

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**LEADVILLE HISTORIC PRESERVATION  
CERTIFICATE OF APPROPRIATENESS PRE-APPLICATION**

**DETERMINATION OF NEED:**

1. Is this property located within the National Historic Landmark District? \_\_\_Yes \_\_\_No
2. Is the property listed on the Leadville Historical Inventory? \_\_\_Yes \_\_\_No
3. What is the property address: \_\_\_\_\_
4. Are the proposed changes certified by the State Historic Preservation Office? \_\_\_Yes \_\_\_No
5. Type of construction: \_\_\_\_\_

**TYPE OF APPLICATION REQUIRED:**

\*Note-Staff will discuss the following procedures outlined below with the applicant.

- 1) **Insubstantial modification – Planning official will determine if the project meets the qualifications. If modification is insubstantial, no further action will be necessary. There is no fee for an insubstantial project.**
  1. An insubstantial modification is defined as the following:
    - a. The replacement of surface materials such as roofing or siding or an exterior architectural feature with materials and design substantially similar to the existing materials or design.
    - b. The installation, removal or replacement of a fence, awning, or roofing material.
    - c. The reuse of an existing window or door opening which has been covered or filled through installation of a replica of a historic door or glazing.
    - d. Those activities deemed to not detrimentally impact or influence in any substantial way the historic integrity or appearance of a landmark building, structure, site or designated historic district, or as deemed to be minor upon petition to and determination by the Administrator or his or her designee.
- 2) **Substantial modification-- Planning official will determine if the project needs further review. If modification is substantial, please complete the process as described in the attached documents and the \$125.00 fee.**
  1. A substantial modification is defined as the following:
    - a. An activity not defined or qualifying as an insubstantial or minor activity, including, but not limited to: reconstruction, rehabilitation, remodeling, renovation, relocation or demolition.
    - b. Alterations, additions or other work performed on a building, structure or site that result in the increase or decrease of site coverage, floor area or exterior wall or roof surface.
    - c. The installation, alteration or removal of a window or door opening.
    - d. The replacement or repair of surface materials such as roofing or siding or an exterior architectural feature with materials or design not substantially similar to the existing materials or design.
    - e. The cleaning of an exterior surface of a contributing or landmark building or structure by sandblasting, high-pressure spraying or other chemical or mechanical means.
    - f. Application of sealant, paint, stucco, texture or other material that would conceal, alter or damage the exterior of any contributing or landmark building with an existing unfinished or unpainted brick, masonry or other unfinished siding or structural element.
    - g. Those activities deemed to potentially impact or influence in any substantial way the historic integrity or appearance of a landmark building, structure, site or designated historic district, or as deemed to be major upon petition to and determination by the Administrator or his or her designee.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_