



LEADVILLE POLICE DEPARTMENT

800 Harrison Avenue Leadville, CO 80461

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Open Records Request for Criminal Justice Records

Rules governing the release of criminal justice records are subject to the Colorado Open Records Act laws CRS 24-72-301 Adult Criminal Justice Records and CRS 19-1-301 Children’s Code Records and Information Act; and policies of the Leadville Police Department.

Your Name:	
Organization: (If any)	
Your Address:	
Your Phone Number:	
Your E-Mail Address:	

- To assist us in retrieving your report as quickly and efficiently as possible, please complete the information listed below.
- **Cost:**
 - a. Research/Redaction: \$30/Hour
 - b. Report per page: \$0.25
 - c. CD (audio/visual): \$5.00
 - i. Individuals who **do not** have to pay:
 1. Victim of a crime
 2. Military Recruiters
 3. Law Enforcement and other Criminal Justice agencies
 4. Victims of an accident
- If the case has been forwarded to the District Attorney’s Office (DA’s Office) for filing request/charges, or, prosecution; please contact the Lake County District Attorney’s Office directly for the report.
- If the case is under active investigation, the report will not be released.
- Reports will be released within 72-hours unless the request requires additional research, redaction, if the report has not been approved internally within the agency, or, there are unusual circumstances involved the case/report.

Case #:	
Name(s) Involved:	
Date(s):	
Location/Address:	
Responding Officer:	

Please read and acknowledge by your signature below:

I have reviewed or will receive and review copies of the record(s) described above. By my signature below, I affirm that I shall not use the requested information for direct solicitation of business for pecuniary gain and acknowledge that such violation is a Class 3 Misdemeanor under C.R.S. 24-72-305.5.

Signature

Date