



## 2023 Goals: Planning Department

**Goal 1:** Provide timely customer service to applicants by a) codifying a maximum timeframe for the determination of application completeness b) adopting administrative guidelines with reasonable timeframes for permit processing (Example: 7 weeks maximum from submittal of a complete application to a public hearing at Planning Commission), and c) processing all applications within the provided timeframes.

**Goal 2:** Protect the health, safety and welfare of the public and occupants of new development through site monitoring and inspection for zoning and permit compliance. Example: When a large subdivision development is approved, the City enters into a Subdivision Improvements Agreement which requires the developer to construct public infrastructure improvements such as streets and sidewalks by certain dates. The Planning Director will inspect the subdivision improvements prior to acceptance in order to verify they have been constructed to City standards.

**Goal 3:** Establish the Planning Dept. as an effective resource for various community organizations and agencies which serve community-wide interests through the establishment and development of both inter-organizational and intra-organizational relationships. Example: The Planning Director will attend the regular meetings of the Housing Coalition's Policy Advisory Team.

**Goal 4:** Provide Planning support for high priority community development projects such as the Community Justice Center and affordable housing developments through efficient entitlement and permitting review and processing. Example: The Planning Director will attend the Executive Committee meetings for the Community Justice Center.

**Goal 5:** Protect and enhance the character of Leadville's built environment through staff evaluation of opportunities for Zoning and Subdivision Code corrections and updates, particularly those identified in or support the City's adopted long-range plans. The Planning Director will maintain a list of recommended Code changes and present those changes to the Council quarterly.