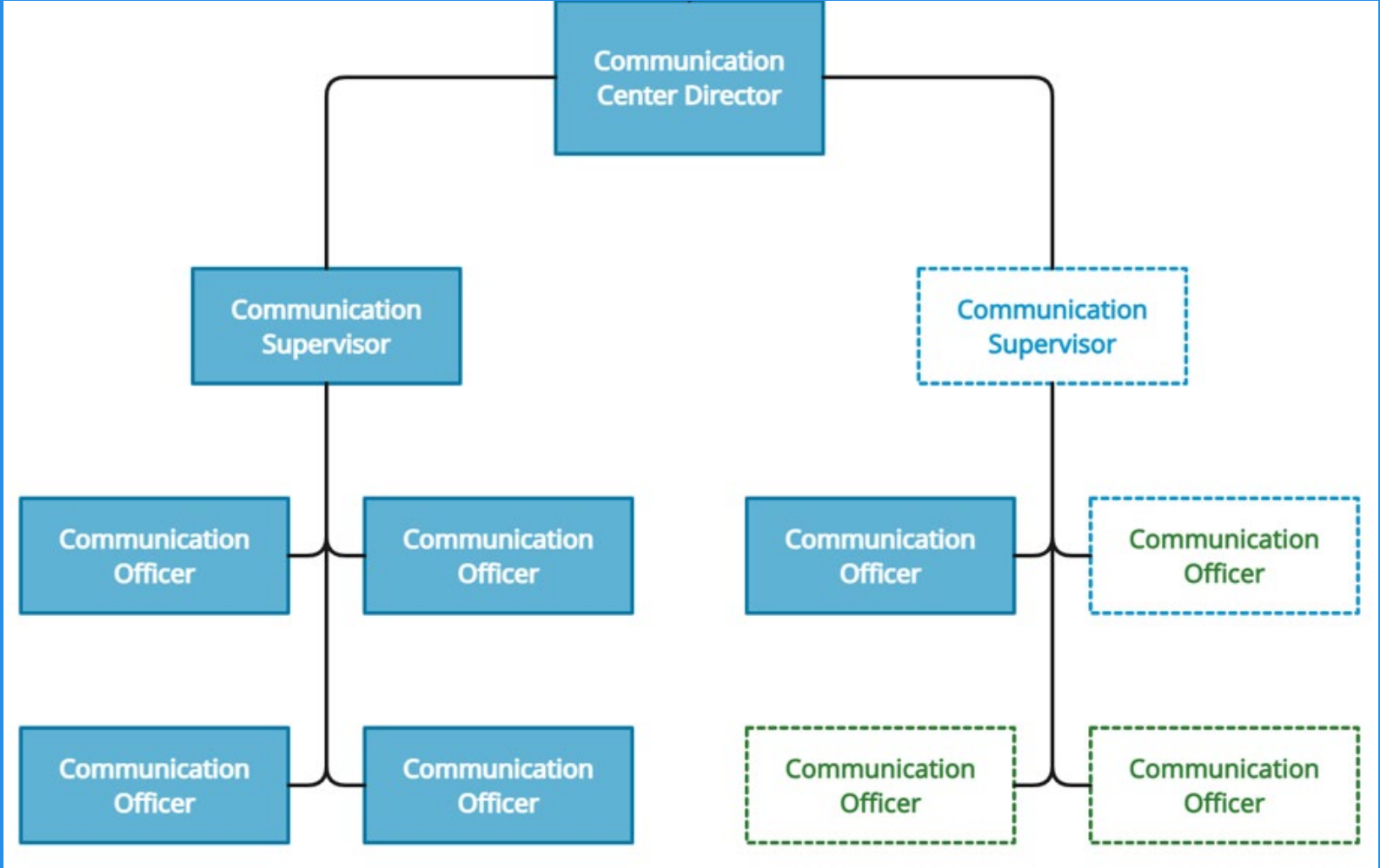
2023 Budget

Fund	Account Number	Account Name			
1001	1001.014.07.61100	SALARIES & WAGES		\$364,440.00	
1001	1001.014.07.61120	HOURLY WAGES	\$	-	
1001	1001.014.07.61150	SUPPLEMENTAL WAGES	\$	-	
1001	1001.014.07.61160	FOREST CAMPGROUND AGREEMENT	\$	-	
1001	1001.014.07.61200	OVERTIME		\$35,000.00	
1001	1001.014.07.61600	HOLIDAY		\$21,000.00	
1001	1001.014.07.61700	LONGEVITY	\$	-	
1001	1001.014.07.62100	EMPLOYER:FICA TAX		\$26,067.00	
1001	1001.014.07.62200	EMPLOYER FICA MEDICARE TAX		\$6,096.00	
1001	1001.014.07.62300	COLO UNEMPLOYMENT		\$1,261.00	
1001	1001.014.07.62400	BENEFIT: RETIREMENT		\$12,613.00	
1001	1001.014.07.63100	BENEFIT: HEALTH INSURANCE		\$59,651.00	
1001	1001.014.07.67100	CLOTHING ALLOWANCE		\$1,000.00	
1001	1001.014.07.70010	OFFICE SUPPLIES		\$1,000.00	
1001	1001.014.07.70050	OPERATING SUPPLIES		\$16,500.00	Includes purchases of backup equipment
1001	1001.014.07.71050	PROFESSIONAL SERVICES		\$62,000.00	Includes all contract agreements
1001	1001.014.07.71100	TRAVEL & TRANSPORTATION		\$3,000.00	
1001	1001.014.07.71150	TRAINING & EDUCATION		\$49,000.00	Included \$45k from Dispatch Position
1001	1001.014.07.71200	DUES & SUBSCRIPTIONS		\$20,150.00	Estimate for CAD/EFORCE
1001	1001.014.07.70710	TRANSFER TO GF - OVERHEAD		\$25,000.00	
		Total		\$703,778.00	

2023 Budget

- Salary, Wages & Fringe: \$526,128
 - Five Communication Officers: \$303,745
 - One Communication Supervisor: \$78,845
 - One Communicator Director: \$81,406
 - Overtime & Holiday: \$62,132
- Office Supplies, Clothing Allowance, Travel & Transportation: \$5,000
- Operating Supplies: \$16,500
 - FY23 Purchase of Backup Dispatch Equipment: \$14,500
- Professional Services: \$62,000
 - Contract Agreements: CenturyLink, Everbridge, Motorola DTRS Maintenance/Service Contract, Motorola VHF Maintenance/Replacement
- Training and Education: \$49,000
 - Emergency Medical Dispatch (EMD) Training, Education and Recertification
- Dues & Subscriptions: \$20,150
 - Estimated cost of EFORCE/CAD Contract
- Transfer to Lake County General Fund: \$25,000
 - Overhead costs for Human Resources, Information Technology, and Finance associated services provided by LCG

Additional Personnel by 2025



- Baseline staffing for two Comm. Officers on duty
- Gives our communication Center the ability to provide Medical assistance During a medical emergency

11/08/2019-11/08/2022 Call Type Analysis CAD Report

<u>Organization</u>	<u>Total Calls</u>	<u>Percentage of use</u>
Lake County Sheriff's Office	16,986	55%
Leadville Police Department	8,742	28%
Leadville/LC Fire/Rescue	2,883	9%
St. Vincent Ambulance	1,562	5%
Colorado State Patrol	294	1%
Lake County SAR	177	1%
Colorado Parks & Wildlife	90	0%
Lake County R&B	37	0%
US Forest Service	31	0%
Other CO	16	0%
<u>Total Calls</u>	<u>30,818</u>	

Call Volume 2019-2022

11/08/2021-11/08/2022 Call Type Analysis CAD Report

<u>Organization</u>	<u>Total Calls</u>	<u>Percentage of use</u>
Lake County Sheriff's Office	4,871	49%
Leadville Police Department	2,885	29%
Leadville/LC Fire/Rescue	955	10%
St. Vincent Ambulance	1,022	10%
Colorado State Patrol	90	1%
Lake County SAR	48	0%
Colorado Parks & Wildlife	11	0%
Lake County R&B	10	0%
US Forest Service	15	0%
Other CO	15	0%
<u>Total Calls</u>	<u>9,922</u>	

Call Volume 2021-2022

Call Volume By District 2021-2022

04/18/2022-04/18/2023 Calls for Service by District CAD Report		
<u>Location</u>	<u>Total Calls</u>	<u>Percentage of use</u>
Lake County	3,323	43%
Leadville	4,324	57%

- Year to date calls by location
- These numbers do not identify which agency responded

THANK YOU

Tim Bergman | tbergman@co.lake.co.us | 719.838.0004

Claire Skeen | cskeen@co.lake.co.us | 719.427.7785

Sheriff Speckman | hspeckman@lakecountysos.org | 719.293.5498

May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
		11am - BOCC @ 505 6pm - Regular CC Mtg		6pm - LURA Board		
7	8	9	10	11	12	13
		4pm - HPC OPEN HOUSE 6pm - City Council Work	5pm - Sanitation @ 6pm - P&Z Meeting @	1pm - Leadville Municipal 5:15pm - Parkville Water		
14	15	16	17	18	19	20
	5:30pm - Town Hall for	8:30am - Tourism Panel 11am - BOCC @ 500 6pm - Regular CC Mtg @				
21	22	23	24	25	26	27
		4pm - HPC - Regular Mtg	6pm - P&Z Meeting @			
28	29	30	31	1	2	3
	Memorial Day - City Hall			6pm - LURA Board		

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29 Memorial Day - City Hall	30	31	1 6pm - LURA Board	2	3
4	5	6 11am - BOCC @ 505 6pm - Regular CC Mtg	7	8 1pm - Leadville Municipal 5:15pm - Parkville Water	9	10 Main Street - Community
11	12	13 4pm - HPC Meeting @	14 5pm - Sanitation @ 6pm - P&Z Meeting @	15	16	17 4pm - Leadville Pride
18	19	20 8:30am - Tourism Panel 11am - BOCC @ 500 6pm - Regular CC Mtg @	21	22	23	24
25	26	27 4pm - HPC - Regular Mtg	28 6pm - P&Z Meeting @	29	30	1

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27 4pm - HPC - Regular Mtg	28 6pm - P&Z Meeting @	29	30	1
2	3	4 Independence Day - City 11am - BOCC @ 505 6pm - Regular CC Mtg	5	6 6pm - LURA Board	7	8
9	10	11 4pm - HPC Meeting @	12 5pm - Sanitation @ 6pm - P&Z Meeting @	13 1pm - Leadville Municipal 5:15pm - Parkville Water	14	15
16	17	18 8:30am - Tourism Panel 11am - BOCC @ 500 6pm - Regular CC Mtg @	19	20	21	22
23	24	25 4pm - HPC - Regular Mtg	26 6pm - P&Z Meeting @	27	28	29
30	31	1 11am - BOCC @ 505 6pm - Regular CC Mtg	2	3 6pm - LURA Board	4	5